

These are the unadopted Crookham Village Parish Council Minutes of the 65th Annual General Meeting of Monday, 9 May 2016 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the June 2016 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: Messrs. Whyatt, Steel, Coupland, Wrgezyk, Render and Brown.

Prior to the commencement of the meeting Councillors signed their Declarations of Acceptance of Office.

MIN.070/16 ELECTION OF CHAIRMAN

One nomination was received for Cllr. Simon Ambler, proposed by Cllr. Jackson and seconded by Cllr. Eastwood. There being no other nominations Cllr. Simon Ambler was duly elected as Chairman and signed his Acceptance of Office form.

RESOLVED: Cllr. Simon Ambler was elected Chairman for the ensuing year.

MIN.071/16 APOLOGIES FOR ABSENCE

Hart Cllrs. Jenny Radley and Tony Clarke, and HCC Councillor John Bennison sent apologies due to clashes with other parish AGMs.

MIN.072/16 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.073/16 ELECTION OF VICE-CHAIRMAN

One nomination was received for Cllr. David Jackson, proposed by Cllr. Simon Ambler and seconded by Cllr. Julia Ambler. There being no other nominations Cllr. Jackson was duly elected as Vice-Chairman and signed his Acceptance of Office form.

RESOLVED: Cllr. David Jackson was elected Vice-Chairman for the ensuing year.

MIN.074/16 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. All Members declared a personal and non-prejudicial interest in the Twissel Thorn planning application coming before the meeting this evening.

MIN.075/16 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.076/16 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Mr. Whyatt advised he had requested data from HCC and had to resort to a Freedom of Information request to obtain the following: June 2007 The Street – average vehicles 3881 per day; July 2015 Pilcot Road – average vehicles per day 3362; March 2013 Crondall Road – average vehicles per day 2512; January 2016 Hitches Lane – average vehicles per day 4630. Pilcot Road data was from before the footway was installed. He had challenged the lack of surveys prior to more development in the area but has been assured they will be carrying out more in the future. Mr. Whyatt then said he had been asking for data from the SID and said he had had none since last September. The Chairman invited him to visit the Centre office whenever the SID was in for the batteries to be recharged but he declined and said he did not know how to download the data.

He then said he had a somewhat petty issue to raise in relation to the issue of badges the one he had when he became a Councillor he felt was small and he believed he had been treated as a labourer during his time in office. The Chairman then reconvened the meeting.

MIN.077/16 MINUTES OF THE MEETING OF 4 APRIL 2016

The Chairman referred to these page by page and there were no amendments.

RESOLVED: Min. 052/16 to 066/16 were agreed and signed by the Chairman.

MIN.078/16 MINUTES OF THE SPECIAL MEETING & ANNUAL PARISH MEETING OF 11 APRIL 2016

The Minutes of the Special Meeting of 11 April were agreed without amendment.

RESOLVED: Mins. 067/16 to 069/16 were agreed and signed by the Chairman.

The Annual Parish Meeting Minutes of 11 April were agreed without amendment.

RESOLVED: The Minutes of the Annual Parish Meeting were agreed as a true record and signed by the Chairman.

MIN.079/16 REVIEW OF STANDING ORDERS, RISK MANAGEMENT AND CTTEE TERMS OF REFERENCE

It was proposed that a Working Group be set up to deal with these outside of this meeting and to bring the documents back to the June or July meeting for ratification by Full Council.

RESOLVED: Deferred to the June/July meeting and the Working Group be Cllrs. Simon and Julia Ambler, David Jackson and the RFO.

MIN.080/16 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE

Cllrs. Simon and Julia Ambler, Clive Eastwood, David Jackson and Dr. Indra Sinka agreed to serve until such time as more Councillors are co-opted to the Council.

RESOLVED: Cllrs. S. & J. Ambler, C. Eastwood, D. Jackson and Dr. Indra Sinka were appointed to the Planning Cttee.

MIN.081/16 ELECTION OF CHAIRMAN OF THE PLANNING CTTEE

Cllr. Jackson had indicated he was willing to stand for re-election.

Proposed by Cllr. Simon Ambler and seconded by Cllr. Eastwood.

RESOLVED: Cllr. David Jackson elected Chairman of the Planning Cttee.

MIN.082/16 APPOINTMENT OF MEMBERS OF THE FINANCE & HR CTTEE

Cllrs. Simon and Julia Ambler, Clive Eastwood, David Jackson and Dr. Indra Sinka agreed to serve until such time as more Councillors are co-opted to the Council.

RESOLVED: Cllrs. S. & J. Ambler, C. Eastwood, D. Jackson and Dr. Indra Sinka were appointed to the Finance & HR Cttee.

MIN.083/16 ELECTION OF CHAIRMAN OF FINANCE & HR CTTEE

Cllr. Julia Ambler had indicated her willingness to stand again as Chairman.

Proposed by Cllr. Eastwood and seconded by Cllr. Jackson.

RESOLVED: Cllr. Julia Ambler was elected Chairman of the Finance & HR Cttee.

