

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of 4 November 2013 held in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the Minutes of the December 2013 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Philip Ashton  
Cllr. Peter Crawley  
Cllr. David Jackson  
Cllr. Judy Johnson  
Cllr. Wendy Makepeace-Browne  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllrs. Tony Clarke and Jenny Radley, Mr. Brian Whyatt and Mr & Mrs Michael White, Mrs. Julie Kelly, Mr. Richard Eastment, Ms Ouida Grant, Mr. Richard Killpack and Mr. Roger Durdle.

**MIN.166/13 APOLOGIES FOR ABSENCE**

Apologies from Ward Cllr. Chris Simmons.

**MIN.167/13 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that he and the Vice Chairman would be attending the Memorial Service on Sunday at All Saints Church Crookham. This Council had contributed towards the cost of a new plaque which will be unveiled at that service.

**MIN.168/13 MINUTES OF THE MEETING OF 7 OCTOBER 2013**

Cllr Ashton had emailed through some minor changes which did not alter the accuracy of the minutes.

**RESOLVED: Mins. 149/13 to 165/13 were agreed and signed by the Chairman.**

**MIN.169/13 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.170/13 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN. 171/13 CO-OPTION TO FILL COUNCILLOR VACANCY (Zebon Ward)**

The Chairman advised how this vacancy would be filled. He thanked both candidates very much for their interest in serving on the Council and introduced both candidates to Members and requested a proposer and seconder for each candidate. Candidate 'A' proposed by Cllr. Makepeace-Browne, seconded by Cllr. Philip Ashton. Candidate 'B' proposed by Cllr. Peter Crawley and seconded by Cllr. Julia Ambler. Candidate 'A' expressed an interest in being a Councillor and stated what he believed he could bring to the Council. Candidate B expressed her reasons for wishing to become a parish councillor. A secret ballot was held and the Chairman announced the successful candidate.

**RESOLVED: M/s Julie Kelly was duly co-opted to the Council and signed her acceptance of office.**

**MIN.172/13 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman requested permission to adjourn the meeting for public participation. Brian Whyatt said he would wait to speak till the agenda item he was present for was reached. Cllr. Jenny Radley advised of a brief Aldershot Road closure and changes to Farnborough Air Space. Fleet Town Council and Church Crookham PC were to have a presentation from TAG which this Council might wish to also

request. Brian Whyatt said the SID was in the wrong place and was far too low – the Chairman advised that this had been actioned. The Chairman then reconvened the meeting.

**MIN.173/13 CITIZENS ADVICE BUREAU PRESENTATION**

The Chairman invited the CAB attendees to address the meeting. Roger Durdle introduced the CAB CEO Ouida Grant and Richard Killpack Chairman of Finance. He said that Richard Killpack would do the power point presentation. Richard advised that they had come “in force” as they wished to show financial supporters how much that support means to the local CAB. A very full presentation was given as to the number of volunteers and the different locations of Hart CAB and how its outreach worked. Every parish approached has given financial aid and this year alone CAB had received £34k from the parishes. CAB are seeking a contribution equal to 65p per ratepayer. CAB will send to Members the Powerpoint presentation. Members were invited to attend the CAB office and see how it works - just contact Ouida . The Chairman thanked Richard for his presentation and invited questions from Members. He then presented CAB with a cheque in support of its continued work.

**MIN.174/13 REQUEST FOR REPRESENTATIVE ON BASINGSTOKE CANAL AUTHORITY**

Cllr Makepeace-Browne said that at the HDAPTC meeting a request had been made for a further parish representative on the Joint Management Cttee (JMC) of the Canal Authority.

Post Meeting Note: Clarification received from Cllr. Alastair Clarke “The matter of who should represent the Parishes was originally raised by Fleet TC who thought that, as one of the larger riparian Councils, they should perhaps have some representation. The possibility was that there could either be more than one seat at the meetings or I would step aside and let them take over if the Association so agreed. The possibility of there being more than one seat is a non-starter. Hence my offer to allow someone else to take on the role. Since then I have not heard any more from Fleet so can only presume that they have other more important matters to deal with.”

**MIN.175/13 PARISH LENGTHSMAN SCHEME**

Cllr. Makepeace-Browne had been to the meeting which Alastair Clarke (Chairman of HDAPTC) had organised and there were several councils wishing to join. She had sent round the jobs the scheme covers to all Members – did Members wish her to pursue it – there is £1k available to spend on odd jobs to deal with highways issues. Responsibility for highways still rests with Hampshire County Council (HCC). HCC prefer a lead parish to cover several councils. Fleet have been running a pilot and Dogmersfield joined in this year and they are looking for groupings – there is an extra £100 for administration funding but whether this goes to each parish or the “lead” parish is unknown. Cllr. Jackson asked if we could legally cut back encroaching vegetation without having to serve Notice on the landowner. Cllr. Makepeace-Brown said if it is private land then HCC have to follow it up, but if we are in the Lengthsman scheme we can cut back encroaching vegetation which is on highways land. Cllr.Jackson said the essential thing with that is a clear map showing where highway land sits.

