

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 26th October in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the December 2015 meeting for any amendments

Present

Cllr Julia Ambler (Chairman)	(JA)
Cllr Peter Crawley	(PC)
Cllr Clive Eastwood	(CE)
Cllr Wendy Makepeace-Browne	(WMB)
Mrs Angela Sayers (RFO)	(AS)
Mrs Tabby Powell	(TP)

81/15 APOLOGIES FOR ABSENCE

Cllr Simon Ambler

82/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that she would like to change the dates of the next 2 meetings to Tuesday 24th November 2015 and Tuesday 15th December 2015. This was agreed. In addition members agreed to move the FC meetings back to Tuesdays for 2016.

83/15 MINUTES OF PREVIOUS MEETING

Minutes from the meeting of September 2015 (71/15 – 80/15).

RESOLVED

Minutes 71/15 to 80/15 were agreed as a true record and signed by the Chairman.

84/15 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

85/15 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

86/15 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

87/15 CHEQUES FOR SIGNATURE

The cheques were signed.

88/15 Zebon Copse Centre (ZCC)

1. Centre Maintenance

Fridge Shelves

The Centre Manager (CM) advised the FC that there were 2 broken shelves in the fridge where the plastic runners along the back edge had broken. A quote had been received The CM said she could collect the shelves locally to save carriage. This was agreed.

RESOLVED

The FC approved the quote from Aztech Services for 2 Shelves for £66.31.

ACTION

CM to organise.

Annual Routines Maintenance of Office Air Conditioning Unit

The CM had obtained 3 quotes which the FC discussed in detail.

RESOLVED

The FC agreed the CAD quote for £65.

ACTION

CM to organise

Emergency Light Testing

The CM advised the FC that she had received a quote for the annual testing.

RESOLVED

The FC approved the quote from Kevin Morris for £80.

ACTION

CM to organise.

2. External Centre Maintenance

Painting new external goal store doors

The CM advised the FC that she had received a quote to undercoat and gloss the new doors.

RESOLVED

The FC approved the quote from Danny Scutt for £130.

ACTION

CM to organise

Additional play bark for potential trip hazard in junior play area

The CM advised the FC that an area behind the basket swing in the junior play area required infilling. A quote had been received to provide and lay 2 x 1000 litre bags of software play grade bark.

RESOLVED

The FC approved the quote from Winchfield for £290

ACTION

CM to organise

Lea Green - Moles

The CM advised the FC that there was increased mole activity at Lea Green along the main footpath to the toddler area and within the fence line to the toddler area. 2 quotes had been received. The FC agreed to defer the decision and asked the CM to investigate the cost of mole repellents and report back at the next FC meeting.

ACTION

CM to investigate the cost of mole repellents and report back to the FC at the next meeting.

Play area gates

The Centre Manager advised the FC that there had been ongoing problems caused by both gates to the Toddler Play Area (fitted with new springs back in April). Both gates were either slamming too quickly to fall within the recommended guidelines and then bouncing open and staying open, or if they did decide to close they were taking too long. With the annual play area inspections due in November the Centre Manager said she was keen to get this addressed. As a result she had organised a free site visit from the contractor who installed the springs and they had advised her that they could not get the gates to a satisfactory level. They suggested fitting gas air closers to both gates as well as to the front gate to the junior play area, which on further investigation has a gas closer but the gas supply had run out.

The CM had received a quote to supply and fit air closers on both Toddler Gates and replace the existing de-gassed air closer on the Junior Play Area. The Contractor further stated that the gas in the closers should last twelve months.

The CM had requested additional quotes but they were still outstanding.

The FC discussed the options above and asked the CM to speak to Proludic, preferably on their next site visit to Lea Green.

ACTION

CM to speak to Proludic and report back to the FC

3. Minor Issues

Christmas Budget

The CM requested a budget for Christmas cards and gifts for the regular customers and contractors. This was agreed.

RESOLVED

The FC agreed a maximum budget of £100

ACTION

CM to organise

Hot water urn in kitchen

The CM advised the FC that she had received a quote to install a filter to the water pipe which leads to the urn to prevent a build-up of scale and increase the urn's efficiency. The FC asked the CM to find out if the filter was a physical mesh or a magnetic device.

ACTION

CM to investigate and report back to the FC.

Toilet in Pavilion

The CM advised the FC that the bowl/pedestal in the male toilets in the pavilion area was loose as a result of rusty nails. A quote had been received to fix this. This was agreed

RESOLVED

The FC agreed the quote from Neil Robinson for £100.

ACTION

CM to organise

9v9 pitches

The CM asked the FC if she could set a deadline date of 13th November 2015 for getting a response regarding the 9v9 pitches. This was agreed.

ACTION

CM to organise

89/15 FINANCE

(i) September Accounts

The September Accounts were approved by the FC

(ii) Bankline Standing Orders

The FC asked the RFO to investigate with NatWest the maximum number of readers/cards that the council were allowed to have and also to re-

circulate the Standing orders to the Full Council before the meeting on Monday.

RESOLVED

THE FC agreed to recommend to Full Council that the Bankline Standing Orders be adopted.

ACTION

RFO to action the above.

(iii) Twinning Committee

The RFO advised the FC that the Twinning Committee had requested the use of the centre for free in February 2016 for their wine tasting competition event. This was agreed

RESOLVED

The FC approved the use of the centre for free by the Twinning committee in February 2016.

ACTION

CM to organise.

90/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr Wendy Make-peace Browne advised the FC that there had been a poor response to the Neighbourhood plan survey. As a result she asked the FC to approve a maximum of £100 to further publicise the vision and objective survey. This was agreed. In addition The CM said she would ask the regulars to fill in the survey and also encourage new users to complete one when signing their hire agreements.

Future Meetings – 2015 - Mondays

November	24 th - Tuesday
December	15 th - Tuesday

The Meeting closed at 21.20pm