

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of 1 October 2012 held in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the Minutes of the November 2012 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Peter Crawley
Cllr. David Jackson
Cllr. Colin Lethbridge
Cllr. Robert Ney
Cllr. Brian Watt
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HCC & Ward Cllr. Jenny Radley, Ward Cllr. Richard Appleton and members of the public.

Min. 129/12 APOLOGIES FOR ABSENCE

Apologies were received from Ward Cllrs. Tony Clarke and Chris Simmons.

Min. 130/12 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Patricia Hughes – Corporate Director of Hart Council.

Min. 131/12 MINUTES OF THE MEETING OF 3 SEPTEMBER 2012

RESOLVED: Mins 110/12 to 128/12 were agreed as a true record and signed by the Chairman.

Min. 132/12 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

None.

Min. 133/12 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider crime and disorder implications of any decisions they might make at this meeting.

Min. 134/12 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman requested permission to adjourn the meeting for public participation. He invited Ms Hughes to introduce herself. Ms Hughes has been in post a few weeks now and has worked for Hart Council before. The services she will cover are Environment and Technical Services (waste collection, recycling, street care), Housing and Community Safety and she also monitors the Capita contract. Hart is also looking at localism in order to work more closely with parish councils. "What do you want more of or want do you want less of – e.g. less grass cutting - more dog warden services." Hart is well into the budgetary cycle but hopes to bring forward fairly shortly the council tax settlement details and information for parish councils. A survey is being conducted regarding football pitches in order to understand where funding can be allocated. Cllr. Jackson asked about the "new" football pitches and mentioned the change of emphasis on the size of pitches from the Football Association. She was advised that the football form needed looking at because it was not clear as to what it was asking. She said she would go back and ask for the form to be reworked. Cllr. Jackson mentioned the retained ownership of part of Danvers Drive and the street lights on it and the issues with getting any maintenance done. Cllr. Appleton referred to the Local Plan and said he understood the Cabinet meeting was just to look at the soundness of it, in addition some time ago there was a proposal to build on a piece of land at Netherhouse Moor and he believed that residents would be more than happy were the ownership of the land to be transferred to the Parish Council. The Chairman then resumed the meeting.

Min. 135/12 NEW CODE OF CONDUCT

The Chairman invited comments with regard to the proposed Code of Conduct. The Clerk confirmed that she had used a Code which had been passed by a principal authority's legal department.

RESOLVED: The Code of Conduct was accepted by Members and dated 1 October 2012.

Min. 136/12 FINANCE

The RFO presented cheques for signature and the accounts had been emailed to all. A date needs to be agreed for the informal budget meeting. This was agreed as Monday, 17 December and the Direction of Travel meeting will take place on the Wednesday, 5 December at 8pm – venue to be confirmed.

Min. 137/12 PLANNING

(i) Trees Report

Cllr. Crawley said there is a long term application by HCC to coppice Zebon Copse dividing it into 6 areas and doing one area a year. All the associated works will generally make it into more open woodland for more flora and fauna. As far as he is concerned he believes it is a good idea and pleased that HCC are prepared to take it on.

(ii) Report of the Planning Committee

Cllr. Jackson spoke to his report and responded to questions. There are no decisions. The appeal at Swan Way is ongoing. The Garden Centre is a change of design of the building. There is an amendment to what is proposed for the Elmfield development. Originally the developer was proud of having car ports become they were more likely to be used to store cars, which would take cars off the street. The developer has now changed the application and included garages instead of car ports. It was pointed out that garages were more likely to be used as storage space and would mean house owners were more likely to park cars on the street which Councillors agreed should be avoided where ever possible. Applications for Certificates of Lawful Development – these are now being put in the planning report so that neighbours are aware of what is going on. With regard to the coppicing works people may feel they wish to respond that is why he has put details in his report.

RESOLVED: The Report of the Planning Committee was accepted.

Min. 138/12 FLOODING CONSULTATION

Zephon Common Lane flooded in 2008 and has flooded mildly recently. Cllr. Jackson will send Clerk details and she will use the flooding meeting report of 2001.

Min. 139/12 REFRESH OF PARISH PLAN

The Direction of Travel (DoT) meeting had agreed that the Full council be asked to support a refresh of some of the plan – and not a full blown parish plan - some of the key questions be refreshed. Cllr. Jackson said the Local Development Framework (LDF) had been the driver therefore he believed that was what we should focus on. One option was to say the Strategic Housing Local Area Assessment (SHLAA) had listed the following sites and ask for views. The Chairman confirmed that we would indeed need to go out again if we are to do an update which can be considered by the Inspector when he considers the LDF. If we included that questionnaire in a newsletter and had collection points at the Spar shop and the Post Office we should get some quick responses. Cllr. Watt said he had read the original questionnaire and had thought it an excellent document and would like the Council to consider re-issuing the whole document minus a few points which are not germane at the moment and put in more specific ones. Cllr. Appleton said he was not sure that the LDF was the key threat. He was more concerned about the wriggle room for the future e.g. the scale of housing provision will be reviewed in the light of the SHLAA. Volunteers as follows: Cllr. Jackson agreed to do a draft and Cllr. Watt said he had the Church Crookham document which he passed to Cllr. Jackson. Cllr. Watt said it had been raised that it might be useful to ask Members of Fleet & Crookham Environment is Threatened (FACEIT) to deliver the newsletter and questionnaire. Cllr. Jackson to bring draft back to the next meeting.