**RESOLVED: Cllr. Makepeace-Browne to follow up on this.**

**MIN. 176/13 PARISH NEWSLETTER**

Cllr. Makepeace-Browne presented a draft format and asked Members to look at the layout – which is a new format. There is more content to be added but this is a first draft. Were Members content with this approach – Members requested a closer match green for the banners similar to that shown on the website.

**RESOLVED: Cllr. Makepeace-Browne to continue with new format.**

**MIN.177/13 FINANCE**

**(i) Report of Responsible Finance Officer**

Cheques were presented for signature. The only thing which needs to be raised is Play Area Reserve and the need to move money from one budget heading to another.

**RESOLVED: Members accepted the recommendation of Finance & HR Cttee to move £34k from the Highways Budget to the General Reserve and then draw down funds from the General Reserve to meet the need for the Play Area Reserve.**

The Chairman requested that in future when a specific resolution is to come to Full Council the Chairman of Finance and the RFO submit suitable formal wording in advance of the Full Council meeting.

**(ii) Youth Bus - request for financial support**

Cllr. Makepeace-Browne advised of a request from HDAPTC to support a youth bus with financial support from parishes. There was a brief debate on other youth bus projects which had not proved successful. The Chairman said it could be an issue brought to the budget meeting but Cllr. Makepeace-Browne did not support it as she was unhappy and that it would not work. Cllr. Jackson said that this had been attempted in past years but had not been successful.

**(iii) Request for use of ZCC Hall (foc) for FACEIT Public Meeting**

Cllr. Jackson said he was in a similar situation wearing his ZCRA hat but he pays for his hall so he will sit quietly and not engage in the debate. The Chairman invited Brian Whyatt to speak to his request. Brian Whyatt advised that feedback from the public meeting regarding Albany Park had been that residents of Zebon Copse wanted to know what FACEIT were going to do about it. The Chairman said this request was a Full Council decision as, in his view, this represents a significant change of policy. Up till now Community Groups pay for ZCC hall hire. The Chairman asked Members to vote on the matter – 2 in favour, 3 against, 2 abstentions. Request declined.

**MIN.178/13 PLANNING**

**(i) Trees Report**

Cllr. Crawley said he had nothing to report.

**(ii) Report of the Planning Committee**

Cllr. Jackson said notwithstanding having planning meetings in public he considers it is important to continue with the Planning Report to record outcomes and items on which this Council is not consulted. He then spoke to his report and invited questions.

**(iii) Planning Application 13/02088 HMC (demolition of extension and erection of new extension – Cedar Cottage, The Street)**

Cllr. Judy Johnson had declared an interest and left the meeting whilst both applications for Cedar Cottage were dealt with.

**RESOLVED: No objections but request Hart to give due consideration to frosted glass in the upper window.**

**(iv) Planning Application 13/0090/LBC (demolition of rear extension and erection of new extension – Cedar Cottage, The Street)**

Cllr. Judy Johnson had declared an interest and left the meeting whilst both applications for Cedar Cottage were dealt with.

**RESOLVED: No objections but request Hart to give due consideration to frosted glass in the upper window.**

**(v) Planning Application 13/00388/HOU (new vehicular access and driveway – 3 Crossways, The Street).**

Members debated the issue and a vote was taken five Members objected one Member supported.

**RESOLVED: Objections on the following grounds:**

1. The applicant has not provided any justification for the request.
2. Effect on street scene in the Conservation Area of a vehicle parked immediately in front of the house.
3. Effect on street scene of an empty parking space covered in loose stone chippings. If approved, this could be ameliorated by using grasscrete or similar disguise.
4. Road safety issues due to proximity of junction of Crondall Road with The Street in an area of known high risk and inability to enter and exit the parking place in forward gear.
5. Risk of damage to roots of adjacent trees, which make a significant contribution to the street scene. If the application is approved, these trees should be protected by condition.

**(vi) Update on Vortal, CVA & FACEIT meeting regarding Tudgey's Nursery Site**

Cllr. Makepeace-Browne said Vortal was waiting for a pre-application planning meeting.

