

These are the Crookham Village Parish Council Minutes of the meeting of the Finance Committee held on 29th May 2012 in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the minutes of the June meeting for any amendments.

Present

Cllr Julia Ambler (Chairperson) (JA)  
Cllr Colin Lethbridge (CL)  
Cllr Philip Ashton (PA)  
Mrs Angela Sayers (RFO) (AS)  
Mrs Sarah Sherman (ZCC Admin) (SS)

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**35/12 APOLOGIES FOR ABSENCE**

Cllr Simon Ambler

**36/12 CHAIRPERSON'S ANNOUNCEMENTS**

None. The minutes from the last meeting (minutes 27/12 to 34/12) were agreed as a true record and signed by the chairperson

**37/12 MINUTES OF PREVIOUS MEETING**

Minutes from the meeting of 1<sup>st</sup> May 2012 (27/12 – 34/12).

**RESOLVED**

Minutes 27/12 to 34/12 were agreed as a true record and signed by the chairperson.

**38/12 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA**

None.

**39/12 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairperson reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

**40/12 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)**

No public were present at the meeting.

**41/12 Zebon Copse Centre (ZCC)**

**1. Refuse Collection**

The FC discussed the current contract in detail and agreed what action they would like to take.

**ACTION**

SS to action the FC decision.

**2. Hall Hire Rates**

The FC agreed to defer this agenda item to the next meeting as the administrators were waiting on information.

**3. Football Report**

The FC agreed to defer this agenda item to the next meeting as the administrators were waiting on information

**4. Repairs – Pointing quotes**

The FC discussed the quote for the remaining pointing work required for the rear wall of the centre. Initially the FC was considering this work for the year 2013/14. The FC raised queries regarding the mesh costs and asked the administrator to investigate further before any decisions were made. In addition the FC agreed that an assessment should be done of all the walls at the centre to determine what work was required.

**ACTION**

SS to liaise with the contractor and report back to the FC regarding mesh costs and assessment report for remaining walls.

**5. Grounds Maintenance Contract**

The Administrator advised the FC that the contractor had requested a two year contract with all prices fixed. This was agreed by the FC provided that the spring planting was included in the price. As a separate matter the administrator informed the FC that a lower price had been secured to cut the grass in the play area at Lea Green. This was agreed by the FC.

**ACTION**

SS to add the play area grass cutting to the contract.

SS/CR to issue a new contract to the contractor changing the current term from 1 year to 2.

**6. AOB**

**Dishwasher**

The FC agreed that no additional warranty was required and that the dishwasher could now be ordered.

**ACTION**

SS to organise

**Fire Doors**

The FC discussed the fire doors in the Zebon Hall which required attention. After discussion it was agreed to investigate 2 options:-

- A) Replacement – The FC agreed that the cost of replacing the doors should be investigated and asked for quotes to be available at the next meeting.
- B) Repair – The FC asked the administrator to contact a local carpenter and get advice on re-packing and re-hanging the doors. The RFO suggested contacting the carpenters that were used for the notice boards.

**ACTION**

SS to organise

**42/12 FINANCE**

**(i) Cheques for signature**

The cheques were signed

**(ii) Finance Report - April 2012**

The April report of the RFO was accepted by the FC

**ACTION**

The FC resolved to recommend the April Accounts to the full Parish council at the next meeting.

**(iii) Water Rates**

The RFO asked the permission of the FC to set up a direct debit for the water rates. This was agreed and signed. In addition the RFO advised the FC that she would be organising direct debits for the Gas and electricity. This was also agreed.

**RESOLVED**

A direct debit was agreed for the water rates

**43/12 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

- (i) Next finance meeting – Tuesday 26th June 2012
- (ii) The meeting closed at 8.45pm
- (iii) Future FC meetings

Tuesday 28<sup>th</sup> August  
Tuesday 25<sup>th</sup> September  
Tuesday 30<sup>th</sup> Oct  
Tuesday 27<sup>th</sup> November