

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of 6 October 2014 held in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the November 2014 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Peter Crawley
Cllr. Richard Eastment
Cllr. Clive Eastwood
Cllr. Judy Johnson
Cllr. David Jackson
Cllr. Wendy Makepeace-Browne
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Hart Cllrs. Tony Clarke, Jenny Radley and Mr. Brian Whyatt.

MIN.158/14 APOLOGIES FOR ABSENCE

None.

MIN.159/14 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.160/14 MINUTES OF THE MEETING OF 1 SEPTEMBER 2014

The Chairman went through the Minutes for accuracy.

RESOLVED: Mins. 136/14 to 157/14 were agreed and signed by the Chairman.

MIN.161/14 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.162/14 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.163/14 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. No one wished to speak. The Chairman then closed the meeting to the public.

MIN.164/14 FILMING & REORDING PROTOCOL

Members were asked to approve the draft protocol for filming/recording or photographing any open meetings of the Council or its Committees. After further debate it was agreed that a paragraph be added such that the Council reserves the right to record a meeting where public or press intend to record a meeting. Cllr. Jackson said he would explore a cost effective way of making such recordings. **RESOLVED: Add the following "This Council reserves the right to record meetings where the public/press have given notice that they intend to record/photograph/film a meeting."**

MIN.165/14 CONDITION OF ROUNDABOUTS AT EITHER END OF BRANDON ROAD

The Clerk advised that she is seeking criteria from HCC for sponsoring these roundabouts so that planters could be purchased and seasonal bedding used to enhance the entrances to Zebon Copse. Members debated the subject and Cllr. Makepeace-Browne volunteered to pursue the issue.

RESOLVED: The Meeting delegated authority to Cllr. Makepeace-Browne to make enquiries and then come back to a meeting with an update.

MIN. 166/14 PARISH NEWSLETTER

Due to planning application pressures this is work in progress. Cllrs. Johnson and Makepeace-Browne said they would resend their input to Cllr. Julia Ambler. Cllr. Jackson offered to help and Cllr. Simon Ambler and Julia Ambler said they would all get together. It was agreed it should be finished and ready to go to print by the end of this month and be ready for distribution in November. The July meeting set out content and we now need to add our new councillors and centre manager.

MIN.167/14 SOCIAL MEDIA POLICY

The Clerk advised that this is still work in progress. Cllr. Makepeace-Browne said at the Hampshire Association of Local Councils meeting the Director (Steven Lugg) was again said how important this was and that it did not need to be a Clerk to do this but it could be someone else. Further debate took place. Primarily what Members would want to put out is information e.g. road closures/consultations – these come to the Clerk anyway and she would then put these onto the facebook/twitter feed saying details could be found on our website. Cllr. Jackson wished to see twitter on a broadcast only basis on our website. Cllr. Julia Ambler said her office had briefly used a facebook page and found that unless it was regularly updated with new and fresh stories people dropped away. The Chairman asked Members to consider exactly what content they would wish to have put on twitter/facebook page.

MIN.168/14 COMMUNITY RESILIENCE REPORT

Cllr. Eastment said County Cllr. Bennison had taken him and the Chairman of Church Crookham Parish Council down to Hampshire Fire & Rescue HQ for a day on Resilience Emergency Planning. All major 1st and 2nd responders were present. The day had included a major disaster exercise outside (a simulated motorway pile-up).

EVENTS

- Briefing led by Hants Resilience team
- Major risks include pandemic, severe weather (snow/flood) major transport incidents etc
- 1st responders unable to cope if a major event – recommend local plans
- Hampshire & Hart Resilience will support

PLAN

- Describe risks
- Major mitigation
- Identify facilities and personnel
- Identify communications, call out plan, social media etc

DECISION

- Do we want to produce a plan?
- Hants will visit and advise?
- CCPC will support?

A major exercise had been put on for those attending. There was a briefing by HCC Resilience Team –like any other plan you start identifying the risks at national level – then decide what would affect Hampshire County Council (HCC), then Hart District Council (HDC), then parish councils. If there is a really major event in HCC there are not enough first responders to support so the recommendation was made to do a Local Plan and this had been done in Havant. If local communities do have a plan then HCC officers will come and discuss with you. You need to make sure your plan would tie up with HDC. You need to identify support – nurses – 4 x 4 owners – social media is good to use in such a situation. If we wish to do a plan then the Hampshire team will come up advise and Church Crookham are doing one and would be happy to have a visit in tandem with us. The team have a template

for the plan – the problem is finding the people. Cllr. Eastment would like to put something in the newsletter to identify what resources we could call on. Cllr. Bennison thanked Cllr. Eastment for his offer and said he fully supported CVPC producing a Plan. He believed that the officer from Hampshire would want to support Ewshot, Church Crookham and Crookham Village in compiling their plans. **RESOLVED: Cllr. Eastment to produce article for the newsletter and get the template for a Plan.**

MIN.169/14 ADDENDUM TO STANDING ORDERS

Members were asked to approve the wording for the addendum to Standing Orders so that all parishioners involved with the Neighbourhood Plan could vote and stand for election as Chairman of the Group or any of its work groups.