MIN.084/16 APPOINTMENT OF INTERNAL AUDITOR

The RFO advised that the internal Auditor be Wettone Matthews and our contact was Phil du Gay.

RESOLVED: Wettone Matthews appointed to audit the Council's Finances.

MIN.085/16 APPOINTMENT OF ENVIRONMENT MEMBER

Cllr. Clive Eastwood had volunteered for this position.

RESOLVED: Cllr. Clive Eastwood was appointed as Environment Member.

MIN.086/16 APPOINTMENT OF MEMBERS ON OUTSIDE BODIES

The following Members had confirmed their willingness to continue to represent the Council on the respective bodies:

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|-------|---|--|
| (i) | Crookham Memorial Hall Trust | Cllr. Simon Ambler |
| (ii) | Parishes Welfare Trust | Mrs. Wendy Makepeace-Browne |
| (iii) | Cottrell Almshouses Trust | Mrs. Wendy Makepeace-Browne |
| (iv) | Hart & Rushmoor Transport Forum | Cllr. David Jackson |
| (v) | Hart District Association of Parish & Town Councils | Cllrs. David Jackson and Simon Ambler. |

RESOLVED: Membership of the above bodies be continued as above.

MIN.087/16 SUBSCRIPTIONS FOR THE COMING YEAR

Members were asked to confirm the continuation of the subscriptions listed below:

- (i) Hampshire Association of Local Councils
- (ii) Open Spaces Society
- (iii) Society of Local Council Clerks
- (iv) Information Commissioners Office
- (v) Parish Online

RESOLVED: The above subscriptions were confirmed to continue for a further year.

MIN.088/16 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Amber advised that talks have been ongoing about the landscape evaluation and she has had sight of an embryonic Hart document. A request has been sent to the consultant who did the Rotherwick Plan but no reply received yet. The Hart Officer has advised we are 3 policies short – conservation area, affordable housing and self-build. It is hope to go out to consultation again in June. The Chairman said there had been many fruitful meetings in that contrary to information that suggested our Plan would have to lag behind the Hart Plan the strong indication was that we should get a move on and it should be compliant with current saved Hart Policies and some have been deemed valid at Inquiry. Important ones for us are Conservation and Local Gaps. The Chairman agreed to find out whether the Hart GIS map is copyright or not.

MIN.089/16 FINANCE –

(1) Annual Return and Year End Accounts

The Chairman went through the document page by page. The RFO had emailed to Members the background supporting information. The Chairman advised the Council had to Minute and Approve its Annual Governance Statement 2015/16. The Chairman read out each of the Sections as set out in the document. Proposed by Cllr. Julia Ambler and seconded by Cllr. David Jackson.

RESOLVED: The Annual Return “Annual Governance Statement 2015/16” was accepted by Members and duly signed by the authorised Members and Officers.

(2) Accounting Statement

The Chairman presented the Accounting Statement and this was accepted by all Members. Proposed by Cllr. Jackson seconded by Cllr. Ambler.

RESOLVED: Confirmed that these accounting statements were approved by this smaller authority and recorded as Minute 089/16 (2).

(3) Award of Tender for Grounds Maintenance

There was lengthy debate in relation to the tenders put forward. There was a suggestion that the contract be split but the Chairman of Finance was mindful that neither company might find a split contract viable and thus we might end up with no contractor at all.

RESOLVED: Company B be awarded the Contract.

MIN.090/16 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report and circulated hard copies. He advised that there is an Enforcement Training Session on 27 July at a cost of £125 per Member. Cllrs. Julia Ambler and he would wish to attend. In addition, it would be useful if Members could attend any training sessions put on for new District Councillors. The Chairman said he believed two dates have been suggested for new Cllrs.

RESOLVED: The report of the Planning Committee was agreed.

RESOLVED: Cllrs. Julia Ambler and David Jackson attend the Enforcement training session.

(ii) HDC 16/00952/OUT

Outline application for the erection of a two-storey three-bedroom dwelling (access and layout to be considered).

107 Gally Hill Road, Church Crookham, Fleet GU52 6RX

The Planning Cttee Chairman invited views from the floor. A resident of Knox Close, felt that the planning description was a bit misleading as the site will be a Knox Close address and a number of affected residents had not actually known of this application. He said it

was difficult to see from the application how it might appear and it was difficult to ascertain from the view that is offered. He felt the property was not in keeping with those dwellings within the Close. There were also parking issues with development across the road and in addition there is a badger run across the proposed site. A resident from Meadow view agreed with all that had been said and said on the submitted plans the distance between dwellings is not adhered to and it does not take into account extensions to a neighbouring dwelling – 17.8m at the lower end. One Meadow View resident said he would be affected more than other properties. The site will be shoehorned in it is 25 metres to the top and his property exceeds 3 metres further out with the extension. When he submits his objection he will send in photos. The whole of the back of his home will be exposed to view from the new site. With regard to the hedging which they state will remain – this cannot be correct as it will need to be removed to permit the dwelling. A resident of Walnuts said the access is right up to the pinch point and there is no space for on road parking. There is a bylaw which does not permit parking on Knox Close. The Chairman said that the Planning Cttee had looked at this at the pre-app stage and nothing much has changed.

