

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 5 October 2015 held at 7.45pm in the Zebon Copse Centre, Danvers Drive, Crookham. Please refer to the Minutes of the November 2015 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Richard Eastment
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Wendy Makepeace-Browne
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: Hampshire County Cllr. John Bennison, Ward Cllrs Jenny Radley and Tony Clarke and Mr. Brian Whyatt and Mrs. Indra Sinka.

MIN.156/15 APOLOGIES FOR ABSENCE

Apologies from Cllr. Crawley.

MIN.157/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Cllr. Judy Johnson had resigned due to work commitments.

MIN.158/15 MINUTES OF THE MEETING OF 7 SEPTEMBER 2015

The Chairman referred to the Minutes page by page. The following amendments were made: Min 138/15 before "Rebecca House" insert "the garden of". Delete "Southern Health" insert "Fleet Hospital". Min 149/15 delete "St. Nicks" insert "St. Nicholas". Members also felt that the presentation of the Finance report would be clearer if reference to profit and loss for the year were omitted.

RESOLVED: With the above amendments Min. 133/15 to 155/15 were agreed and signed by the Chairman.

MIN.159/15 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Cllr. Simon Ambler declared that he was a Member of the JMC of the Canal Authority which was not a pecuniary interest.

MIN.160/15 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.161/15 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Mr. Whyatt said there had been extra highway signage outside the Exchequer Public House as a result of the recent accidents of burst tyres colliding with the buildout. He thought that the same extra signage would be of benefit to the other build-outs. Cllr. Bennison said he had spoken to an HCC Officer and the Safety Team had gone out again as a result of the email complaints and there are several things they will do which will help the situation. Cllr. Jackson said the role of the Safety Audit seemed to be questionable. Cllr. Bennison said the Fire Service Consultation is going on and there are still 5 weeks to go and plenty of people are engaging with it. Cllr. Radley said over 200 people had attend the Bus Party. Talks with Stagecoach are continuing and in the future there may be some opportunity to restore a service to Zebon Copse but there is an issue with the raised platforms by Frenchman's Creek and she hoped that perhaps some funds from Albany Farm could be used to remedy this issue. The Taxi Service is not cost effective and she hopes that HCC may replace it with a Hoppa Service which would not require pre-booking. Fleet Hospital – there is no intention now to close the Physio Dept. in December but there is a big question mark about Fleet Hospital. Bourley Road car park will be closed again for several months over the winter due to ongoing logging operations. More reports are needed for the flooding issues so there can be a concerted effort to look at resolving issues. She hopes there will be good responses to the Cycleway Consultation. Cllr. Bennison said earlier in the year he had asked the Council what were the next four issues it wanted him to pursue and these platforms on Zebon Copse were not one of those put to him. He needs to know priorities – he has officers currently working on the pathway down Brook Hill. There is a limited

amount of officer time and projects take months. The Chairman said the platform issue is a maintenance issue because the road has dropped over the past 23 years – Cllr. Bennison said the Council needed to chase HCC about this. With regard to the Resilience Operation – if you have flooding on the paperwork then you get one telephone line to HCC (if they accept your Operation Resilience Project). The Chairman then reconvened the meeting.

MIN.162/15 HDAPTC & HALC PARISH REPRESENTATIVE

Cllr. Makepeace-Browne has resigned from both these organisations. HALC representatives are chosen from Members of HDAPTC. Cllr. Jackson said he is happy to continue in his current role as one of the two attendees at HDAPTC meetings. HALC board meetings are quarterly and happen a month before the HDAPTC meetings. Cllr. Simon Ambler said he would be happy to be the second attendee for HDAPTC.

RESOLVED: Cllr Ambler nominated as second attendee for HDAPTC.

MIN.163/15 HALC AGM – Level of fee increase

Cllr. Jackson was advised that Members were content with him accepting the increase. Unfortunately, Cllr. Jackson said he was now unable to attend as another engagement had come up which he cannot refuse.

RESOLVED: The subscription increase was supported – Clerk to send apologies for Cllr. Jackson and confirm the Council supports the proposed increase.

MIN.164/15 HDAPTC MEETING – 13 OCTOBER.

The Chairman asked if Members wanted anything in particular raised at the meeting. Cllr. Jackson said we should raise the issues we have encountered with build-outs and invite other Council Members to view ours. A report on our NP would also be worth producing and advising of our Councillor vacancy. Perhaps also raise the vandalised play equipment and the lengthsman scheme.

