

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 29th June in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the July 2015 meeting for any amendments

Present

Cllr Julia Ambler (Chairman)	(JA)
Cllr Simon Ambler	(SA)
Cllr Peter Crawley	(PC)
Cllr Clive Eastwood	(CE)
Mrs Angela Sayers (RFO)	(AS)
Mrs Tabby Powell	(TP)

51/15 APOLOGIES FOR ABSENCE

Cllr Wendy Makepeace-Browne

52/15 CHAIRMAN'S ANNOUNCEMENTS

None

53/15 MINUTES OF PREVIOUS MEETING

Minutes from the meeting of April 2015 (41/15 – 50/15).

RESOLVED

Minutes 31/15 to 40/15 were agreed as a true record and signed by the Chairman.

54/15 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

55/15 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

56/15 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

57/15 CHEQUES FOR SIGNATURE

The cheques were signed.

58/15 Zebon Copse Centre (ZCC)

1. Centre Maintenance

Annual PAT Testing

The Centre Manager (CM) informed the FC that she had received two quotes. The CM informed the FC that the current contractor has performed the tests for the last 3 years.

RESOLVED

The FC approved the quote from Kevin Morris for £85 plus VAT

ACTION

CM to action

Crookham Hall double fire doors

The Centre Managers informed the FC that following on from the FC meeting in May the attempted repair to the double doors had failed and a charge had been levied by the company.

The CM informed the FC that Andrew Macallan (architect) had stated that there was no reason for the double doors to open both ways.

2 further quotes had been obtained for replacement doors as glass as the metal work could be re-used from the existing doors.

RESOLVED

The FC accepted the quote from Mike Clay for £547.38 to fit a 90 degree opening door outwards towards the lobby. In addition the FC asked the CM to ask Mike Clay to put a door stop in at no additional charge on the Zebon hall door to the foyer.

ACTION

Centre Managers to action the above

Office Door

The CM informed the FC that the office door had broken and was causing damage to the top of the door and framework. A quote had been obtained. This was agreed. The FC also asked if the contractor could fix the closer on the front door and adjust accordingly as part of the quote.

RESOLVED

The FC accepted the quote from Mike Clay for £80 to supply and fit a new office door and also adjust the front door closer as detailed above as no extra charge.

ACTION

CM to action

2. External Centre Maintenance

Removal of Mezzo spring ball game at Lea Green

The CM informed the FC that the head of the Mezzo spring ball game had already been replaced shortly after installation at the installer's expense. The item had now been subjected to vandalism with the entire top part of the unit broken off. The Clerks had requested the following two quotes to be discussed by the FC.

RESOLVED

The FC agreed to recommend to full council that the item be removed due to the issues above and the costs involved.

ACTION

Chairman to raise at the CVPC meeting on Monday

Playground Maintenance

The CM informed the FC that the new cable wire and gym equipment at Lea Green needed to be inspected quarterly for issues such as bolt tightening, mechanism lubrication and cable way tension. These checks were outside the remit of the CM weekly checks. The CM had obtained 2 quotes

The CM informed the FC that one of the companies was based in Weston – Super – Mare and they had informed her that any issues found would be grouped together to minimise costs. The inspector they use however is local to us so the costs are lower for the inspection element.

Any issues found by either company would be quoted for and dealt with separately.

The CM said that she had also looked at the option of having the current groundsman at the centre trained but he did not want to proceed due to the level of insurance required.

RESOLVED

The FC approved the quote from ARD Playgrounds for £120 per visit.

ACTION

CM to action

3. Minor Issues

Additional Defibrillator

The FC discussed the possibility of having another Defibrillator and all agreed to the principle of a second one provided that the purchase was still at the reduced cost and the location could be agreed. The FC asked the RFO to speak to Cllr Richard Eastment and report back

ACTION

RFO to action

59/15 FINANCE

(i) May Accounts

The May Accounts were approved by the FC.

(ii) Donations

FACE IT – The FC agreed to a contribution on receipt of an invoice

ACTION

JA and CE to chase the invoice for the RFO

Hort Society

The FC suggested a contribution to cover the costs of the cake stall table. The costs would be covered by the Fleet Carnival budget which had not been used.

ACTION

Chairman to recommend to full council on Monday that CVPC donate to the Hort Society. Funds to be moved from the fleet Carnival budget.

60/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Future Meetings – 2015 - Mondays

June	30th
July	27th
August	no meeting
September	28th
October	26th
November	23th
December	14th

The Meeting closed at 21.00pm