

These are the unadopted Crookham Village Parish Council 61ST AGM Minutes of the Meeting of 13 May 2013 held in the WI HALL, THE STREET, CROOKHAM VILLAGE. Please refer to the Minutes of the June 2013 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Peter Crawley
Cllr. David Jackson
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: 5 Members of the Public and PC William Jones.

MIN. 071/13 ELECTION OF CHAIRMAN

Cllr. Simon Ambler was proposed by Cllr. David Jackson and seconded by Cllr. Philip Ashton and duly signed his acceptance of office form.

RESOLVED: Cllr. Simon Ambler elected Chairman for the coming year.

MIN. 072/13 APOLOGIES FOR ABSENCE

Apologies from County Cllr. John. Bennison.

MIN. 073/13 CHAIRMAN'S ANNOUNCEMENTS

The Chairman said there were two important and urgent items which he would bring up under Finance and Trees agenda items.

MIN. 074/13 ELECTION OF VICE CHAIRMAN

Cllr. David Jackson was proposed by Cllr. Julia Ambler and seconded by the Chairman and duly signed his acceptance of office form.

RESOLVED: Cllr. David Jackson elected Vice-Chairman for the coming year.

MIN. 075/13 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

None declared.

MIN. 076/13 DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

None required.

MIN. 077/13 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN. 078/13 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman requested permission to adjourn the meeting for public participation. Brian Whyatt updated the meeting on the Speedwatch volunteers who will shortly be undergoing training and should be operational in the near future. The Chairman introduced PC William Jones. PC Jones said he has spent the last 9 months on this beat and covers the area from Greywell along the A287 to Ewshot. He is now starting to engage with Parish Councils and hopes to attend on alternate months as this Council's meeting clashes with another Council's meeting. Sgt Easton is his superior – any communication with him can be shared with adjacent police representatives. He said that crime is reported as being down 21% this year. The Chairman then reconvened the meeting.

MIN. 079/13 MINUTES OF THE MEETING OF 15 APRIL 2013

The Chairman requested permission to sign the Minutes.

RESOLVED: MINS. 054/13 TO 070/13 were agreed as a true record and signed by the Chairman.

MIN. 080/13 CO-OPTION TO FILL NETHERHOUSE WARD VACANCY

The Clerk advised that she had delivered the Good Councillors Guide and the Code of Conduct to Mrs. Makepeace-Browne of Netherhouse Moor who had expressed an interest in the vacancy and had brought along her CV this evening. The Chairman invited Mrs. Makepeace-Brown to give an oral presentation this evening, if she so chose, rather than wait till the June meeting when Members would have had the opportunity to read her CV. Mrs. Makepeace-Browne said she would prefer to do the oral presentation.

The Chairman proposed that Mrs. Makepeace-Browne be co-opted to the Council and this was seconded by Cllr. Jackson and the vote was unanimous in support.

RESOLVED: Mrs. Makepeace-Brown was co-opted onto the Council and duly signed her acceptance of office and code of conduct forms.

MIN. 081/13 PLANNING COMMITTEE COMPOSITION & PROCEDURES

Cllr. Jackson said with the loss of Members of the Council when any Member is away it seriously depletes the committee. He stressed that when Members are away they actually ask another Member to stand in for them and advise him who that person is. In the past he has given two days grace to respond via email but now has to bring it forward to a 7 day notice of reply. Cllr. Ashton said the Hart website is appalling and Cllr. Jackson agreed with him – lots of documents have gone missing – when they are all missing it is easy to spot but if only some papers are missing you don't know what is missing. Cllr. Makepeace-Brown asked if the Planning Cttee met outside of these monthly meetings and Cllr. Jackson advised that meetings of major or important issues were dealt with in public at either the Centre or WI Hall – non major items were dealt with via email.

MIN. 082/13 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE

RESOLVED: Cllrs. Jackson, Makepeace-Brown, Crawley and Ashton appointed to the Planning Committee. Cllr. Julia Ambler agreed to be the reserve member.

