

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 1 June 2015 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the July 2015 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Richard Eastment
Cllr. David Jackson
Cllr. Judy Johnson
Cllr. Wendy Makepeace-Browne
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison and Ward Cllr. Tony Clarke, Mr. & Mrs. M. White, Ms S. Callaghan, Mr. A. Hellyer and Mr. B. Whyatt.

MIN.094/15 APOLOGIES FOR ABSENCE

Apologies from Cllrs. Crawley, Eastwood and HDC Cllr. Jenny Radley.

MIN.095/15 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.096/15 MINUTES OF THE ANNUAL GENERAL MEETING OF 5 MAY 2015

The Chairman referred to the Minutes page by page.

RESOLVED: Min. 069/15 to 093/15 were agreed and signed by the Chairman.

MIN.097/15 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.098/15 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.099/15 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Ms Callaghan referred to her emails on the slabs retaining the bank above the new Crondall Road footway and asked if Members could consider greening options for them. The Chairman advised that Crondall Road was on the agenda for this meeting.

Cllr. Bennison referred to the boundary review for Hampshire County Council – HCC Members support the retention of 78 current members and if that is maintained he suspects that this parish will not move from where it is at the moment. In response to a question from Cllr. Jackson he explained that whilst HCC had requested the current 78 remain - if other respondents wished to put forward viable alternatives then the Electoral Commission would need to give consideration to this.

Mr. Whyatt updated Members on the Speed Watch – he said his volunteers seemed reluctant to come out since the Crondall Road calming but he would endeavour to get some going again. Whilst on Crondall Road he has had to take evasive action at the top of Brook Hill and he hopes that speeding drivers will eventually learn their lesson.

The Chairman then reconvened the meeting.

The Chairman then said he would bring forward the Crondall Road item for debate but it will be Minuted in its Agenda order.

MIN.100/15 RISK ASSESSMENT – ANNUAL REVIEW

Cllr. Eastment and Cllr. Julia Ambler (as Finance & HR Chairman) had reviewed the document in the light of changes proposed by Cllr. Eastment. In response to a question about Bankline it was confirmed this was not yet operating but when it is it will be covered under the Risk Assessment and Finance & HR will monitor it every 3 months.

RESOLVED: The Risk Assessment 2015 was accepted by Members and signed by the Chairman.

MIN.101/15 OUR PLACE! 2 PROGRAMME 15—16

Cllr. Makepeace-Browne said when she had first seen this she thought it might be a funding opportunity of benefit to this Council. However in the light of further review it was found the criteria was not appropriate for this Council. No further action required.

MIN.102/15 POTENTIAL CHANGES TO FLEET LINK

The Chairman had noted changes to the booking system but was concerned that in the body of the email it stated it should be confidential at this time and he was unsure how much could be debated tonight. The potential change is to reduce the booking facility to 3 hours per day. Cllr. Eastment said he was not totally worried about the shortness of the time proposed and supported more local delivery. However there was more consultation to be had. A meeting had been offered and in the absence of Cllr. Eastment Cllr. Jackson offered to attend and Cllr. Johnson said she too could attend if needed. Clerk to email the dates offered to Cllrs. Jackson and Johnson.

MIN.103/15 CONSULTATION ON FUTURE AFFILIATION TO NALC

Members had all had sight of the recent emails on this subject. Cllr. Makepeace-Browne said at the last HALC meeting it had got really contentious. She said NALC do not seem to be doing a lot despite the fees they receive. The report tabled by the HALC representative to NALC stated that the HALC representative does not get answers to queries he raises. It is understood that there is another organisation which could be expanded to include parish councils – the HALC Chief Executive was tasked to go and look at that. Cllr. Alastair Clarke has asked a NALC representative to come to the next HDAPC meeting. Cllr. Jackson said HALC should produce a position paper showing what NALC currently offered and what alternatives were proposed, noting that at present only NALC lobbies Government on behalf of parishes. The next HALC Board meeting is 20 June and Cllr. A. Clarke has asked all the parishes for their views. Clerk to email asking “what do we get and what will be the implications if we leave. What is the alternative proposed by HALC”?

MIN.104/15 PARISH NEWSLETTER

Events have moved on since the last meeting and there is no longer the urgency to get the Newsletter out with a short time frame. The Chairman advised the Clerk that he would assist her in producing this.

MIN.105/15 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Eastment advised this is in a hiatus awaiting the outcome of the Watery Lane Appeal. It is understood that the decision is now to be made by 26 June. The Steering Group have been talking to the consultant dealing with Odiham. The Consultant’s view is you have two options. You can make it defensive and “development so far and no further” and this is not the sort of plan he (the Consultant) would do. The second option is how do we add to the number of houses impacting us and how do we plan for facilities. If Watery Lane is Granted we need to sit down and see where we go from here. Cllr. Makepeace-Browne said we have been accepted for the £6,050 Grant. She has pushed and been accepted for technical support although we do not qualify under normal terms but because we face the SPA, housing from Rushmoor etc. we do not fit the normal format. The grant form did not allow for the constraints that impact on us. The technical support will come from Department of Communities and Local Government.

MIN.106/15 FINANCE

Due to Hart setting up Local Plan meetings there will be a clash of dates with the Finance & HR meetings so dates will need to be revisited. In relation to renewal of our Insurance the RFO and Clerk had met with Came and Co. As a result it had been agreed that Came & Co would go out to Tender for provision of insurance to cover the needs of the Parish Council. All three tenders came out fairly close but the best was Hiscox who also came out cheapest. Members asked that the RFO make note in her forward dairy for Came & Co to bring renewal of insurance earlier in the calendar.

