

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 March 2016 held at 7.45pm in the WI Hall, The Street, Crookham Village, Fleet. Please refer to the Minutes of the April 2016 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllrs Jenny Radley and Tony Clarke.

MIN.035/16 APOLOGIES FOR ABSENCE

Cllr. Sinka will be a little late. Post meeting note – apologies from Cllr. Crawley.

MIN.036/16 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Cllrs. Wendy Makepeace-Browne and Richard Eastment had resigned from the Parish Council due to personal and business commitments. Cllr. Eastment had also resigned from the Neighbourhood Plan Steering Group.

MIN.037/16 MINUTES OF THE MEETING OF 1 FEBRUARY 2016

The Chairman referred to the Minutes page by page.

RESOLVED: Mins.018/16 to 034/16 were agreed and signed by the Chairman.

MIN.038/16 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Cllrs. Jackson and Julia Ambler declared personal and non-prejudicial interests in Agenda item 12 (ii) and (iii).

MIN.039/16 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.040/16 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman adjourned the meeting for public participation.

Cllr. Radley spoke about the current HDC Housing Option consultation as part of the new Hart Local Plan process, which will close next Friday 18th March at 4pm. There was also the notice about the local Children's Centres that Cllr. Jackson kindly said he would include as a link on the parish council web-site. The nearest Children's Centre for this area is the one at Church Crookham Junior School on Tweseldown Road, Church Crookham. There is currently an HCC consultation about Supporting Families where the proposal is that Youth Services, Troubled Families and Children's Centres, of which there are currently 7 Children's Centres across the district, will be brought together. The drastic cuts will mean they will only work from one centre, which is proposed as the Turners Wood Children's Centre in Elvetham Heath, and the staff will have to do outreach work with target families and they will have to hold any courses at various local community centres. This is a very serious cut in services and will impact on many local families. Brian Whyatt advised the Council that "Radarlux" U.K. office is to close and in future we will have to contact the German head office. Mr. Whyatt asked whether our SID could also provide graphs analysing the data collected in the same way as HDC's machine. The Chairman stated that our hardware does not record the same data as the Hart Council SID. Cllr. Jackson advised that we could do this analysis using other software. Mr. Whyatt also stated that he has contacted HCC under the freedom of information act for details of traffic flow volumes and saturation points for Pilcot Road, Hitches Lane, The Street and Crondall Road. He then asked that as Winchfield and Hart have both increased their precept for specific items could the Parish assist "Face-it group" with a grant. The chairman advised that the Parish could only help for certain things for example consultancy fees. Cllr. Bennison stated that HCC had raised its Council Tax by 1.9% with a 2% increase in Adult Social Care and the Fire & Rescue Service had raised its by 1.99% equating to around £1.22p per household. Cllr. Bennison also advised that his Councillor Grant would be available again after June 2016 should a request be made for the defibrillator. The Chairman reconvened the meeting.

MIN.041/16 VELMEAD ARCHERS – REQUEST FOR LONGER SHOOTING RANGE

Members considered the drawings showing the length of area required for the longer shooting range. Since it was not clear from the drawing exactly how this would measure on the ground Cllrs. Jackson and Eastwood agreed to meet with a representative of the Club on Wednesday, 16 March at 1pm and would ask him/her to measure the area on the ground. In addition, whether or not the extra length is acceptable, an up to date Risk Assessment will be required from a qualified Assessor.

MIN.042/16 SOCIAL MEDIA POLICY

The Policy was amended to include the use of Facebook by the Centre Managers..

RESOLVED: Amendment to Policy to include the use of Facebook for Centre Managers.

MIN.043/16 DEFIBRILLATOR GRANT

This was a project undertaken by ex-Cllr. Eastment and in view of his resignation it was agreed that a decision on a second defibrillator be postponed until after the election in May.

MIN.044/16 REFINED OPTIONS FOR DELIVERING NEW HOMES CONSULTATION

Cllr. Jackson had revised the Council's original submission and made some amendments. Further amendments had been proposed by ex-Cllr. Eastment and these were accepted.

RESOLVED: Clerk to submit the completed document.