Min. 140/12 DEVELOPER CONTRIBUTIONS TOWARDS LEISURE & OPEN SPACE FACILITIES

The Chairman advised that HDC had been pressing us for some time about putting forward requirements for leisure and open space facilities. He said in the event that a development might happen near to this Centre one of the things we might wish to consider is expanding it to accommodate new residents. The Chairman said we should touch on this at the DoT meeting in December.

Min. 141/12 WINCHFIELD HEART OF HART LLCA CONCEPT DOCUMENT

The Chairman said this was an interesting document and he invited comments from the floor, did Members have any views. Cllr. Ney said as far as he could see development at Winchfield would ease the pressure on this Parish. The Chairman said from the Council's point of view we had responded that a new development was the preferred option. At this point in time the Council feels it cannot join the organisation as our priorities are different to those of the Winchfield Action Group cfi Daryl Phillips (HDC Officer).

Min. 142/12 LOCAL DEVELOPMENT FRAMEWORK

Sometime mid October contact with Daryl Phillips will be made about which sites are likely to come forward. Cllr. Watt wished to highlight a press release from Hart District Council (HDC) regarding the timeline on the LDF – it's on the website.

Min. 143/12 LEA GREEN PLAY AREA

The Chairman said this was another item which is for the Direction of Travel meeting
Cllr. Ney said he had contacted HCC regarding play areas and the Officer had advised that we go out to consultation with the residents around the area of Lea Green. Suggestion was made to gather together quite a number of items which can be part of a show at the WI Hall. We need to have an idea of what is available before we consult. We could do that and send round with the parish plan. Cllr. Radley suggested that we set up a "Friends of Lea Green" who would keep an eye on whatever is installed. Ask Lee Randall to assist. Focus Group to be formed and talk to Fleet Town Council and get them involved for their residents.

Min. 144/12 ACQUISITION OF LEA GREEN

A short debate took place.

RESOLVED: Seek to acquire the ownership of Lea Green for a nominal fee and each party to pay its own legal expenses.

Min. 145/12 ZEBON COPSE CAR PARK EXTENSION

The Chairman introduced the item and said the report from the Clerk highlighted the issues. As background for Members who were not with the Council when this all happened he explained that when the Centre was refurbished there was an additional planning permission for a car park extension for 14 spaces but there was insufficient funding from the S106 monies to do the extension and the refurbishment had also had to be reduced. The reason for 14 spaces is because that is all the area available without intruding into the playing fields and safety areas. We might get a few more in if we took all the bushes out. Cllr. Jackson said we could precept for money if we need it and can vire from this year's money. Cllr. Jackson said the original intention was to segregate the overflow car park for users of the hall, given the impracticalities of managing a segmented car park he would suggest that we get rid of the car park pinch points and have a contiguous car park which would add an extra two spaces.

Cllr. Jackson proposed that we go ahead with the provision of the extra car park spaces.

Those in favour 3

Those against 5

Min. 146/12 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) SID Data

The Chairman had put the SID information into a "drop box" and sent it to all Members. He will update the summary sheet which will cover the last two weeks.

(ii) Pilcot Road (Footway)

Consultation event held this evening at the WI Hall by HCC Officers. Rural alternative in Rotherwick insisted upon by Cllr. Glen.

(iii) Crondall Road (Safety Measures)

Cllr. Watt said he had had his walk with HCC officers and had emailed all Members. He confirmed it had been very practical – 3 engineers almost got run down and they had witnessed two near misses. They are hoping to do a consultation early after Christmas.

(iv) A287/Redfields Lane junction

Informal meeting with Ewshot, Crondall and Church Crookham Parish Councils to talk about views on the junction. The representatives at that meeting thought that a roundabout was not going to be possible. Generally the only solution they felt was workable was traffic lights. With today's modern machinery Martin Grant developers did not see the removal of the hill as a problem. Cllr. Radley said the £5m figure was the same as for a roundabout because of the landscaping. The other option was the siting of the traffic lights at another junction.

(v) F/p 5 (Drainage Improvements)

Mr. Hirst has been advised that footpaths 1 and 5 are very overgrown. The Clerk has asked Mr. Hirst if the vegetation could be cut back asap but has heard nothing at all from him. The ditch clearance is timetabled to be done before the next meeting (ditch next to Cllr. Crawleys house).

Min. 147/12 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

No report received this month.

(ii) Play Areas (exception reports)

None.

Min. 148/12 INFORMATION SHARING AND AGENDA ITEMS FOR NEXT MEETING

Agenda item - December meeting – TORs receive the reports from the Hon. Consultants and invite them to come along to 3 December to speak to their reports.

Cllr. Jackson – chase up HDC on Lamp Standard 26 on Danvers Drive, it has been out from some time now.

