

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 December 2015 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the January 2016 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Peter Crawley
Cllr. David Jackson
Cllr. Wendy Makepeace-Browne
Cllr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllrs Jenny Radley and Tony Clarke and Mr. Brian Whyatt.

MIN.192/15 APOLOGIES FOR ABSENCE

Apologies from Cllrs. Eastment and Eastwood.

MIN.193/15 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.194/15 MINUTES OF THE MEETING OF 2 NOVEMBER 2015

The Chairman referred to the Minutes page by page – minor change f/p 5 change to f/p1.

RESOLVED: Mins. 176/15 to 191/15 were agreed and signed by the Chairman.

MIN.195/15 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Cllr. Jackson said he was a Member of Accessible Boating which is mentioned in the Agenda.

MIN.196/15 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.197/15 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman adjourned the meeting for public participation. Cllr. Radley said the bus/walking race from Morrison's to Frimley Park Hospital had been completed and the walking team won by 20 minutes. Cllr. Bennison said in relation to the Fire Authority consultation - this is finished and up to 650 residents attended public meetings, 30,000 views on the website and almost 2,000 people responded to the consultation. There will be changes from the consultation responses. The library consultation has had 6,700 people who have responded to this. The cycleway for Crookham Park is now completed. Mr. Whyatt said there had been a lot of discussion at the last meeting about the telephone box and what its future use might be and he believed it might have been an information centre which he thought was weird. He had phoned Radarlux and discovered the software was there for bar charts and more information than the current data we have from the SID. The Clerk confirmed that she and Mr. Whyatt would be accepting the offer from John Foggo of training to understand how to download the data. The Chairman said he did not believe that we actually did have the software – we had the very basic software which only pulled the data off. Cllr. Jackson said he would be prepared to attend HDC with the Clerk and Mr. Whyatt. The Chairman reconvened the meeting.

MIN.198/15 HCC ENVIRONMENTAL CONSULTATION

Members had all been sent the questionnaire and link to the document. Cllr. Jackson said we had no yardstick to measure these suggestions. There are considerable areas of Zebon Copse which are not lit at all and The Street is already very dark. There was further debate amongst Members and the majority view was to support the low costs savings.

RESOLVED: Members advised the Clerk to respond as follows: Clerk to respond "Low" to all and make comments that the old village lighting should not be further dimmed and that grass cutting being reduced leads to very long excessive spoil because it is not taken away. Weed killing does not work suggest pulling of kerbside weeds.

MIN.199/15 BASINGSTOKE CANAL JMC REPRESENTATION FOR RIPERIAN PARISHES

The Chairman reminded members that This Council had been consulted recently on whether Fleet Town Council should have a full voting seat on the Basingstoke Canal JMC.

This was discussed at the JMC meeting on 29th October and the outcome was that they were allocated a seat. This means that at present the allocations for Hart District are:

Hart District Council 2 seats (as all riparian Districts)

Fleet Town Council 1 seat

Hart District Association 1 special interest non-voting seat

There are 8 special interest seats of which 2 are allocated to the Basingstoke Canal Society and Natural England. The other 6 are appointed by the Committee to bring a diverse range of views to the meeting from different user groups. At the meeting on 29th October there was also a vote on a vacant seat for the special interest groups. Three organisations had applied for the one seat, all making a good case for representation, they were:

- Accessible Boating
- Galleon Marine Boatyard
- Ramblers Association

Given the level of representation on the Committee for Hart, it seems unreasonable for us now to also take up one of the Special Interest Group seats. Fleet Town Council have indicated their willingness to represent all the Hart Riparian Parishes.

RESOLVED: This Council puts a motion to the next HDAPTC meeting that – “The organisation relinquishes its seat as a special interest group and formally asks Fleet Town Council to represent Hart riparian parishes on the Basingstoke Canal JMC”.

MIN.200/15 UPDATES FOR MEMBERS CODE OF CONDUCT AND STAFF HANDBOOK

The Clerk had checked these documents prior to them being put on the new website and found that there was no reference to bullying or harassment. She had sent Members her proposed amendment to the Code of Conduct and had added a section to the Staff Handbook – both amendments need ratifying this evening. Cllr. Jackson had concerns that it seemed from one paragraph that you could not send anything to anyone who might not like it. Cllr. Crawley said he supported Cllr. Jackson's view – with the deletion of this para on page 7 the amendments were accepted.