MIN.045/16 CVPC NEIGHBOURHOOD PLAN STEERING GROUP UPDATE

RESOLVED: Cllrs. Simon and Julia Ambler to fill the two vacant seats on the NPSG.

Ex-Cllr. Eastment had submitted his report.

“CVPNP SG REPORT

The NP has made further progress this month. We have amended the draft Policies at the last SG meeting, and the WGs have added significant value. I attach the adjusted timeline. We have agreed not to do Site Selection in view of the current LP consultation and allocation of possible sites. We cannot get enough of our Policies in line for next consultation until May. Having said that, the current Policies document is getting close, and many thanks to all for the positive contributions. The previous consultation is now closed and the results will be available this week. We can use these statistics to make the case for our policies. I am aware that not all of the comments have been included yet, but these can easily be “tweaked” once we incorporate the data from the last survey. (Which ended up as a quite successful exercise). The next stages are laid out below. By the end of April we should have a sound document to present to the Parish Council for final polish and approval. The next consultation will take place in May. The Plan should be ready for “Statutory Consultation” by September. We will be able to release the analysis of the last consultation later this week. Financially we remain within the agreed budget as laid out below.”

RE - 7 March 2016

NP Adjusted Timeline updated Feb 2016:

Due to the time slippage for the Hart District Local Plan, we have had to adjust the CVP NP time line:

Nov/Dec/Jan/Feb: (7/8 days of paid consultancy anticipated - Up to £2800)

- Draft policy development (Plan-et)
- Gather/collate evidence to support policies (SG/ Plan-et)
- Ongoing gap analysis (SG/ Plan-et)

February / March / April 2016: (6.5 days of paid consultancy - Approx £2275)

- Analysis of V&O survey results (Plan-et)
- Continuation of policy development (Plan-et)
- Review evidence provided by Steering Group
- Research technical evidence (Plan-et)
- Write up draft policies (Plan-et)

May 2016: (.05 days of paid consultancy anticipated - Approx £175)

- Consultation with Community on emerging policies (SG)

May / June 2016: (3/4 days of paid consultancy anticipated – Up to £1400)

- Analysis of emerging policy consultation results (Plan-et)
- Re-draft policies (Plan-et)
- Finalised draft policies (SG/ Plan-et)
- Prepare scoping document to submit to HDC (Plan-et)
- Late June submit scoping document to HDC (SG)
- Prime HDC to expect CVP NP final submission document by end November (HDC screening end June – no CVP SG control over timings)

July / Aug 2016: (2.5 days of paid consultancy anticipated - Approx £875)

- Prepare first draft Neighbourhood Plan
- (If SEAs / Hrs are required as a result of the HDC screening, engage with DCLG for technical support grant and help. (Now unlikely in view of no site selections being undertaken for CVP NP)
- If required, finalise SEAs and HRA. (NOTE: Now unlikely in view of no site selections being undertaken for CVP NP. If it is needed, a consultant will be appointed by Locality/Troy Hayes. There will be NO CVP SG control over timings.)
- Prepare for statutory community consultation on draft Neighbourhood Plan (SG)

September / October 2016: (2 days of paid consultancy - Approx £700)

- Statutory community consultation on draft Neighbourhood Plan (6 week timeframe) (SG)
- Analysis of statutory consultation results (Plan-et)

Oct / Nov 2016: (5/6 days of paid consultancy anticipated – Up to £2100)

- Incorporate all consultation comments into the plan, change plan where necessary (Plan-et)
- Mid-November Basic Condition Statement and Consultation Statement (Plan-et)
- Check SEAs and HRs (Plan-et) – Not expected to be required
- Finalise final submission document (Plan-et)
- End November submit to HDC for examination (PC)

Please Note: The timeframe for examination results could be up to 3 months. Once this is through positively, we are in the hands of HDC to prepare and complete the NP area referendum and have no control of that timeframe.