RESOLVED: The addendum was accepted.

MIN.170/14 NEIGHBOURHOOD PLAN STEERING GROUP UPDATE

Cllr. Eastment gave his September report as follows:

1. There have been 2 major developments this month. The Steering Group met with Daryl Philips (Hart Council) along with a Towns Alive officer to understand exactly what the proposed timeline for the Plan should be, and secondly agreed a draft route to budget to present to the Finance & HR Committee.
2. The timescale is longer than they would like, but they have to align their work with the Hart Local Plan.
 - a. Hart will issue an estimate of their housing needs around November, along with guidance about where they expect growth -The Hart Preferred Strategy.
 - b. The Hart Full Draft Plan should go to consultation in June 2015.
 - c. We can align with their figures by then, or have sites imposed on us.
 - d. We will then aim to get our Plan to examination by end Sep 2015.
 - e. After examination and revision alongside Hart, and the possible need for further examination, we are looking at a referendum in early 2016 with the aim to get full approval by end of March 2016.
3. The budget will be split into segments, and the first aim will be to spend the £7000 grant by year end. They have established a number of closely bounded work packages that the consultants should be able to deliver in this timescale.
4. There is a current concern with Towns Alive and its ability to honour its contract which they are investigating. They have a robust backup plan in place.
5. Communications and consultation key. Meetings, face to face and social media as well as newsletters, surveys etc.

Cllr. Jackson advised that CPRE has issued a challenge to a SHMAA – one professional challenging another professional – it will be interesting to see the outcome.

MIN.171/14 FINANCE

The Responsible Finance Officer had circulated her monthly report. She asked Members to advise her of budget requirements for next year as she has started on producing the budget. The Chairman asked Members to consider what they might want the additional “grant” money received from Hart to be spent on – last year we gave the money to Citizens Advice Bureau. He would like to cover this at the next Council meeting. Cllr. Crawley said Mrs Walden had suggested more gravel on f/p 1 but it would be interesting to see what happens to the gravel she has already put down.

MIN.172/14 PLANNING

(i) Trees Report

Cllr. Judy Johnson said there were two tree issues on Zebon Copse (which Cllr. Jackson had found) one was removing a hawthorn which has a TPO and she would not object to it being removed and the other was reducing the size of a silver maple by half its size. The Chairman reminded the meeting that a blanket TPO on part of the estate was in the process of being removed.

(ii) Report of the Planning Committee

Before inviting the Chairman of Planning to introduce his report the Chairman advised that we would decide on our response to the Hart Housing Numbers Allocation and he asked for Members views on the options. There was lengthy debate.

RESOLVED: Responses as below:

Question 1

Option 4 – mark as 1st Choice

Option 2 – mark as 2nd Choice

Option 1 – mark as 3rd Choice

Option 5 – mark as 4th Choice

Option 3 – mark as 5th Choice

Supporting wording was as follows: CVPC feel particularly strongly that Option 3 is unsuitable. Developments over past decades have demonstrably failed to deliver the necessary infrastructures to support the “Urban Extensions”. There are two reasons for this; firstly the developments, taken individually, do not provide enough developer contributions to provide the major transport infrastructure that would be necessary to mitigate the developments, especially when taken in combination; secondly, Fleet and Church Crookham is geographically restricted. It can be likened to an island, with a small number of routes in and out which don't have the capability for expansion, bounded by the M3 and split by a main line railway which compound the difficulty on making road improvements. The result is a convoluted road network that precludes the efficient and sustainable provision of enough public transport to reduce use of the car on roads that, as already described, are woefully inadequate for their modern traffic flows.

CVPC acknowledge that the first choice of a new settlement will not deliver the necessary housing number in the short term, hence our support for option 2 also.

Question 2

Smaller settlements – yes we support additional housing in the smallest villages but emphasis should be given to providing appropriate properties for people with local connections.

Question 3

Option 4 – the new settlement would need to be located where there are good road and rail links, as well as easy connections to the major utilities with space and pre-planning for further expansion beyond the current plan period to avoid further crisis management at the time a new plan is required in 2030+.

Question 4

No.

The Clerk advised that she had followed up on requesting Planning Training for Members but had not yet had a response from Hart Council.

Cllr. Jackson asked that Members come along to the next planning meeting to discuss how major applications would be dealt when they come before Full Council for debate.

Cllr. Radley said there was an interesting letter from Natural England regarding Stillers Farm and the SANGS area and she would forward this to Members.

Cllr. Jackson then spoke to his report.

RESOLVED: The report of the Planning Committee was agreed.

MIN.173/14 WEBSITE UPDATE

The Chairman said he had sent round an email which had details of the preferred supplier. Cllr. Eastment had some comments on the terms and conditions which will be clarified before committing to the contract. He confirmed Elvetham Heath, Crondall and Ewshot Parish Councils use the same company. Initially it will be populated but Cllr. Jackson said it was important for Members to put forward items for inclusion as soon as possible. There will be a couple of designs offered - part of the reason for going for this is to have a simple managed website and the company will train people.