MIN. 083/13 ELECTION OF CHAIRMAN OF PLANNING CTTEE

Cllr. David Jackson was proposed by Cllr. Ashton and seconded by Cllr. Crawley.

RESOLVED: Cllr. David Jackson elected Chairman of the Planning Committee for the coming year.

MIN. 084/14 APPOINTMENT OF MEMBERS OF THE FINANCE & HR CTTEE

RESOLVED: Cllrs. Julia Ambler, Cllr. Peter Crawley and Cllr. Ashton were appointed to the Finance & HR Cttee.

MIN. 085/13 ELECTION OF CHAIRMAN OF THE FINANCE CTTEE

Cllr. Julia Ambler was proposed by Cllr. Crawley and seconded by Cllr. Ashton.

RESOLVED: Cllr. Julia Ambler was elected Chairman of the Finance & HR Cttee for the coming year.

MIN. 086/13 APPOINTMENT OF AUDITOR

The Finance & HR Cttee will seek a replacement for Phil du Gay who held the position of Honorary Auditor for many years. The Finance & HR Cttee will action an appropriate method of thanking Mr. du Gay for his many years of service without charge to this Council.

MIN. 087/13 APPOINTMENTS TO HONORARY POSTS

(i) Honorary Environmental Consultant

Mr. Richard Hellier wished to continue as the Honorary Env Consultant.

(ii) Honorary Footpaths Representative

Mr. Richard Hellier had intimated he would be willing to act as the Honorary Footpaths Consultant.

RESOLVED: Richard Hellier was appointed as Hon. Footpaths and Env. Consultant.

MIN. 088/13 APPOINTMENT OF TREE WARDEN

Cllr. Peter Crawley agreed to continue in this role.

MIN. 089/13 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

(i) Crookham Memorial Hall Trust

Cllr. Simon Ambler to continue in this role.

(ii) Parishes Welfare Trust (formerly Fleet/Crondall & Crookham)

Cllr. Wendy Makepeace-Brown appointed to this role.

(iii) Crookham (Cottrell) Almshouses Trust

Cllr. Wendy Makepeace-Brown appointed to this role.

(i) Hart & Rushmoor Transport Forum

The Clerk to represent the Parish Council on this body.

(ii) Hart District Association of Parish & Town Councils

Cllr. David Jackson to continue in this role and Cllr. Makepeace-Brown will attend with him. For the benefit of the new Member the role of the appointees to the above bodies were explained.

RESOLVED: The above appointments were agreed for the coming year.

MIN.089a/13 SUBSCRIPTIONS DURING THE COMING YEAR

(i) Hampshire Association of Local Councils

(ii) Council for the Preservation of Rural England

(iii) Open Spaces Society

(iv) Society of Local Council Clerks

- (v) Information Commissioners
- (vi) Parish Online

RESOLVED: The above subscriptions were agreed for the coming year.

MIN. 090/13 FINANCE – ANNUAL RETURN

The RFO presented the Annual Return and year end accounts to the meeting. The Chairman confirmed that the year end figures agree with the figures on the Annual Return as per page 1 and duly signed the page. He then read to the meeting all the items on the second page and ticked off each paragraph as he read it and there was no disagreement with the answers.

RESOLVED: The Annual Return was agreed and the Chairman, RFO and Clerk signed the document.

The Chairman said the additional item under Finance is a quotation which has only come in today but which needs to be resolved as a matter of urgency. This is for the lights in the Zebon Copse Centre car park which have deteriorated over the years. They have been repaired but these repairs have failed within a short time. The proposal is that they go onto the Contract we have for all the lights in the village and once they go onto that contract they would be covered for electricity supply and maintenance. There are two quotes – one to change the supply to access the street lighting supply and the other to improve the actual lamps themselves.

RESOLVED: Members accepted both quotations.

