

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee held on 1st November 2011 in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the minutes of the November meeting for any amendments.

Present

Cllr Julia Ambler (Chairperson) (JA)
Cllr Simon Ambler (SA)
Cllr David Jackson (DJ)
Mrs Angela Sayers (RFO) (AS)
Mrs Claire Rowe (ZCC Admin) (CR)

76/11 APOLOGIES FOR ABSENCE

Cllr Philip Ashton

77/11 CHAIRPERSON'S ANNOUNCEMENTS

None

78/11 MINUTES OF PREVIOUS MEETING

Minutes from the meeting of 27 September 2011 (67/11 – 75/11)

RESOLVED

Minutes 67/11 to 75/11 were agreed as a true record and signed by the chairperson.

79/11 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

80/11 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairperson reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

81/11 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

No public were present at the meeting.

82/11 Zebon Copse Centre (ZCC)

1. Grit Bins

It was agreed to defer this agenda item as the FC are awaiting a response from Hampshire County Council (HCC) regarding the supply of Grit Bins. In the meantime the FC agreed that it would be a good idea for the administrators to speak to contractors regarding the potential requirement to clear snow from the ZCC car park and the narrow part of the road leading up to ZCC.

ACTION

CR/SS to chase HCC regarding the Grit Bins

CR/SS to speak to contractors regarding the ZCC car park.

2. Quotes received to repair pointing

The FC discussed the quote received and agreed to discuss further once the second quote was received.

ACTION

SS/CR to chase second quote and forward to the FC.

3. Review of Hire Prices

The administrator gave a summary of hire prices for other local halls. The FC agreed in principle to increasing fees at some point during 2012 to address increasing running and maintenance costs. The FC asked for a report to be prepared by the administrators which could be presented to full council once the FC have approved it.

ACTION

CR/SS to prepare report for the next FC meeting.

4. Administrator's Report

a) The FC agreed that it would be preferable to hollow tine the mini pitches rather than slit them, weather permitting, in November assuming no additional cost is incurred. The FC also agreed the ground maintenance contract going forward should specify that alternate hollow tine and slitting be applied each year.

ACTION

CR/SS to check whether additional costs would be incurred to hollow tine the mini pitches and report back to the FC.

CR/SS to build above recommendations into the Ground Maintenance contract from next year.

b) The FC discussed the issue of moles and it was agreed that another mole treatment was required in the far corner of the ZCC main pitch.

ACTION

CR/SS to organise.

c) Soccer Tots – The FC agreed to request photos from Soccer Tots to feature in next Parish newsletter

ACTION

CR/SS to organise.

d) Youth club – The FC discussed the recent query regarding the set up of a new youth club at the centre. The FC agreed in principle to offering a free Friday evening session for 2 weeks each month for a 3 month trial period in the old hall. This would be subject to CRB and insurance checks. In addition the FC agreed that it needed further information regarding the set up, running and staff resources. It was agreed that an informal meeting with the full council was required to discuss these issues followed by another meeting with the FC two months after the start date to discuss progress and issues. The FC suggested contacting Charlotte Tickner to provide further insight in running a youth club.

ACTION

CR/SS to contact the lady and ask her to attend the next full parish meeting next Monday. Her proposal needs to include adult ratio to child/CRB/insurance cover/ equipment/building access/ time of sessions/ age of children.

CR/SS to pass on Charlotte Tickner details.

e) The FC discussed the timing for the outside lighting and agreed a cut off time of 23.15.

83/11 FINANCE

(i) Cheques for signature

The cheques were signed

(ii) Finance Report September 2011

RESOLVED

The September report of the RFO was accepted by the FC

84/11 LEA GREEN

The FC discussed the detailed e-mail sent by the administrators regarding the recent inspection of the Lea Green play area. After discussion the following was agreed:-

- 1) The pyramid structure should be removed
- 2) The highest of the swing bars to be taken down with immediate effect
- 3) The administrators to liaise with HDC regarding ownership of the land and Melissa Juniper regarding possible options to re-design the play area.

85/11 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

(i) Next finance meeting Tuesday 29th November 2011.

The meeting closed at 9.35pm