

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 15th August 2016 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler (Chairman of Finance)	(JA)
Cllr David Jackson	(DJ)
Cllr Simon Ambler	(SA)
Cllr Clive Eastwood	(CE)
Mrs Angela Sayers (RFO)	(AS)

79/16 APOLOGIES FOR ABSENCE

None

80/16 CHAIRMAN'S ANNOUNCEMENTS

The chairman advised that the gate on the pitch was an agenda item.

81/16 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of July 2016 (68/16 – 78/16).

RESOLVED

Minutes 68/16 to 78/16 were agreed as a true record and signed by the Chairman.

82/16 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

83/16 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

84/16 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

85/16 CHEQUES FOR SIGNATURE

The cheques were signed.

86/16 Zebon Copse Centre (ZCC)

1. Centre Maintenance

None

2 External Centre Maintenance

Matting at Lea Green Play Area

Cllr Clive Eastwood advised that he had met with the Centre Manager at the Lea Green play Area to appraise the modular system of matting proposed. He advised the FC that the matting was both appropriate and robust and suggested that the same modular system should eventually be used for all the equipment when the existing matting deteriorates.

The FC had already approved a quote and members agreed that installation should now go ahead assuming that costs were still within the budget agreed.

ACTION

CM to organise

Hedge at Lea Green

The FC further discussed the trimming of a hedge that was bordering the Green and causing loss of light to the neighbour. The FC had already agreed a quote at the last meeting but held off proceeding with the works until they inspected the area. The FC agreed that they were now happy to proceed as the trimming of the hedge would enhance the appearance of the play area and the access path to it.

Cllr Clive Eastwood further advised the FC that certain signs (particularly the no motor cycle sign) were no longer visible due to the overgrowth. The FC agreed that

this should be dealt with and the CM should ask Winchfield to deal with this at the same time. A maximum budget was agreed for both the hedge and sign clearance.

RESOLVED

The FC agreed further funds for the sign clearance

ACTION

CM to ask for a quote for the sign clearance and report back to the FC

Gate

The FC discussed the recent vandalism of the gate at the bottom of the field. The RFO advised the FC that she had asked the contractor for a quote to refit the gate and look at other options of securing it such as using an earth anchor. The FC agreed with this course of action and approved a maximum budget. The FC asked that the quote from the contractor be circulated as soon as possible. The FC further suggested that the Clerk send an email to the Archery Group reminding them that the gate must be left unlocked when they have finished using the pitch. Additionally the Centre Mangers needs to check the gate on Thursday morning and Monday morning following the archery sessions the previous evenings to see that this has been adhered to.

RESOLVED

The FC approved a budget for the gate.

ACTION

RFO/CM to circulate quote from the contractor to the FC once available.

Clerk to email archery group.

CM to incorporate gate checks into their weekly inspections once the gate has been fixed.

3 Minor Issues

None

87/16 FINANCE

(i) July Accounts

RESOLVED

The FC approved the report of the RFO.

(ii) Dog Bags

Cllr David Jackson and the RFO advised the FC that the dispenser unit in the village needed replenishment of bags. It was agreed that the RFO would get a quote and report back to the FC once Cllr David Jackson had confirmed the dispenser unit type.

ACTION

DJ to look at existing dispensing unit

RFO to action.

88/16 NEIGHBOURHOOD PLAN

JA advised the FC of the following:-

- 1) There was a further Consultation in progress for the ZCC area and more flyers would be required

JA suggested to the RFO that they look at the grant form application together. This was agreed.

RESOLVED

The FC approved a budget for flyers

89/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda Items for next FC meeting
Lone worker policy review
Centre Managers mobiles

Holiday Dates

Cllr Jackson advised he would be unavailable for the Finance Meeting in October. It was agreed the meeting would still go ahead on the 17th October as JA, SA and CE were all available.

Cllr S Ambler and Cllr J Ambler advised they would be unavailable for the FC meeting scheduled for the 19th September 2016. An alternative date of 26th September was provisionally agreed for both Planning and Finance. –DJ, JA, SA and CE all agreed they could make this date. RFO to advise by tomorrow. RFO to advise the Centre Managers and confirm their availability.

Meeting Dates for 2016

Year	Month	FC/ Planning meetings
2016		
	September	19 th (alternative date suggested – 26 th Sept)
	October	17 th
	November	21 st
	December	19 th

The meeting closed at 8.55pm