RESOLVED: The RFO to confirm that Hiscox is the preferred insurer.

MIN.107/15 FORMAT FOR PRESENTATION OF FINANCE WITHIN FULL COUNCIL MINUTES

The RFO said she had sent Members all the different versions. What did Members prefer? The Chairman said the whole point of doing this was to produce a brief summary of accounts and payments which could easily be understood by residents. The Summary balance sheet seemed to be the preferred one.

RESOLVED: Summary balance sheet to be included within Full Council Minutes.

	May 15
Ordinary Income/Expense	
Income	
Hire of Facilities	5,133.39
Hire of Pitches	952.98
Total Income	<u>6,086.37</u>
Expense	
Asset Maintenance and Repairs	2,080.23
Capital Expenditure w/off	400.00
Office Expenses	15.03
Professional Fees	1,993.00
Property Maintenance	275.87
Property Services	683.73
Salaries	3,519.61
Sections 137	7.99
Total Expense	<u>8,975.46</u>
Net Ordinary Income	<u>-2,889.09</u>
 Profit for the Year	 <u><u>-2,889.09</u></u>

MIN.108/15 PLANNING

(i) Trees Report

Cllr. Johnson had checked forthcoming planning applications. In relation to "Pebbles" there was no mention of trees. With "Primrose cottage" it looked as though there are no issues with that. The Tudgey trees had been dealt with previously.

(ii) Report of the Planning Committee

Cllr. Jackson spoke to his report. Cllr. Jackson said there was an issue with the Parish Council not getting the planning applications from Hart Council. Cllr. Jackson asked the Chairman to ask Hart what had happened about restoring email notifications of new applications. The RFO said she had registered under the Planning Cttee email but it is not working for her either. Cllr. Jackson said a facility to bulk download of application documents would also be a major improvement because download of multiple documents using third party software is unreliable. Cllr. Jackson and the RFO intend to meet with Matt Saunders (HDC Officer) to try to resolve these issues.

RESOLVED: The report of the Planning Committee was agreed.

The Chairman advised that the following applications had not been notified to this Council and therefore would not be dealt with this evening.

(iii) Application – 15/01049/ADV

Retrospective application for the erection of one free standing sign and two flag poles. Brambleside, Knights Close – Land at Knight Close, Crookham Village, Fleet, Hants.

(iv) Application – 15/0109/HOU

Single storey rear/side extension
Pebbles, The Street, Crookham Village, Fleet, Hants. GU52 5SD

(v) Application – 15/01014/HOU

Part conversion of garage to habitable accommodation-study
42 Meadow Barn Close, Church Crookham, Fleet, Hants. GU52 0YB

MIN.109/15 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) A287/Redfield's Lane junction

Awaiting the outcome of the Albany Farm hearing.

(ii) Crondall Road

Members debated the use of the paving slabs. Cllr. Julia Ambler said her concerns were about the safety of having two slabs – one above and behind the other - and it now seems that the front slabs are being pushed out by those behind. These have been refreshed today. Cllr. Jackson said he believed we had grounds to object on the basis that these are not suitable for a conservation area. Cllr Bennison said the traffic order (about speed changes) legally comes into effect on 6 June. Cllr. Jackson said we should push Highways on the grounds of safety. Cllr. Bennison said there was a contingency fund and it had been planned to spend it on some plants. The Chairman said from the Council's view we share and support the resident's views that what is in place is unsightly and now potentially unsafe because of movement. What we want is for HCC to review what alternative options could be provided particularly as it is in the Conversation area. Members wished to meet Steve Swaine (HCC) on site as soon as possible. There will be a safety audit of the work.

RESOLVED: Clerk to request site meeting as a matter of urgency.

(iii) Malthouse Bridge Repair

Members were advised that HCC had advised that the work had all been done to the Heritage requirements. Cllr. Jackson said it was a pity the edges were not rounded to match the old bricks. If people looked at Double Bridge which was repaired some years ago the bricks and mortar have still not weathered to match the old parapet. The Chairman believed we could not challenge if the Conservation Officer was satisfied. It was thought that we should approach English Heritage to ascertain their views. Clerk to seek English Heritage views and Cllr. Jackson will email across photos for her to use.

(iv) Upgrading of stiles

The Clerk and Cllr. Jackson advised that we were in the hands of Mr. Hirst who was to modify the existing barrier at the Street end of f/p 1 into a V-shape chicane using the existing metal structure.

MIN.110/15 ZEBON COPSE CENTRE & ADJACENT AMENITIES

Report from Centre Manager

Report received – The Chairman pointed out that two of the Centre boilers will be replaced during the summer months.

MIN.111/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Trees – quote required from HDC and a Tree Consultant for routine inspection of trees at Lea Green and ZCC. Twinning an Agenda item. Website an Agenda item.

Cllr. Eastment showed the defibrillator to Members and gave a briefing on it. It needs to be administratively checked and we need big signs to say it is in the shop. Training is an issue for £130 – he has some videos which show how to use it. Defibrillators are being located on outdoors locations – mention was made of putting one in the phone box or in the social club bus shelter. The unit will not allow itself to be used if the requirement is not there. Make it an article for the Newsletter. There is sufficient funding remaining from the budget for the defibrillator for a further one to be purchased and the signs to be made. The Chairman mentioned the exhibition for the solar farm at Winchfield to which all Members were invited.

Clerk to follow up with Highways the use of the boundary sign at the Centre for Crondall Road and also for them to fund a CV Parish boundary sign for Redfields Lane.

The meeting closed at 9.15 pm

**Dates for 2015 meetings
WI HALL**

7 September
2 November

ZEBON COPSE CENTRE

6 July
5 October
7 December