

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee held on 1st May 2012 in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the minutes of the May 2012 meeting for any amendments.

Present

Cllr Julia Ambler (Chairperson) (JA)  
Cllr Simon Ambler (SA)  
Cllr David Jackson (DJ)  
Cllr Colin Lethbridge (CL)  
Cllr Philip Ashton (PA)  
Mrs Angela Sayers (RFO) (AS)  
Mrs Claire Rowe (ZCC Admin) (CR)

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**27/12 APOLOGIES FOR ABSENCE**

None

**28/12 CHAIRPERSON'S ANNOUNCEMENTS**

None. The minutes from the last meeting (minutes 19/12 to 26/12) were agreed as a true record and signed by the chairperson.

**29/12 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA**

None.

**30/12 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairperson reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

**31/12 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)**

No public were present at the meeting.

**32/12 Zebon Copse Centre (ZCC)**

**1. Grounds Maintenance Contract**

The FC discussed the tender comparison document prepared by the administrator and provisionally agreed the contractors for the various areas.

**ACTION**

CR to liaise with the contractors to finalise discussion points.

**2. Dishwasher**

The FC discussed the price and warranty of the 3D Hoover dishwasher. The FC agreed that research should be done regarding the 'best price' that could be obtained from other suppliers. In addition the FC wanted confirmation that the warranty would be valid for commercial premises.

**ACTION**

CR to enquire about the price and warranty and report back to the FC.

**3. Football Pitches 2012/2013 Season**

The FC discussed the document prepared by the administrator regarding the three youth development proposals put forward by the football association. The main changes discussed were the introduction of 5 a side matches for under 7's and 9 a side for under 11's. The FA wants the pathway introduced in the 2013/14 season however the NEHYL agreed to start 5 a side next season 2012/13.

The FC agreed that a future meeting of all parishes would be productive in order to determine the collective facilities available across all the parishes. In addition the FC agreed that no alterations would be done to the pitches this year. However the FC agreed that further research should be done regarding the costs of implementing such a change

**ACTION**

CR to cost the various models and report back to the FC

**4. Repairs**

The Administrator advised the FC that an extra charge had been made by the contractor for the brickwork re-pointing. This was authorised. The FC asked the administrator to get a quote for all re-pointing work required with the aim to complete the work in 2013/14.

**33/12 FINANCE**

**(i) Cheques for signature**

The cheques were signed

**(ii) Contract wording**

The FC discussed the fact that the standing orders for both the Parish Council and the Finance Committee needed to be amended to incorporate contracts and delegated authority. The FC agreed that advice should be sought from the clerk before proceeding any further.

**ACTION**

AS to advise the clerk

DJ to e-mail the FC with the current CVPC standing orders

**(iii) Insurance**

The RFO advised the FC that the parish council's policy was due for renewal on the 1<sup>st</sup> June 2012. A long term agreement was available again for the 3 years to 31<sup>st</sup> May 2015 with a one off 5% discount and smaller increases, resulting from property sums insured being index linked rather than rate increases, for the year 2013/14 and 2014/15. Alternatively the policy could be renewed for one year only at a higher cost with increased premiums thereafter. The FC discussed the merits of entering into a long term agreement and agreed this would be sensible and the chairperson signed the agreement.

**RESOLVED**

The FC resolved to enter into a 3 year agreement.

**34/12 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

(i) Next finance meeting – Tuesday 29th May 2012

(ii) The meeting closed at 9.30pm

(iii) Future FC meetings

Tuesday 26<sup>th</sup> June  
Tuesday 28<sup>th</sup> August  
Tuesday 25<sup>th</sup> September  
Tuesday 30<sup>th</sup> Oct  
Tuesday 27<sup>th</sup> November