MIN.165/15 PARISH LENGTHSMAN SCHEME

Cllr. Makepeace-Browne said when we joined last year Cllr. Bennison and several of the Parish Council representatives met with Steve Pellatt (HCC Highways) and what was needed was a Lead Parish to do the administration. Unfortunately most of the parishes are too small and none have volunteered to be the Lead parish. Alastair Clarke was supposed to do something about HDAPTC taking that role but nothing has happened. Cllr. Bennison said there is a cluster working down in the middle of Hampshire at St. Mary Bourne and this is working well. Workload does increase for the lead parish – the money is there for the moment but he does not know how long this will last in the current financial climate. The Chairman said all we want is the contract to carry out the work regardless of whether or not we receive funding from HCC. Cllr. Bennison suggested that Cllr. Makepeace-Browne contact Steve Pellatt with this request. Clerk to contact Clerk of St. Mary Bourne and ask about how the cluster works and what is involved.

MIN.166/15 FLEET LINK BUS SERVICE AGREEMENT

The Clerk had advised that the Agreement had a commitment to provide finance for a replacement vehicle and this was something which Members had not been aware of when they had agreed to contribute towards the service for 2 years. Cllr. Julia Ambler and the RFO checked the figures and were satisfied that the funding of £1,900 the Council had agreed would not increase as the replacement vehicle costs were included within that sum.

RESOLVED: The Agreement was accepted and signed by the Chairman and Clerk.

MIN.167/15 BASINGSTOKE CANAL – VOTING RIGHTS

Members were told that all riparian districts have 2 representatives on the Joint Management Committee as do Surrey and Hampshire County Councils. The Counties pay half and the Districts pay half. Hart pay half and all the Hart town councils and parishes contribute the other half. There are 6 non-voting seats of various interested parties. The Chairman read to the meeting the questions on the consultation paper and after further debate a recommendation was reached. The Chairman abstained from the vote.

RESOLVED: Crookham Village Parish Council supports Fleet Town Council representing the riparian parishes with a voting seat on the Joint Management Committee and Hart District Council should give up one voting seat and HDAPTC remain as a non-voting Member.

MIN.168/15 FLEET TO CHURCH CROOKHAM CYCLE ROUTE PROPOSALS

Members debated this matter at some length and their greatest concern was for the safety of cyclists and pedestrians. Looking at the proposed route PC10 - Cllr. Jackson said that rather than using Sandy Lane, the QEB exit should be onto Ewshot Lane using the non-vehicular access already provided, along the new section of cycleway along Ewshot Lane, across into Gables Road at the new crossing then along Gally Hill Road as proposed to Coxheath Road but it needs to be properly designed. Cllr. Bennison said the off road route for Netherhouse Moor stretch has too much ecology which would get in the way. Therefore the proposal officers think will work is the on-road route to Lea Green (Hawkins Way/Swan Way). However, how to traverse the footway section from the road onto the Green is under consideration, and then across the green and join up with the existing cycleway further down the route.

RESOLVED: Respond to the Consultation with the above views.

MIN. 169/15 WEBSITE

Cllr. Jackson said he is about to start populating the new website and he hopes to have something to show Members next month.

MIN.170/15 NEIGHBOURHOOD PLAN STEERING GROUP UPDATE

The Survey and questionnaire had been delivered to all properties in the Parish.

Cllr. Makepeace-Browne gave an update. There had been concern that of the £6k grant money from DCLG we might have to return some so she had asked for an extension and this has been granted. However, having spoken to Ms. Bourne (Plan-et (Evolving Together) last week we will have it spent on time. Drop in sessions for residents are this weekend and any support from colleagues would be much appreciated. The next group meeting of Parishes doing Neighbourhood Plans is next week and then we have Hart to do an update. Hart have appointed an officer to be the Neighbourhood Plan lead for the parishes. Information from HDC is that the Local Plan timeframe has slipped so the policies to be worked on will not be finalised until May next year and she has worked with the consultant to ensure that there is a timeline for commitment and this takes us to July 2016 for our Neighbourhood Plan submission and is achievable. The webpage is up and running. The consultant for the NP has found a new planning consultant and will be working with him on the planning side. He has worked with HDC before. Revision 5 of the Plan is on the website. Cllr. Jackson said the parish website has nothing about the Neighbourhood Plan on it. Cllr. Makepeace-Browne will send him the Steering Group meeting dates. The Clerk reminded her that this should also be going out to all Members and the Clerk and RFO. There is a public consultation on the 5 options on the Local Plan coming up in November/December. Cllr. Julia Ambler asked for sight of the planning consultant's insurance indemnity. If he is going to invoice us direct then we need a contract with him and we need an estimate of costs for what work he anticipates doing. Members confirmed they were available to meet with the Consultant at the next meeting of the SG which is Monday and this would be raised then.

