

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of 1 September 2014 held in the Zebon Copse Centre, Danvers Drive, Crookham. Please refer to the Minutes of the October 2014 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Clive Eastwood  
Cllr. Judy Johnson  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllr. Jenny Radley, Mr. & Mrs. Michael White and Brian Whyatt and Hart Cllr. Tony Clarke.

**MIN.136/14 APOLOGIES FOR ABSENCE**

Apologies from Cllrs. Wendy Makepeace-Browne, Richard Eastment, David Jackson and Peter Crawley.

**MIN.137/14 CHAIRMAN'S ANNOUNCEMENTS**

None.

**MIN.138/14 MINUTES OF THE MEETING OF 7 JULY 2014**

The Chairman went through the Minutes for accuracy.

**RESOLVED: Mins. 112/14 to 129/14 were agreed and signed by the Chairman.**

**MIN.139/14 MINUTES OF THE MEETING OF 29 JULY 2014**

The Chairman went through the Minutes for accuracy.

**RESOLVED: Mins. 130/14 to 135/14 were agreed and signed by the Chairman.**

**MIN.140/14 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.141/14 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.142/14 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation.

Brian Whyatt asked when the SID would be back on its site rota. He referred to a letter from Helen Merrills regarding works on Crondall Road – Cllr. Bennison said he was meeting Helen Merrills tomorrow on this subject and the funding was there and he would be in a position to update everyone after that meeting. The Chairman then closed the meeting to the public.

**MIN.143/14 PARISH NEWSLETTER**

This is work in progress but more input is required in relation to the Neighbourhood Plan as this is the central item for the newsletter. Members were reminded of the topics raised at the meeting of 7 July 2014.

**MIN.144/14 SOCIAL MEDIA POLICY**

Members were all in receipt of guidelines on use of Social Media by Councillors. One of the things is to have a policy and the Chairman wishes to keep this on the Agenda. His thoughts are that having finally got two parties interested in the web site he will also raise this with them as part of the scheme.

**MIN.145/14 COMMUNITY RESILIENCE REPORT**

Deferred to next meeting due to absence of Cllr. Eastment.

**MIN. 146/14 DEFRA CONSULTATION ON FLOOD REINSURANCE SCHEME**

Cllr. Julia Ambler said she had had second thoughts on this and did not feel it necessary for us to respond. Remove from Agenda

**MIN.147/14 REQUEST TO SECOND A “PCs RIGHT TO SELL ELECTRICITY” BID TO GOV.**

Members supported this request.

**RESOLVED: Second the request by Cambourne Parish Council.**

**MIN.148/14 NEIGHBOURHOOD PLAN STEERING GROUP UPDATE**

Cllr. Judy Johnson said that Cllr. Eastment had taken the Minutes of the first meeting and officers had been elected to the positions. The Code of Conduct and Terms of Reference were given to all attendees and were agreed to. The Group agreed on the timescales for the project plan. Gary Whiteside agreed to identify work streams. Monthly meetings will be held. The treasurer will produce a draft budget and this will be presented to the Finance & HR Cttee in due course.

**MIN.149/14 FINANCE - RoSPA Play Area Inspection Training Course**

Two Members have approved this as it is a budgeted item. The RFO advised that she needed approval for removal of Brian Whyatt, Colin Lethbridge, Robert Ney and Philip Ashton as cheque signatories and replacing them with Cllrs. Wendy Makepeace-Browne, Judy Johnson, Richard Eastment and Clive Eastwood.

**RESOLVED: Remove Brian Whyatt, Philip Ashton, Colin Lethbridge and Robert Ney as cheque signatories. Insert Cllrs. Wendy Makepeace-Browne, Judy Johnson, Richard Eastment and Clive Eastwood as cheque signatories.**

**MIN.150/14 ANNUAL RETURN FOR APPROVAL AND ACCEPTANCE**

The RFO went through the letter from BDO. The issues arising report was presented to the Council which is a minor issue –this Council gets its precept amount and then HDC have given a separate amount (which is also a precept). HDC separated the precept out and advised that the parishes which were accepting did so as a grant and BDO want this Council to separate out the two sums but this will become irrelevant in the future as the grant is to be phased out in due course. The Chairman reminded Members that the Grant received by this Council had then been given as a Grant to Citizens Advice Bureau.

**RESOLVED: The Annual Return was approved and accepted and the minor issues arising was noted.**

**MIN.151/14 PLANNING**

**(i) Trees Report**

Cllr. Judy Johnson had nothing to report.

**(ii)** The Chairman informed members that the application number below had been logged against the Orchard Cottage application 14/1793/HMC and the Clerk would advise Hart of the error.

**14/01641/FUL – Highfield, Pilcot Road, Dogmersfield, Hook, RG27 8SZ**

Replace various outbuildings with one portal framed building. Members examined the plans and had no objections.

**Recommendation: No objections.**

**(iii) Report of the Planning Committee**

Cllr. Jackson was absent but had produced a Report which the Chairman spoke to.

**RESOLVED: The report of the Planning Committee was agreed.**

**(iv) Major Planning Applications – format for responses**

Cllr. Jackson asked that a meeting be held to agree a way forward for dealing with major planning applications. Members had been requested to bring their diaries to agree a date. There was a great deal of debate and Cllr. Radley advised that HDC would be doing an evening training session.

**MIN.152/14 WEBSITE UPDATE**

The Chairman said the responses had been very disappointing. It was agreed that the Chairman would endeavour to source new companies and report back to a later meeting. Two companies have agreed to have a face to face with the Chairman and Cllr. Jackson some time this September.

**MIN.153/14 LEA GREEN PLAY AREA – ADDITIONAL PLAY & EXERCISE EQUIPMENT**

The Clerk is seeking quotations for the exercise equipment. She advised that a request had been made for a football/netball freestanding unit this was supported by Members.

**RESOLVED: Clerk to invite quotes from 3 suppliers. Cllr. Julia Ambler and Wendy Makepeace Browne will be the leads for reviewing the tenders and will bring a recommendation back to Finance & HR and Full Council.**

**MIN.154/14 ACQUISITION OF LEA GREEN**

Revised Lease received and awaiting confirmation from our Solicitor that it is okay to sign it.

**MIN.155/14 UPDATES ON HIGHWAY & FOOTPATH MATTERS**

**(i) SID Data & Speed watch**

Request made for a Police Safety Audit on Redfields Lane. Safety audit has been requested for Hitches Lane. Mr. Whyatt said he felt the Speedwatch Group could do Redfields Lane and Cllr. Eastwood offered to assist.

**(ii) Crondall Road**

Members had sight of the update from Highways and Cllr. Bennison said he would be meeting with Helen Merrills (HCC) shortly and would update all interested parties.

**(iii) A287/Redfields Lane junction**

Awaiting the outcome of the Albany Park (Watery Lane) application.

**(iv) Parish Lengthsman scheme**

Awaiting a date for a meeting with Highways at Hook.

**(v) F/p 5**

Update received from HCC Officer that further work will be done to the relevant section.

**MIN.156/14 ZEBON COPSE CENTRE & ADJACENT AMENITIES**

**Report from Centre Manager**

Report received.

**MIN.157/14 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

The Chairman asked if Members wished to raise agenda items for the next meeting and whether there was any information they wished to share. All declined.

The meeting closed at 8.45 pm.

**Dates for 2014 meetings:**

WI Hall

ZCC

6 October

3 November

1 December