

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee held on 3rd January 2011 in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the minutes of the February meeting for any amendments.

Present

Cllr Julia Ambler (Chairperson) (JA)
Cllr Simon Ambler (SA)
Cllr David Jackson (DJ)
Cllr Philip Ashton (PA)
Mrs Angela Sayers (RFO) (AS)
Mrs Claire Rowe (ZCC Admin) (CR)

1/12 APOLOGIES FOR ABSENCE

None

2/12 CHAIRPERSON'S ANNOUNCEMENTS

None.

3/12 MINUTES OF PREVIOUS MEETING

Minutes from the meeting of 1st November 2011 (86/11 – 94/11).

RESOLVED

Minutes 86/11 to 94/11 were agreed as a true record and signed by the chairperson.

4/12 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

5/12 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairperson reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

6/12 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

No public were present at the meeting.

7/12 Zebon Copse Centre (ZCC)

1. Playground repairs for senior and junior playgrounds

The FC discussed the list of repairs which included the fence, bin base and weeding

RESOLVED

The FC approved all repairs subject to reviewing the existing contract for content.

ACTION

CR to arrange

2. Pointing Repair Quotes

This agenda item was deferred to the next FC meeting as a second quote was still outstanding. The FC agreed that if the quote did not materialise in the next three weeks they would go ahead with the previously agreed quote.

ACTION

CR to chase quote

3. Decorating quote for ZCC

The FC discussed the fact that some areas, noticeably the two halls and the lobby area, have damage to the paintwork making it look quite scruffy in places. One possibility would be to put protective 'corner plastic strips' in these areas to protect the corners of the walls from damage. The FC agreed that before any decisions were made another quote was required for decorating the whole of the centre. This could then be compared with the existing quote that was used at the budget meeting. In addition the FC agreed that some colour charts should be obtained before the next FC meeting at which a decision would be made regarding quotes and colours.

The FC also discussed the possibility of having air conditioning in the office and agreed that a quote should be obtained in time for the next FC meeting so all work could be considered methodically.

ACTION

CR/SS to organise a quote regarding the decorating of the centre and obtain some colour charts

CR/SS to organise a quote regarding air conditioning for the office.

4. Grit Bins

The FC discussed the type of Grit Bin required for the centre and agreed on the purchase of an Orbistor (in Green) with a fitted Hasp & Staple lock once confirmation that salt supplies could be obtained. After further discussion it was agreed to purchase 20 bags of salt to half fill the 800 litre bin once it had been delivered and installed at the centre. The FC also discussed the location of the bin and one area suggested was near the current bin compound and bike area. The FC agreed on the contractor to install the bin and agreed to wait on a final decision regarding its location until the work had been quoted for. The budget for this agenda item had already been agreed at the previous FC meeting.

RESOLVED

The FC approved the purchase of the above Grit Bin and quantity of salt.

ACTION

AS to order the Grit Bin once confirmation of salt supplies was obtained.

SS/CR to order the salt once the bin had been delivered.

SS/CR to obtain a quote regarding the bin's installation.

5. ZCC Matters

The FC agreed that a snow plan risk assessment should be done for the centre and that the Parish Council's insurers would be a good place to start

ACTION

Cr/SS to organise

The FC agreed to investigate commercial dishwashers and obtain some prices.

ACTION

CR/SS to organise

The administrator updated the FC on the centre issues that day regarding the alarm and rainwater.

8/12 FINANCE

(i) Cheques for signature

The cheques were signed

(ii) Finance Report November 2011

RESOLVED

The November report of the RFO was accepted by the FC

(iii) Precept/ Budget

The FC agreed the budget and precept discussed at the budget meeting.

RESOLVED

The FC resolved to recommend the precept and budget to the full council.

9/12 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

(i) Next finance meeting – Tuesday 31st January 2012

(ii) The meeting closed at 8.45pm