RESOLVED: With the removal of the last paragraph on page 7 the amendments to the Members Code of Conduct and the Staff Handbook were accepted.

MIN.201/15 WEBSITE

Cllr. Jackson spoke to this item. He had asked people to look at it – it is close to being finished. He had had no comment at all on content and wanted to know that it was supported by Members. He was advised that Members thought it was brilliant. He needed to decide who would have editing rights to it and will speak to the Chairman about this. He will give staff some twitter training so they can keep things updated. The Chairman said there are quite a few technicalities whilst the email system is swapped over.

RESOLVED: Members were satisfied with the evolving website and delegated authority to Cllr. Jackson and the Chairman to go live as and when they are confident to do so.

MIN.202/15 NEIGHBOURHOOD PLAN STEERING GROUP UPDATE

Cllr. Makepeace-Browne said she has one invoice for £3k plus from DCLG money she believes has been spent from the first tranche. There is £1950 which can still be requested but after that there is no more money to come from DCLG.

MIN.203/15 FINANCE

(i) Report from RFO

The RFO presented the asset maintenance and repair bill which was extremely high because it was a year and a half billing in that cost and she constantly has to chase HCC to make payments to them. Cllr. Jackson asked that the annual leaf blowing be done asap.

	<u>Nov 15</u>
Ordinary Income/Expense	
Income	
Hire of Facilities	2,604.36
Hire of Pitches	<u>580.00</u>
Total Income	3,184.36

Expense	
Asset Maintenance and Repairs	1,799.88
Capital Expenditure w/off	266.66
Office Expenses	63.69
Printing, Postage & Advertising	1,075.00
Professional Fees	63.00
Property Maintenance	1,240.13
Property Services	1,422.91
Salaries	3,608.78
Sections 137	61.82
Subscriptions	<u>17.00</u>
Total Expense	<u>9,618.87</u>

Other Income/Expense

Other Expense	
	-
Transfer to Reserve re NP	1,075.00
Transfer to Reserves play area	<u>-100.00</u>
	-
Total Other Expense	<u>1,175.00</u>
Revised Expenditure	<u>8443.87</u>

Cllr. Julia Ambler asked for questions on her report on the NPSG and whether Minutes should be in the public domain. Cllr Jackson said there is a separate website for the NP and the Minutes should appear there. DCLG state that Minutes should be published. Cllr. Julia Ambler said a budget was required from the SG to show what is required to complete the work. Cllr. Makepeace-Browne said the plan which the Chairman mentioned – Cllr. Julia Ambler said against each timeline there should be a cost against each item of work. Cllr. Makepeace-Browne said she will email the document to her. The RFO asked about the reserve money left, there is £3k of DCLG funding and £13.5k of CVPC grant – will this be spent before the year end. Cllr. Makepeace-Brown said she will send the RFO and Cllr. Julia Ambler the document and if they require more information she will supply it.

(ii) Updated Standing Order for use of Bankline

The RFO presented her paper for Members approval and advised of the concern of Cllr. Makepeace-Browne regarding how many Councillors could be authorised – anyone who is a signatory should have the ability to use the facility. The RFO said we will get the extra “readers” for every member. After further debate it was decided to leave this until after the next election in May 2016.

RESOLVED: Members accepted the additional document to be added to the SOs.

MIN.204/15 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report.

RESOLVED: The Report of the Planning Committee was agreed.

(ii) Planning consultation request for 14/00504/PREAPP

Pre-application advice for reserved matters pursuant to 14/00504/MAJOR Outline planning application for up to 300 residential units, land for up to 1,050 m2 D1 floorspace for a GP surgery including pharmacy and up to 370 m2 A1 retail floorspace for a convenience foodstore and associated access, open space, playing pitches including a sports pavilion, MUGA and car park, landscaping, Suitable Alternative Natural Greenspace (SANG) including car par and improvements to the A287/Redfield’s Lane junction (means of access into the main site to be considered, all other matters reserved.

Land at Watery Lane, Church Crookham, Fleet, Hampshire.

Cllr. Jackson showed the layout for the housing element and highways have come back and said parking standards are those which coincide with Code 3 of HDC standards – given that we have no bus service from this site he believes we have a case to request this be in Zone 4 which means more parking space per house. Advise we do not believe parking space is sufficient

bearing in mind no bus service and a need for all movements to be by car. There is a large area for car parking for the retail unit and health Centre we should object to the principle that the view from Redfield's Lane is more industrial than rural. With regard to highways - the only roads likely to be adopted are the main routes and the enclaves will not be adopted leading to huge problems down the line with affected residents having to all agree and pay for maintenance issues.

