

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 5 September 2016 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Zebon Copse. Please refer to the Minutes of the October 2016 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison and Ward Cllr. Jenny Radley and two residents of the parish.

MIN.130/16 APOLOGIES FOR ABSENCE

None.

MIN.131/16 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that there was a problem with the emails and a short debate ensued. The best option is for all Members to cease using the -pc.org.uk. The Chairman will investigate.

MIN.132/16 MINUTES OF THE MEETING HELD ON 4 JULY 2016

The Chairman referred to these page by page. Page 2 - Min. 118/16 Resolution now to read as follows: RESOLVED: Larger name badges for Members and if achievable investigate a "Chairman" badge.

RESOLVED: Min. 111/16 to 129/16 were then agreed and signed by the Chairman.

MIN.133/16 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.134/16 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.135/16 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Radley advised that the Local Plan should go out for final consultation at the end of November. A useful meeting with HCC Officers had taken place about school places – HCC are on top of the numbers and will be expanding Calthorpe Park for the known pupil numbers but the hiccup is what will happen with the Local Plan. Five form entry extra coming through will justify a new secondary school. Timing and location are all important and everything is hanging on the Local Plan. The publication of the SMHA figures is what is causing delay as well as the duty to co-operate. Cllr. Bennison said HCC were embarrassed about the school figures being so flawed some years ago and that is why a particular officer was taken on to deal solely with these figures. Waste disposal – Household Waste Disposal Centres will be closed on Thursdays and will not open until 11am with small charges introduced for disposal of DIY building materials. There will be a new HWRC with the development of the Aldershot Urban Extension. He also expects that HCC will do another consultation on savings in the near future. All the Fire Authority Watches in HCC are now trained up for medical emergencies. The Watery Lane entry plans have been passed to HCC for approval. The Chairman then reconvened the meeting.

MIN.136/16 CO-OPTION TO FILL THREE COUNCILLOR VACANCIES

No expressions of interest have been received. This will be a standing agenda item until all the vacancies are filled. The Chairman said he will write something for the newsletter to interest people and perhaps drum up some support.

MIN.137/16 ACQUISITION OF PUBLIC OPEN SPACES

In order to protect some of our PoS from threat of development Members were asked if they wished to acquire three areas in particular. The Crescent Green, the small PoS at Knight Close and the future small PoS on the new development. It is believed that Hart would be willing to agree transfer of ownership. A quotation was requested from our grounds contractor for the grass cutting. After some debate and with input from Cllr. Bennison it was decided that only the Crescent Green be acquired at this time. Clerk to request Hart for sight of the S106 Agreement which covers the Knights Close PoS and the new area of PoS at the furthest end of the new development.

RESOLVED: Seek acquisition of the Crescent Green and each side pay its own legal costs.

MIN.138/16 NALC COMMUNITY LED HOUSING SURVEY

Debate ensued on this Survey and the Chairman recorded the responses to each of the questions for the Clerk to complete the Survey Monkey.

RESOLVED: Members supported the responses.

MIN.139/16 NEWSLETTER

Work in progress.

MIN.140/16 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Dr. Sinka said consultations so far have gone very well. They still have to decide how to further engage with the Zebon Copse consultation. The village consultation was good with 70/80% attendance. For Zebon Copse a different way of engaging is needed. They are looking to try and get a Post campaign and Survey Monkey. Most of the policies are now in place. Work on website still ongoing results will go live soon. Hopefully a final draft will be in place by the end of October.

MIN.141/16 FINANCE

(i) Report from RFO

Cheques were presented for signature and duly signed. The need to reinstate the gate at the field was raised and a limit of £200 was agreed for robust measures to ensure it is not vandalised again. Clerk to meet Andy on site again.

July/August 2016 Income and Expenditure:

Income	
Hire of Facilities	£3,836.22
Hire of Pitches	286.67

	£4,122.89

Expenditure	
Asset Maintenance & Repairs	£1,600.00
Office Expenses	86.25
Printing, Postage & Advertising	768.00
Professional Fees	442.40
Property Maintenance	£3,566.76
Property Services	£1,211.32
Salaries	£3,786.20

	£11,460.93

Transfer to Reserves re NP -718.00

Expenditure after reserve t/f £10,742.93

(ii) Audit 15/16 Conclusion

The RFO said she had all the accounts back from BDO and a Minute needs to be made to show that the Annual Return, including BDO approval, have been properly recorded within the Minutes.

(iii) Financial Regulations Update

The RFO had reviewed the NALC amendments to the Financial Regulations and Members were content that this be incorporated into the Council's documents.

RESOLVED: NALC amendments to be incorporated into the Council's financial document.

MIN.142/16 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report. It is a long report because it covers July and August but contains nothing too significant. Hart have advised that an Environmental Impact Assessment is not needed for the Care Village on Cross Farm should an application go forward.

RESOLVED: The report of the Planning Committee was agreed.

MIN.143/16 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Parish Lengthsman Contract

All Members had had sight of the Contract and were content that it be signed. It was felt that before this Council undertakes hedge cutting works that we request HCC to issue an enforcement notice because otherwise it will fall to the PC to cut back all vegetation everywhere. Cllr. Bennison will ask Steve Pellatt whether there is a letter which we could use as a template whereby we could advise the householder that the work is required and invite them to cover the cost of our Lengthsman. He will find out about that and whether we can make a charge for our contractor to do the work. Training of the Lengthsman and his work colleague is necessary and has been offered by Steve Pellatt.

RESOLVED: Agreement accepted – Andy Fisk to be invited to be the contractor and request Steve Pellatt to initiate training.

(ii) Crondall Road Traffic Calming

Mr. Brian Whyatt wanted Members to look again at the speeds which have been recorded since the recent traffic calming. Members said we have been over this time and again and overall there is a small reduction in speeds and this is the best we can hope for. Cllr. Jackson said traffic and pedestrian safety are the two issues here and we need to make pedestrian refuge along Crondall Road a priority whenever we can.

(iii) Ditch Clearance at Lea Green

The Clerk advised that a request for the ditches at Lea Green to be cleared out by the Payback Team. It was not known if there was a problem with the ditches so Cllr. Jackson said he would meet with the resident on site. Clerk to arrange.

(iv) Hedge Trimming around Malthouse Bridge

Cllr. Jackson said as you approach The Street along Crookham Road from the Fleet direction you cannot see traffic coming over Malthouse Bridge from Gally Hill Road due to the vegetation.

RESOLVED: Clerk to contact Highways Engineer and request further works to cut back the vegetation adjacent the bridge to improve sight lines.

MIN.144/16 ZEBON COPSE CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted.

MIN.145/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Chairman advised that the WI Hall had been accepted onto the Register of Community Assets but that the small area of Zephon Common had been rejected because it forms part of the residential property of Riverside Cottage.

Cllr. Eastwood updated Members on the pathetic notices posted on Redfields Lane in relation to the road closures and in his opinion it was one of the worst he had ever seen. Members around the table echoed his view. He had sent a strongly worded letter of complaint.

Cllr. Jackson has had several people contact him about the fence outside of Meadowview and he thinks we have grounds to contact Highways to look at the section of low railed fence immediately adjacent to Brandon Road now that the curtilage of 1 Meadow view has been fenced with a view to getting it removed so that pedestrian access is not impeded.

The Meeting closed at 9.25 pm

Dates for 2016 meetings
WI HALL

3 October
5 December

ZEBON COMMUNITY CENTRE

7 November