RESOLVED: Objections from Pre-App to be carried forward - add overlooking query due to changes in distance to adjacent Meadowview properties since previous application and raise question of badger run across site.

Residents to investigate possible conditions about no on-street parking. In addition, the Council has the following comments:-

- 1) There is inadequate on-site parking on the 2002 plan compared to Hart's current parking standards of 3.25 spaces in Zone 2 for a 3-bed dwelling. Adjacent on-street parking is severely constrained by the adjacent pinch point and nearby narrow side turning.
- 2) The overall development is characterised by well-spaced individual dwellings. This cramped site would amount to overdevelopment and be out of character with its neighbours.
- 3) Given the cramped site, provision of sufficient on-site parking, if feasible, would have a serious adverse effect on the street scene due to the need to remove much of the roadside hedge which would also open up views to the built environment beyond.
- 4) On the Hart GIS map, there still appears to be a strip of land owned by Hart between the hedge and the roadway. Loss of this amenity land would again adversely affect the street scene.
- 5) It is reported by neighbours that there is transit badger activity across this site.
- 6) In supporting statements to the previous application it was suggested that separation from adjacent properties was 22.75 metres. Overlooking of properties in Meadow View should be re-evaluated due to subsequent alterations to affected dwellings.

(iii) HDC 16/00910/HOU

Erection of a two storey side extension and single storey rear extension
Prospect Cottage, The Street, Crookham Village, Fleet GU51 5SH

RESOLVED:

Defer to Planning Meeting – RFO to ask for extension if necessary.

(iv) HDC 16/01085/HOU

Single storey rear extension. Convert garage to habitable room
19 Twisell Thorne, Church Crookham, Fleet GU52 0YT

Members felt there was an issue with inadequate on-site parking.

RESOLVED: CVPC do not object to the rear extension but do object to the conversion of the garage. The standard parking allocation for this type of property is 3.5 spaces and the conversion would result in only two remaining spaces. CVPC also objects to the implied assumption that the adjacent visitor parking can be counted towards parking dedicated for the applicant's property.

- (v) **HDC 16/01117/LBC**
Repairs to west gable end timber frame and replacement window
Brunley, The Street, Crookham Village, Fleet GU51 5SD
RESOLVED: Support and advise Members are pleased to see such care of one of our valued buildings.

- (vi) **HDC 16/00989/HOU**
Erection of double storey extension to front elevation. New oak balcony to rear and new porch to the side elevation. External timber cladding to the first floor
Westfield House, Redlands Lane, Church Crookham, Fleet GU52 0RS
RESOLVED: No objections.

MIN.091/16 FLEET LINK

Cllr. Jackson advised he had attended a meeting which was talking about the process for the next contract whereby HCC are talking about consolidating all the Community Transport under one umbrella rather than that which currently exists. In relation to the Consultation document he explained what the different questions were and he had compiled a response which he proposed be sent to HCC.

RESOLVED: Members were content with the responses proposed by Cllr. Jackson.

MIN.092/16 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Lengthsman Scheme

Still awaiting a revised agreement. Cllr. Jackson asked if the culvert he had requested had been cleared by the Payback Team – the Clerk said the team had been on site but she was unsure whether they had actually identified the culvert. Cllr. Jackson agreed to check if it was actually done.

MIN.093/16 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report received. Cllr. Jackson asked about the prizes for pictures which are to be used on the meeting room wall. He suggested vouchers for Redfields Garden Centre - possibly 4 which need to be publicised and he had hoped to display the results at the Zebon Copse Fete. Debate then ensued on getting a Newsletter out. It was agreed that there was need to forewarn residents of the next Consultation on the Neighbourhood Plan. With the forthcoming Referendum on EU membership it was agreed that the Consultation should not be done until after the Referendum. Use the Fete publicity for both the photographs and publicise Consultation. Cllr. Jackson agreed to do a collage of photographs to give entrants an idea of what is being sought.

MIN.094/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

There are several trip hazards which the Clerk has white marked at Lea Green. A resident had tripped over one and this had resulted in a broken nose and some broken ribs. The Clerk will be inviting, as a matter of urgency, the grounds maintenance contractor to deal with these protrusions. The Chairman asked for the SID be on the Agenda for the next meeting. Cllr. Eastwood advised that Hart were threatening to not do refuse collections in Watery Lane due to overhanging branches, he had sent a strongly worded letter to Hart advising them to contact the offending landowner. There is also an issue with burning industrial waste. Environmental Health and HCC Environmental Dept are the responsible authorities in respect of such offences. The Chairman advised that there is an application in for an Environmental Waste station at the back of Peacocks Nursery.

Cllr. Julia Ambler said following on from the presentation last Saturday she noted that our Senior Statesman had expressed a desire for a seat at the amenity area at the telephone box. Clerk to get quotes.

The Meeting closed at 9.29 pm

Dates for 2016 meetings

WI HALL

4 July
3 October
5 December

ZEBON COPSE CENTRE

6 June
5 September
7 November