Risk Assessment – Cllr. Watt and Jackson agreed to look at this and update it for the Council.
Cllr. Ashton said that a Day Nursery (Unlimited Kids) has opened in the Redfields Industrial area.
Cllr. Radley asked if there was any progress on the Speedwatch scheme mentioned in the HDAPTC minutes.

DATES FOR 2012 MEETINGS

WI HALL

ZEBON COPSE CENTRE

5 November

3 December

APPENDIX TO CVPC MINUTES OF 1 OCTOBER 2012
CROOKHAM VILLAGE PARISH COUNCIL
CODE OF CONDUCT – JULY 2012

Introduction

Pursuant to section 27 of the Localism Act 2011, Crookham Village Parish Council ('the Council') has adopted this Code of Conduct to promote and maintain high standards of behaviour by its members and co-opted members whenever they conduct the business of the Council, including the business of the office to which they were elected or appointed, or when they claim to act or give the impression of acting as a representative of the Council.

This Code of Conduct is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Definitions

For the purposes of this Code, a 'co-opted member' is a person who is not a member of the Council but who is either a member of any committee or sub-committee of the Council, or a member of, and represents the Council on any joint committee or joint sub-committee of the Council, and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee.

For the purposes of this Code, a 'meeting' is a meeting of the Council, any of its committees, sub-committees, joint committees or joint sub-committees.

For the purposes of this Code, and unless otherwise expressed, a reference to a member of the Council includes a co-opted member of the Council.

Member obligations

When a member of the Council acts, claims to act or gives the impression of acting as a representative of the Council, he/she has the following obligations.

1. He/she shall behave in such a way that a reasonable person would regard as respectful.
2. He/she shall not act in a way which a reasonable person would regard as bullying or intimidatory.
3. He/she shall not seek to improperly confer an advantage or disadvantage on any person.
4. He/she shall use the resources of the Council in accordance with its requirements.
5. He/she shall not disclose information which is confidential or where disclosure is prohibited by law.

Registration of interests

6. Within 28 days of this Code being adopted by the Council, or the member's election or the co-opted member's appointment (where that is later), he/she shall register with the Monitoring Officer the interests which fall within the categories set out in Appendices A and B.
7. Upon the re-election of a member or the re-appointment of a co-opted member, he/she shall within 28 days re-register with the Monitoring Officer any interests in Appendices A and B.

8. A member shall register with the Monitoring Officer any change to interests or new interests in Appendices A and B within 28 days of becoming aware of it.
9. A member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a 'sensitive interest'. A sensitive interest is one which, if disclosed on a public register, could lead the member or a person connected with the member to be subject to violence or intimidation.

Declaration of interests at meetings

10. Where a matter arises at a meeting which relates to an interest in Appendix A the member shall not participate in a discussion or vote on the matter. He/she only has to declare what his/her interest is if it is not already entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
11. Where a matter arises at a meeting which relates to an interest in Appendix A which is a sensitive interest, the member shall not participate in a discussion or vote on the matter. If it is a sensitive interest which has not already been disclosed to the Monitoring Officer, the member shall disclose he/she has an interest but not the nature of it.
12. Where a matter arises at a meeting which relates to an interest in Appendix B, the member shall not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting.
13. A member only has to declare his/her interest in Appendix B if it is not already entered in his/her register of interests or he/she has not notified the Monitoring Officer of it or if he/she speaks on the matter. If he/she holds an interest in Appendix B which is a sensitive interest not already disclosed to the Monitoring Officer, he/she shall declare the interest but not the nature of the interest.

14. Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate (other than an interest of a person in Appendix A), the member shall disclose the nature of the interest and not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting. If it is a 'sensitive interest' the member shall declare the interest but not the nature of the interest.

Dispensations

15. On a written request made to the Council's proper officer, the Council may grant a member a dispensation to participate in a discussion and vote on a matter at a meeting even if he/she has an interest in Appendices A and B if the Council believes that the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business; or it is in the interests of the inhabitants in the Council's area to allow the member to take part or it is otherwise appropriate to grant a dispensation.

Appendix A

Interests described in the table below.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made to the member during the 12 month period ending on the latest date referred to in paragraph 6 above for expenses incurred by him/her in carrying out his/her duties as a member, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 .
Contracts	Any contract made between the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the Council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partner which is within the area of the Council. ‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to the member’s knowledge)— (a) the landlord is the Council; and (b) the tenant is a body that the member, or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners in securities* of a body where— (a) that body (to the member’s knowledge) has a place of business or land in the area of the Council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the member, or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

*‘director’ includes a member of the committee of management of an industrial and provident society.

**‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Appendix B

An interest which relates to or is likely to affect:

- (i) any body of which the member is in a position of general control or management and to which he/she is appointed or nominated by the Council;

- (ii) any body—
 - (a) exercising functions of a public nature;
 - (b) directed to charitable purposes; or
 - (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)
of which the member of the Council is a member or in a position of general control or management;

- (iii) any gifts or hospitality worth more than an estimated value of £50 which the member has received by virtue of his or her office.