MIN. 091/13 PLANNING

(i) Trees Report

The Chairman advised that the Twinning Cttee wished to plant a tree in memory of departed Twinning Members. The Chairman said the tree was being purchased by the French and they wish to plant it at the Zebon Copse Centre. They have identified some sites and have chosen a variety which would not grow too big (crab apple).

RESOLVED: Members agreed that it could be planted at ZCC and proposed that Cllr. Jackson visit the site and check the most suitable location.

Cllr. Crawley said that a tree in The Beck, Watery Lane is to be capped. He has noted the severe pruning of two trees in the garden of Anglesey and confirmed that he had not been notified of any work. It had been done by local tree surgeons Cedardale.

(ii) Report of the Planning Committee

Cllr. David Jackson spoke to his report and responded to questions.

RESOLVED: The report of the Planning Committee was accepted.

MIN. 092/13 LEA GREEN PLAY AREA

Awaiting lease signing before further action to progress this project. With regard to the cycleway across the Green Members insist that this be dealt with before any signing of the lease.

MIN. 093/13 ACQUISITION OF LEA GREEN

HDC solicitor has produced a draft lease which will go to HDC Capital Board in May and then before HDC Cabinet in June. Our solicitor has looked at the draft and says not to argue over the 6 month break clause. Members did not agree with his view.

MIN. 094/13 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) SID Data

Nothing further to report.

(ii) Crondall Road

Clerk has requested a further meeting with HDC and CRAG. Members were updated that Richard Gwynne had raised issues relating to a bus service using Crondall Road.

RESOLVED: Request that two bus stops be located one at the Exchequers and one on the new stretch of pavement at the bottom of Brook Hill.

(iii) Pilcot Road

The HDC report and recommendation will go to the Decision Day of the Executive Member in June.

(iv) A287/Redfields Lane junction

Clerk has still to follow up on the left lane filter suggestion.

(v) F/p 5

The Clerk will approach HCC to upgrade the boggy section of this footpath pending a decision from Mr. Hirst. Cllr. Jackson hoped that it could still be resolved by some drainage into the

adjacent farmer's fields. The Clerk said it would be best to approach HCC and offer the money in the budget towards a solution to this problem. HCC have the authority to work on the path.

RESOLVED: Request John Tickle to do something and offer the money in the budgeted towards the works.

MIN. 095/13 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

None received. The Chairman advised that Members that the Centre Manager (Marketing) is moving away and leaves us in 5 weeks. Interviews for her replacement are taking place tomorrow.

(ii) Play Areas (exception reports)

None. The Centre Manager (Administration) is going on a Playground Inspection course this month.

(iii) Working Group & Hart Football Club update

The Chairman updated Members on the outcome of the first meeting. Cllr. Julia Ambler said it had been an Interesting meeting which started off contentious but then settled down. Car park spaces will be allocated to the Club (12) and car share will be requested by the Club of the parents. One of the Club representatives agreed to police this. Cllr. Jackson said could we get them to drop at the roundabout as it gets very crowded in the car park. Cllr. Ambler said it was being suggested that spaces be marked out and then only those numbers allocated to the Club could be used by parents – no spaces available then no car parking. The contracts will need to be looked at in future to ensure that car parking spaces are covered. A further meeting will take place in the near future.

MIN. 096/13 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Crawley said what policies should come out of the assorted questions from the Parish Plan questionnaire - he had done a template to guide members. Possibly get it done soon when things calm down. Cllr. Jackson said only the housing numbers were relevant and we could deal with the other issues at a later date. It was agreed that something needs to be produced by the next Newsletter production in order to give feedback to those residents who had completed the questionnaire.

Cllr. Jackson said since we are at the end of the football season how quickly can we get the remedial work commenced. It was thought that this work came under the grounds maintenance contract.

Lyn ten Kate expressed her thanks to the Council for all it does for the parish.

The meeting closed at 9.20pm.