

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 18th July 2016 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the August meeting for any amendments

Present

Cllr Julia Ambler (Chairman of Finance)	(JA)
Cllr David Jackson	(DJ)
Cllr Simon Ambler	(SA)
Cllr Clive Eastwood	(CE)
Mrs Angela Sayers (RFO)	(AS)
Mrs Tabby Powell	(TP)

68/16 APOLOGIES FOR ABSENCE

None

69/16 CHAIRMAN'S ANNOUNCEMENTS

None

70/16 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of June 2016 (57/16 – 67/16).

RESOLVED

Minutes 57/16 to 67/16 were agreed as a true record and signed by the Chairman.

71/16 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

72/16 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

73/16 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

74/16 CHEQUES FOR SIGNATURE

The cheques were signed.

75/16 Zebon Copse Centre (ZCC)

1. Centre Maintenance

Cleaning Contract

The FC discussed the cleaning contract.

ACTION

CM to action

RESOLVED

THE FC agreed a 1 year contract with YBC at the existing contract price.

New Chairs

The FC discussed the cleaning of the existing chairs at the centre and the purchase of new ones.

RESOLVED

The FC approved the quote from Fabriclean for £235 for 100 Burgundy chairs and 28 Blue.

The FC agreed a further maximum budget of £1600 to purchase a further 40(maximum) Burgundy chairs to replace the Pink chairs.

ACTION

CM to action and investigate the replacement of the pink chairs and the number of replacement (Burgundy) chairs we need to purchase.

Various odd-jobs internally at the Centre

The FC discussed the list provided by the CM

ACTION

CM to action

RESOLVED

The FC approved the quote for £401 from T3 Handyman Services

2 External Centre Maintenance

Repairs to groundworks under cableway at Lea Green

The FC discussed several quotes regarding the damaged matting under the cableway

ACTION

CM to action.

RFO to send cheque to Kestrel

RESOLVED

The FC approved the quote from Vitaplay for £1296 for the grass matting

The FC approved payment of the Kestral invoice for £2509.

Decoration to exterior of building -Decorating of tongue and groove panelling

The FC discussed the quotes for the decorating

RESOLVED

The FC approved a further £15 (£385 already approved).

The FC approved Doug at T3 handyman as the contractor.

ACTION

CM to action

3 Minor Issues

Purchase of additional dog bags for dispensers

The FC discussed the request for further supplies

RESOLVED

The FC approved the quote for £585.60

ACTION

RFO to order

ZCC Hall Hire Charges – April 2017 Onwards

The FC discussed charge rates for the centre

ACTION

CM to action

Football Season 2016-17

The FC discussed hire rates for the year 2016/2017 and 2017/2018.

ACTION

CM to action

August meeting

The CM advised the FC that neither of the CM would be available for the August meeting. This was noted

The FC agreed it would look at any agenda items nearer the time and if there was nothing urgent the meeting would not go ahead. Any urgent issues in the meantime would be approved via email.

Hedge at Lea Green

The CM asked the FC to approve £195 to trim a hedge that was bordering the Green and causing loss of light to the neighbour. This was agreed

RESOLVED

The FC approved £195 for the neighbour's hedge.

76/16 FINANCE

(i) June Accounts

RESOLVED

The FC approved the report of the RFO.

(ii) Post Office Flower Bed

Cllr JA/RFO asked the FC to approve a maximum budget to clear and replant the existing flower bed and incorporate it into the contract going forward.

RESOLVED

The FC approved a maximum budget of £300 for the Post Office flower bed.

The FC approved the incorporation of the Post Office bed into the quarterly schedule for the village beds.

ACTION

RFO to action.

77/16 NEIGHBOURHOOD PLAN

JA advised the FC of the following:-

- 1) There was a 2nd Consultation in progress.
- 2) The NP Committee were continuing to draw down on the agreed budget of £2k

Cllr JA asked the FC to approve £150 for web design.

RESOLVED

The FC approved a budget of £150 for web design.

78/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda Item for next CVPC meeting on the 5th September 2016

Hedge trimming around Malthouse Bridge

Meeting Dates for 2016

Year	Month	FC/ Planning meetings
2016		
	August	1 st (planning only) and 15 th
	September	19 th
	October	17 th
	November	21 st
	December	19 th

The meeting closed at 9.30pm