March 2017:

- Anticipated earliest date CVP NP can be 'made'
- (Please Note: This is a very aggressive time line and slippage may occur if:
- Consultations bring back a lot of re-work against to the drafts that go out
 - SG work takes longer to get back to Plan-et
 - Consultant appointed by Locality takes longer to produce the SEAs and HRs if required
 - HDC takes longer to complete the statutory consultation process
 - The Inspector takes longer to do the examination of the NP
 - HDC takes longer to arrange the local referendum.

MIN.046/16 FINANCE

(i) Report from RFO

The RFO reported as follows:

Income & Expenditure – February 2016

Income	£
Hire of Facilities	6,522.88
Hire of Pitches	<u>460.50</u>
Total Income	<u>6,983.38</u>

Expenditure	
Asset Maintenance & Repairs	700.84
Office Expenses	278.00
Printing, Postage, Advertising	63.00
Property Maintenance	1,144.89
Property Services	282.60
Salaries	3,608.78
Section 137	601.91
Subscriptions	35.00
Total Expenditure before	
Movement on Reserves	<u>6,715.02</u>

(ii) ZCRA Fete – request for FOC use of the hall and facilities on 3 July 2016.

RESOLVED: FOC use of ZCC hall and facilities for 3 July 2016.

(iii) ZCRA Fete – request for sponsorship of workshop for children at the Fete.

RESOLVED: Sponsorship of £170 for a children's workshop at the Fete.

MIN.047/15 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report.

RESOLVED: The Report of the Planning Committee was agreed.

(ii) HDC 16/00170/HOU

Roof alterations to include: raising ridge to accommodate dormer windows, roof lights and gable end. External alterations and demolition of existing conservatory.

Crickets, Crondall Road, Crookham Village, Fleet GU51 5SU

RESOLVED: No objections.

(iii) HDC 16/00277/HOU

Erection of 2 storey side extension

15 Du Maurier Close, Church Crookham, Fleet GU52 0YA

RESOLVED: No objections.

(iv) HDC 16/00392/HOU

Ground floor rear and part garage conversion

20 Levignen Close, Church Crookham, Fleet GU52 0TW

RESOLVED: Objection to loss of full size garage. No objection to rear extension.

(v) HDC 16/00099/HOU

Variation of approved scheme 15/2448/HOU to include first floor extension

Studley, The Street, Crookham Village, Fleet GU51 5SG

RESOLVED: No objections.

MIN.048/16 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Parish Lengthsman Scheme

The Clerk had discovered that the Lengthsman scheme continued into the year 2015/16 but unfortunately this Council had not been made aware of this fact and had failed to undertake Lengthsman works and therefore was unable to receive the £1,000 funding. Members had been advised that there is an opportunity to become a "pilot" for a scheme which would run without the £1,000 funding (which is likely to cease next year). The Clerk had spoken to the Fleet Town Council Clerk asking if enquiries could be made for FTC to be the "lead" Council but had not had a response as yet. The paperwork associated with being the "lead and associate" councils is quite lengthy and onerous. There is the opportunity to be part of a Basingstoke cluster.

RESOLVED: Accept the offer of being a "Pilot" for the Lengthsman scheme.

Cllr. Jackson drew attention to the culvert which runs under the Brandon Road end of Daphne Drive – this is silted up at its north end and requires digging out - in the absence of the Lengthsman contract engage the payback team. Cllr. Eastwood advised of an issue at the end of Nether Vell Mead.

MIN.049/16 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report copied to all Members.

MIN.050/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The next CVPC NPSG meeting is Monday 14 March at 8pm in the WI Hall.

Transport in Hart meeting – 15 April 11am to 1pm in the Harlington Centre.

MIN.051/16 CONFIDENTIAL SESSION

Due to professional sensitivity, debate on an item required the exclusion of press and public and the Chairman so moved.

RESOLVED: Exclusion of Press and Public (under Schedule 12A Section 1001 of LGA 1972)

Events have moved on which render the debate and action arising under this Minute as null and void.

The meeting closed at 9.53 pm

Dates for 2016 meetings

WI HALL

9 May (Annual General Meeting)

4 July

3 October

5 December

ZEBON COPSE CENTRE

4 April

11 April (Annual Parish Meeting)

6 June

5 September

7 November