

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Tuesday 28th October 2014 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the November 2014 meeting for any amendments

Present

Cllr Julia Ambler (Chairman)	(JA)
Cllr Wendy Makepeace – Browne	(WMB)
Cllr Clive Eastwood	(CE)
Mrs Angela Sayers (RFO)	(AS)
Mrs Tabby Powell	(TP)

81/14 APOLOGIES FOR ABSENCE

Cllr Simon Ambler, Cllr Peter Crawley

82/14 CHAIRMAN'S ANNOUNCEMENTS

None

83/14 MINUTES OF PREVIOUS MEETING

Minutes from the meeting of 30th Sept 2014 (71/14 – 80/14).

RESOLVED

Minutes 71/14 to 80/14 were agreed as a true record and signed by the Chairman.

84/14 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

85/14 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

86/14 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

87/14 CHEQUES FOR SIGNATURE

The cheques were signed.

88/14 Zebon Copse Centre (ZCC)

1. Centre Maintenance

A) Decoration to new partition wall & Frame plus 2xnew doors

The Centre Manager (CM) informed the Finance Committee (FC) that she had received a quote. This was agreed. The CM asked the FC to look at the test colours in the main hall after the meeting.

(After the meeting the FC looked at the 2 colours on the wall and all agreed that neither colour was suitable. The FC then chose 2 other colours from the chart- 'Mellow Mocha' and 'Just Walnut' – and agreed that the final decision should be made by the CM once the test colours were on the wall).

RESOLVED

The quote from Danny Scutt for £195 was approved.

ACTION

CM to get test pots for the new colours chosen.

CM to make final decision and organise the decorating.

B) Replacement basin in pavilion

The Centre Manager (CM) had received a quote to replace both the tap and basin. The CM also advised the FC that a commercial basin support may be required. The FC agreed on a maximum budget to allow for a basin support if required.

RESOLVED

The FC approved the quote from Neil Robinson for £245

The FC agreed on a further £200 for the basin support if required.

ACTION

CM to action

2. External Centre Maintenance

A) Pitch Maintenance

The FC discussed the costs received from Kestrel for the pitch maintenance
The FC agreed on the combined costs for the verti draining and worm control and asked for them to be done in November as per the recommendation.

The CM had also obtained costs from Kestrel for the end of season pitch repairs
The FC agreed in principal to the concept but agreed to discuss the finer details nearer the time. The FC asked the CM to confirm that the prices would be held till that time and to also enquire if the price would be cheaper if they agreed to the service on an annual basis.

RESOLVED

The FC approved the quote from Kestel for £1,233 for the November work.

ACTION

CM to enquire with Kestrel regarding the fees for the end of season repairs and report back to the FC

B) Junior Play Area Repairs

The CM had received two quotes for the general repairs required to the Yukon Log (splinter risk), Victoria Falls Net (wire exposed and jagged through damaged rope) and general bolt tightening of the equipment. The expense was mainly due to the fact that the net needed to be replaced in its entirety.

RESOLVED

The FC approved the quote from RSS for £2093.12 for the above repairs.

ACTION

CM to arrange a date for the above work.

C) Toddler Play Area

The CM reminded the FC that the quote to repair the wet pour and replace the cradle swing had already been approved via e-mail.

3. Minor Issues

A) Contract Renewals

The CM informed the FC that both the electrics and plumbing and hygiene contracts were up for renewal in December 2014. The FC all agreed that they were happy with the services and would like both contracts to be renewed.

ACTION

CM to organise the renewal of the CBS and United Hygiene contracts.

B) Regular Users Rate Review

The CM advised the FC that they would normally look at the hire rates at this time of year with a view to giving 6 months' notice to users should the FC decide to raise the rates. The FC agreed that at the present time the rates would remain unchanged.

RESOLVED

The FC agreed there would be no increase in the regular hire rates at present.

89/14 FINANCE

(i) September Accounts

The September report of the RFO were accepted by the FC.

(ii) Grants

The RFO asked the FC to consider a grant towards the Fleet Festival. The RFO advised the FC that a budget had been allocated to the festival when the budget was agreed last year. Cllr J Ambler proposed a slightly higher than budgeted figure as it was a local event well received within the community and the Council had some additional funds that were available. Cllr Makepeace- Browne supported this proposal. Cllr Eastwood stated that the contribution should remain at the budgeted figure. After much discussion it was agreed that the decision would be made by the full council at the meeting on Monday 3rd November 2014.

ACTION

RFO to raise as an agenda item.

(iii) Lea Green

The RFO advised the FC that approval was required for additional expenditure from Proludic on the Lea Green play area. This was required to level the surface area for the goal/netball unit. This was agreed

RESOLVED

The FC approved a further £483 for the above.

ACTION

RFO to raise the Purchase Order and send to Proludic.

90/14 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

CVPC Agenda Items

Budget date – to be discussed at the November 2014 meeting

Precept grant – to be discussed at the December 2014 meeting

Cllr Eastwood advised the FC that he would walk around the building in January 2015 with the CM and do a snagging list of all building issues. He would then compile a report for the FC to review.

Future Meetings – 2014

Monday 24th November 2014

Tuesday 16th December 2014

2015	January	27th
	February	24th
	March	24th
	April	28th
	May	26th
	June	30th
	July	28th
	August	no meeting
	September	29th
	October	27th
	November	24th
	December	15th

The Meeting closed at 20.55pm