RESOLVED: Silksills to be invited to set up the web site and the Chairman and Cllr. Jackson to meet and sort out the terms of the conditions.

MIN.174/14 LEA GREEN PLAY AREA – ADDITIONAL PLAY & EXERCISE EQUIPMENT

The Clerk presented the quotations for the additional play equipment which Members had agreed could be purchased from the remaining budget for the play area. There were two choices of material for the cableway Members chose the metal product.

RESOLVED: The quotation from Proludic plus RoSPA Inspection cost was accepted.

MIN.175/14 ACQUISITION OF LEA GREEN

The Clerk advised that the final document had been agreed and she will collect the Lease and supporting documents tomorrow and these can then be signed off.

MIN.176/14 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) SID Data & Speed watch

The SID is currently sited on Pilcot Road and Brian Whyatt was asked to endeavour to organise a Speedwatch team to record excess speeds.

(ii) Crondall Road

Cllr. Bennison had been updated by HCC on progress made and the Clerk had copied Members in to the email. The Chairman and Cllr. Jackson reiterated that there had to be public consultation on the footway not just with certain interested parties. Cllr. Bennison said he had some drawings which will be going on the website – the police seem to be okay with the speed limits. He will request some large scale maps for us to show at our 3rd November meeting. Cllr. Bennison said he had asked that the work not impact over the Christmas period and it would be started in January.

(iii) A287/Redfields Lane junction

The Albany Park (Watery Lane) application was refused by Hart. It is not known yet whether the applicants will go to Appeal.

(iv) Parish Lengthsman scheme

Cllr. Bennison said he had spoken to Alistair Clarke (Dogmersfield Parish Council) and Steve Pellatt (HCC) and hopes to get DPC/CVPC/Ewshot and Crondall parishes together under a grouping and he hopes that Dogmersfield would be the lead. He has impressed on Steve Pellatt that parishes are not too bothered about the funding. There is another re-organisation going on in HCC – Roly Skelton our engineer now has a bigger area to cover and we will be notified in due course.

(v) F/p 5

Hampshire are consulting on a updated Countryside Access Plan and Cllr. Jackson wished support for more open access to Zephon Common – he said half of Mr. Needham`s garden is part of the common and all of the copse on the other side is part of the common. The entrances to both of these areas are limited but neither of these areas are used by the public – if there were openings into these areas they would allow access to the public and the public are entitled to access under the Open Access the Countryside and RoW Act. He asked that Members support the view that access to these two parts of the common be improved. All Members were given a copy of the response survey and asked to give the Clerk their comments.

RESOLVED: Request that if possible, and with the agreement of the landowners, easier access for the public into and out of Zephon Common.

(vi) Upgrading of stiles

Members had offered to aid grant the works to f/p 5 carried out by Hampshire Rights of Way but they (RoW) had asked if the Parish would consider upgrading stiles on certain footpaths with this grant. Debate took place and Cllr. Jackson identified further paths – there is also the chance of getting Countryside Access Forum involved with a grant and it would then become responsible for the long term maintenance of these stiles.

MIN.177/14 ZEBON COPSE CENTRE & ADJACENT AMENITIES

Report from Centre Manager

Report received. Pitches are getting compacted and investigation is underway for some additional works to them.

MIN.178/14 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Chairman asked if Members wished to raise agenda items for the next meeting and whether there was any information they wished to share.

Cllr. Jackson said he had seen a man out with a theodolite at Malthouse Bridge and could we find out what is happening – most of the bricks appear to be reusable. Dog bag dispensers have been delivered and will be installed one next to the existing bin near the sandbox at the Centre and the other halfway down Brandon Road.

HALC AGM last Saturday – Cllr. Jackson had voted to accept a small increase to affiliation fees and the appointment of the auditor. He had asked a question on the accounts with regard to movement of offices and he believed that there was a relatively large commitment (£50K) on severance of the lease of the previous offices. Cllr. Makepeace-Browne said what happened was that the process to follow to get out of the lease had been given to a junior and then had not been picked up by the auditor. It is a huge problem for them. She told Cllr. Jackson how impressed she was by his picking up on that point.

Cllr. Makepeace-Browne asked if Members were supportive of accepting the offer of a free defibrillator for the Centre and Cllr. Jackson asked if we could ask for more than one to be located near the Spar Shop and dental surgery. Cllr. Crawley advised that Bill Reece is giving up his shop (Lesleys Newsagents) on 30 November 2014. Might we like to recognise his long service in the community (some 50 years) – Agenda item for next time.

The meeting closed at 10.05 pm.

Dates for 2014 meetings:

WI Hall

ZCC

1 December

Dates for 2015 meetings

5 January

2 February

2 March

7 April

13 April (Annual Parish Meeting)

11 May (Annual General Meeting)

1 June

6 July

7 September

5 October

2 November

7 December