**(vii) Update on Neighbourhood Plan**

Cllr. Makepeace-Browne said she has looked into finance, can get a grant for up to £7k and if we chose to go down this route there are definitely things which the money could be used for. Hart is asking the parish to look at sites it would prefer to be considered and she has spoken to a planning lawyer who would be willing to help do a Neighbourhood Plan (NP) at a reduced rate. The Chairman read the relevant points regarding consideration of NPs and said without a Local Plan this cannot move forward. The Parish Plan is a brilliant start to the NP - whilst it does not protect us from having anything it does protect us from having too much. Cllr. Jackson said it was possible to develop the NP under the NPPF policies but that this could then be trumped by Hart producing the Local Plan. He thought it a good idea to keep a watching brief on how to go about doing it but not in the short term. Cllr. Makepeace-Browne said she is now at a point where she knows where the money can come from and where it can be spent. The funding has to be applied for and we would have to have started the NP by next April and be well on the way to having it completed within 12 months. What is unspent within the time frame has to be returned to where it came from. Money is finite and there may be lots of parishes applying but the Chairman said there was insufficient time to address all the necessary requirements. Cllr. Jackson said the estimate of a Hart Officer to produce a NP was in the region of £20k. Cllr. Crawley said a meeting to consider what we might put in such a plan would be most helpful. "Consider what we can identify and pros and cons." Cllr. Jackson said the APM could be the appropriate place to raise the matter and then look for volunteers to assist. Cllr. Jackson said it was opportune to mention the 5 kilometres radius of the SPA which had a cap on development and which might come into play soon.

**MIN.179/13 LEA GREEN PLAY AREA**

The Chairman said this could be dealt with at the end of the meeting due to issues of confidential commercial information. Cllr. Julia Ambler reported on the meetings which had taken place with the two preferred suppliers. One had a longer guarantee time and the bulk of the equipment was of steel manufacture and the presenter was more accommodating.

**RESOLVED: Preferred supplier is Proludic subject to satisfactory references and the contract itself has all the final issues resolved. If references are not satisfactory then it is back to the drawing board for suppliers.**

**MIN.180/13 ACQUISITION OF LEA GREEN**

**(i) Lease update**

The Chairman and Clerk met with the Corporate Director and we are now awaiting a new Decision Notice from Hart Council.

(ii) **Upgrade to path across Lea Green by HDC**

Finance Cttee had recommended acceptance of the quotation.

**RESOLVED: Quotation from preferred supplier to be accepted.**

**MIN.181/13 UPDATES ON HIGHWAY & FOOTPATH MATTERS**

(i) **SID Data & Speedwatch**

Speedwatch working well and SID being located as per Speedwatch requirements.

(ii) **Crondall Road**

Cllr. Jackson, Clerk and CRAG representatives and County Cllr. John Bennison meeting at Hook on 18 November at 3pm.

(iii) **A287/Redfields Lane junction**

Albany Park application has proposed a roundabout at this junction. Awaiting outcome of planning application.

(iv) **Parking on Redfields Lane (Edenbridge)**

Cllr. Ashton raised this and said he had read through what we as a Parish Council had written on our response to the application in that the site itself seemed very cramped with 12 houses and only 4 visitor car park spaces. He believes that restrictions need to be imposed to prevent parking adjacent to the development as he sees a huge safety issue along that stretch of road. He asked for support from Members to involve HCC Highways. The Chairman advised that he and Cllr. Radley were seeking a meeting to discuss the safety of the new crossing just beyond that point. It would certainly affect the safety of the approach to that crossing (there have been near misses with that crossing). Members accepted that the Ward Cllrs are dealing with the crossing issue and would take on the parking issue as well.

**MIN.182/13 ZEBON COPSE CENTRE & ADJACENT AMENITIES**

(i) **Report from Centre Manager**

Report received.

(ii) **Play Areas (exception reports)**

None noted.

**MIN.183/13 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Members were advised the Adam Merrick had been promoted and stated that as a PCSO serving this area he has been absolutely excellent and Members wish to send this message via Sgt Hill – his senior officer. Clerk to invite the new PCSO to attend a Parish Council meeting.

Agenda – keep NP on the agenda.

Footpaths – Agenda item Report from Hon Footpath & Env Consultant.

David said work has started on footpath 5 he had visited it this afternoon. It is hoped to finish it this week and HCC staff have received good co-operation from the farm worker of Cross Farm.

Standing Orders – review by January 2014 and once all are finalised they should be published on the web.

Pilcot footway works rescheduled for January.

The meeting closed at 10.52 pm

**Dates for 2013 meetings:**

WI Hall

ZCC

2 December

**Pto**

**Dates for 2014 meetings:**

WI Hall

3 February

7 April

12 May (Annual General Meeting)

7 July

6 October

1 December

ZCC

6 January

3 March

14 April (Annual Parish Meeting)

2 June

1 September

3 November