(i) Appointment of replacement Parish Council Member

Cllr. Clive Eastwood volunteered to be the replacement Member.

RESOLVED: Cllr. Eastwood appointed CVPCNPSG.

(ii) Marketing and Communication Support

Cllr. Makepeace-Browne said this arose because of the work done for the newsletter and the NP flyer and the Chairman had suggested that the Council agree to have a retainer for one consultant who can work on a joint marketing image for the Centre, the Neighbourhood Plan and the Parish Council – we need a brand. We have a retainer for our HR contract where we get a price for the job and it is usually at a competitive price. The Chairman said we need to adopt a reasonable professional approach in view of the competition now coming on stream.

RESOLVED: Retain a consultant to support Marketing and Communication Support.

RESOLVED: Finance to have delegated authority within the delegated budget item.

MIN.171/15 FINANCE

The RFO will shortly be starting budgets and would like items to build in for next year's budget. She needs all the quotes by the end of November. The bulk of the capital expenditure for the Centre has been spent and our subscription for the Basingstoke Canal has been paid this month.

Below please find the income and expenditure for the month of September.

	<u>Sep 15</u>
Income	
Hire of Facilities	3,924.27
Hire of Pitches	586.67
Precept	<u>55,625.00</u>
Total Income	60,135.94
Expense	
Asset Maintenance and Repairs	5,056.86
Capital Expenditure w/off	5,627.38
Office Expenses	134.85
Printing, Postage & Advertising	12.98
Professional Fees	449.00
Property Maintenance	2,969.27
Property Services	595.74
Salaries	<u>3,519.61</u>
Total Expense	<u>18,365.69</u>
Net Ordinary Income	41,770.25
Other Income/Expense	
Other Expense	
Transfer to Reserves re ZCC	<u>-5,627.38</u>
Total Other Expense	<u>-5,627.38</u>
Net Other Income	<u>5,627.38</u>
	<u>47,397.63</u>

MIN.172/15 PLANNING**(i) Trees Report**

Cllr. Jackson had included these within his report and said there was nothing contentious with them.

(ii) Report of the Planning Committee

Cllr. Jackson spoke to his report. The Local Plan revision timetable (issue 5) Members should look at the October Cabinet Agenda and the document is there. Cllr. Jackson advised that he is meeting with Patrick Burridge who is doing a peer review on Hart Planning Service this coming Monday and would be happy to share Members views if they bring them forward.

RESOLVED: The Report of the Planning Committee was agreed.

MIN.173/15 UPDATES ON HIGHWAY & FOOTPATH MATTERS**(i) Upgrading of stiles**

The Clerk advised she had contacted Mr. Hirst and he will respond to her in due course. Cllr. Jackson said this seemed to be dragging on and we really needed to get this job done. We would love to be able to include it (with thanks to Mr. Hirst) in our next newsletter.

MIN.174/15 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report copied to all Members. The Clerk also advised that Centre Manager Lucy Norris had received fulsome praise for resolving a problem where one user had mistaken the time of a booking and turned up whilst another was on site. U3A spoke highly of how she had “pulled out all the stops” and gone not “the extra mile” but an “extra six miles” as a result of which both parties were accommodated.

(ii) Zebon Pitches Alterations

Cllr. Julia Ambler said they have sourced the goals they wish to purchase and have compiled a letter to HFC and await a response. The goals will be taken down and erected for each match and the doors to the underfloor storage are being repaired to accommodate storage of these items. .

MIN.175/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Jackson said there are branches which need to be cut back because they present an issue to cyclists. At the unofficial exit/egress gap from the field there is root right across the path which is significant trip hazard can it be removed please.

Cllr. Makepeace-Browne said the sensor light at the rear of the hall is excellent and she used the car park there this evening.

The meeting closed at 9.40 pm

**Dates for 2015 meetings
WI HALL**

2 November

ZEBON COPSE CENTRE

7 December