

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Tuesday 28<sup>th</sup> April 2015 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the May 2015 meeting for any amendments

Present

Cllr Julia Ambler (Chairman)	(JA)
Cllr Simon Ambler	(SA)
Cllr Clive Eastwood	(CE)
Mrs Angela Sayers (RFO)	(AS)
Mrs Lucy Norris	(LN)

---

**31/15 APOLOGIES FOR ABSENCE**

Cllr Wendy Makepeace- Browne , Cllr Peter Crawley

**32/15 CHAIRMAN'S ANNOUNCEMENTS**

None

**33/15 MINUTES OF PREVIOUS MEETING**

Minutes from the meeting of March 2015 (21/15 – 30/15).

**RESOLVED**

Minutes 11/15 to 20/15 were agreed as a true record and signed by the Chairman.

**34/15 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA**

None.

**35/15 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

**36/15 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)**

None.

**37/15 CHEQUES FOR SIGNATURE**

The cheques were signed.

**38/15 Zebon Copse Centre (ZCC)**

**1. Centre Maintenance**

**Replacement warm air heating for centre**

The Centre Manager (CM) informed the FC that she had prepared a table detailing the costs. Both quotes were for the supply and fit of a system from new.

The FC discussed in detail and agreed to defer the decision to the next meeting. Clive Eastwood said he would look in detail at the specification of the existing boilers and the proposed specification by both companies and meet with each company if required.

**ACTION**

CE to examine all specifications and report back to the FC.

**2. External Centre Maintenance**

**End of season pitch repairs**

The Centre Managers advised the FC that they had re-visited the situation with regards to the end of season pitch maintenance. The Contractor had recommended the following as an absolute minimum and quoted for all three pitches (main and 2 x mini pitches):

Verti drain /Overseeding / Fertilising

The existing grounds contractor, as part of their monthly works schedule and end of season pitch renovations, cover all of the above plus goal mouth maintenance but with the exception of verti draining in their annual contract for grounds maintenance. They will also slit/aerate, again within contractual agreement.

**RESOLVED**

The FC agreed the quote from Kestrel for £2,610.

**ACTION**

CM to organise

**Play Area Repairs**

The CM advised the FC that following a meeting with Steve Broughton (RSS inspector) they had identified the following issues and got 2 quotes for each area.

1. Fraying hand and foot ropes where wire is exposed in Junior Play Area
2. Filling gap between wet pour and tarmac/concrete in Toddler Play Area
3. De-lamination and burn marks to side panels on slide in Toddler Play Area (needs to be rectified before next annual inspection in November)

**RESOLVED**

The FC agreed the quote from RSS for all 3 areas for £2,923.28.

**ACTION**

CM to organise

**3. Minor Issues**

**Wall mounted Leaflet**

It was suggested at the recent health & safety audit of the ZCC carried out with Clive Eastwood that the free standing leaflet display should be replaced with a wall mounted version for safety reasons bearing in mind the number of young children that use the centre

The CM had investigated various suitable alternatives from on-line suppliers which ranged in price from £66.60 to £78.60 in total (including VAT and delivery).

**RESOLVED**

The FC agreed to a maximum budget of £100 to purchase and fit a unit to the wall.

**Lights**

SA advised the FC that new lights were required for the corridor and suggested getting one LED light as a sample before replacing them all. This was agreed.

**ACTION**

SA to organise

**CCTV**

SA advised the FC that a new power supply may be required for the CCTV cameras.

**RESOLVED**

The FC agreed a maximum budget of £100

**ACTION**

SA to organise

**39/15 FINANCE**

**(i) Lea Green – Charge for delayed start date**

The FC agreed to defer the decision to pay any additional charge in light of the fact that the gym equipment had been billed with no additional charges.

**40/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

**Future Meetings**

2015

May	26th
June	30th
July	28th
August	no meeting
September	29th
October	27th
November	24th
December	15th

The Meeting closed at 21.10pm