Say it is very disappointing that so few of the roads will be to an adoptable standard – request that all the roads should be to an adoptable standard so that street lights and maintenance of infrastructure falls to the Highway Authority otherwise are the developers proposing to set up a Management Company to deal with these issues for affected residents. The traffic light option on Redfield's Lane – we do not want main road traffic held up when vehicles are coming out of the side road. Request they expose the logic for traffic lights on Redfield's Lane and how will it take due account of the main road traffic building up. There is no detail at all in the sports area so it seems that may be up for discussion and Cllr. Jackson suggests we seek to get the sports hall as far away as possible from this Centre. Similarly he would question provision of sport facilities - the PC would wish to negotiate with the developer about the layout of the sports area. The developer also needs to address access to the sports area which is near the canal. The housing element is cramped houses are crammed in and he would prefer to see fewer houses and have a more conventional layout rather than four little cramped areas. He asked what should be done with the big parking areas for the retail and health centre – would members be happier with housing front gardens facing onto Redfield's Lane. Members were firmly of the view that the retail units and health centre should be in the middle of the estate where they will better serve the residents and be less prone to vandalism. Members also remain to be convinced that a health centre will be viable in view of the spare capacity at Crondall surgery. Cllr. Radley said the planning officer needs to be having a conversation with the health authority. She believes they should have negotiated for another school which had capacity to grow.

RESOLVED: Members views as above be reflected in the response to Hart.

(iii) Application 15/02585/HOU for erection of new 1.8m fencing on the west and east boundaries of the site picket fence on the eastern side.

1 Meadow View, Church Crookham, Fleet, Hampshire GU52 0TF

Cllr. Jackson said there was a constraint when the Freeland's farm area was built which said nothing over .8m high could be erected/built outside the original boundary line and this application now seeks to include the whole of the area up to the path. The applicant has not applied for a change of use for the land. The Chairman confirmed that the applicant does indeed own all the land on the application.

RESOLVED: Object due to very significant adverse effect on the street scene and loss of public amenity land. Please could it be restored to its original open area.

(iv) Application 15/02260/HOU for erection of two storey front extension and single storey rear extension.

122 Nether Vell-Mead, Church Crookham, Fleet, Hampshire GU51 0ZQ

This was an amendment to the original which had been granted already and CVPC Cttee had no issues with it anyway.

MIN.205/15 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Parish Lengthsman Scheme

Cllr. Makepeace-Browne said we can have the authority to do the works but we need the legal people to produce a new contract. Cllr. Jackson said he had spoken to Stuart Jarvis on this subject and because HCC have revived the procedures we can report things like overgrown hedges on the HCC website and see how it goes before we use our own contractor.

(ii) Upgrading of stiles

The Clerk advised that Mr. Hirst was now proposing to install small kissing gates on the remaining two stiles. She had emailed him requesting that he reconsider and install the V barriers as agreed on the site visit. There has been no response yet to this request. Cllr. Jackson gave the background to this and said kissing gates had not been on the agenda.

MIN.206/15 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report copied to all Members.

MIN.207/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Makepeace-Browne said the e Welfare Trust is doing all of its giving this month and they are giving £100 to each of the recipients (who are delighted) and that Charity is doing well.

There was a HALC conversation about the deficit in the pension pots for all of the Council and she wondered if we knew what our deficit is and there is some Parish Council in an area which

has just been given a £87k bill for deficit. The RFO said she had this in hand. Cllr. Makepeace-Browne said she would send her questions to the RFO and then if the Chairman thinks appropriate it could be an agenda item. Cllr. Jackson said we could not have a deficit if we do not have a scheme.

Cllr. Jackson said the ZC Residents Association is having a band night at the Centre on 6 February with a local school band and a main band.

Agenda item for January - Membership of Sub-Committees

The meeting closed at 9.23 pm

Dates for 2016 meetings

WI HALL

4 January

7 March

9 May (Annual General Meeting)

4 July

3 October

5 December

ZEBON COPSE CENTRE

1 February

4 April

11 April (Annual Parish Meeting)

6 June

5 September

7 November