

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 November 2016 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham. Please refer to the Minutes of the December meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Cllr. Jenny Radley, and Mr. Brian Whyatt, Clive Withers, Philippa Withers, Sarah Callaghan and Andy Hillyer.

MIN.162/16 APOLOGIES FOR ABSENCE

None.

MIN.163/16 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that he would move item 13 after item 6 in view of the interested public present for that item.

MIN.164/16 MINUTES OF THE MEETING HELD ON 3 OCTOBER 2016

The Chairman referred to these page by page. The following amendments were made – Min. 151/16 delete “going” insert “active”. Delete “only gone down by a small amount” insert “in fact increased”. Delete “that week” insert “those weeks”. Delete “1203” insert “1806”. Cllr. Julia Amber said that the reference to “in fact increased” related only to the speeds directly outside Mr. Whyatt’s house and not to the length of the road.

RESOLVED: Min. 130/16 to 145/16 were agreed and signed by the Chairman.

MIN.165/16 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Cllr. Jackson and Councillors Simon and Julia Ambler declared a non-pecuniary interest in item 6 in that they have passing knowledge of the owner of Crawte Corner.

MIN.166/16 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.167/16 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Bennison spoke about devolution and reminded Members of the HCC consultation about devolution which has ended and goes to Cabinet on the 14th and full Council on the 28th of this month. He had mentioned HWRC sites and that there could be a legal challenge to charging for DIY waste. Central Government have taken a different view to HCC and decreed that DIY waste is household waste so HCC is going to put off charging until this matter is resolved. The Basingstoke Canal will be closed from December till spring for further work on the landslip and the culvert. In relation to Crondall Road they are going to look at putting a footpath from the Exchequer pub up towards Stroud Lane. Cllr. Jackson asked about funding for this and was told that Cllr. Bennison believed there was sufficient for this section. Mr. Whyatt was invited to speak and he apologised to the Neighbourhood Plan group for non-attendance at the Drop in Session on Saturday - he had forgotten it was on. He had written to Stuart Jarvis Director at HCC asking him if he considered it value for money for the speed drop in Crondall Road in relation to the cost of the works – he had not yet had an answer. He handed out some Community Asset leaflets on a workshop being held this month. The Chairman then reconvened the meeting.

MIN.168/16 CO-OPTION TO FILL THREE COUNCILLOR VACANCIES

The Chairman advised that no expressions of interest have yet been received although efforts were made at the drop in session on Saturday. He was concerned at putting out a Newsletter prior to Christmas but Members felt that something should be put out. The Chairman said they would try to make it a cheery edition.

MIN.169/16 REQUEST TO SEEK REGISTRATION OF BLACK HORSE PH AS A COMMUNITY ASSET.

The Chairman advised Members had all had sight of the email from a gentleman at CAMRA requesting this Council to seek to register the Black Horse as a Community Asset. The Clerk thought that CAMRA could apply for it themselves. Cllr. Jackson said if the property came on the market tomorrow could we afford it? Perhaps it should be an article in the newsletter. Cllr. Bennison said the Windmill PH at Ewshot and Fox & Goose PH at Greywell were put forward by those parish councils and all it does is give a 6 week hold on its sale. Cllr. Julia Ambler said she would be happy to put this in the newsletter if there was likely to be support from the community but she was concerned that this might be seen as the Parish Council supporting it. The Chairman said we could talk to Mr. Carr and he would be happy to meet with him and see what the background is to move this on. Cllr. Jackson said he would be interested as to what has happened when communities have acquired a public house. It was decided to invite Mr. Carr along to the December meeting so he could explain how communities had acquired such public houses and how they were run, before considering this matter further.

MIN.170/16 LONE WORKER POLICY

The Chairman asked for comments on the draft policy. Cllr. Eastwood has an issue with Section 6 – do we have such a document, if not we need one. In relation to the Risk Assessment he asked that the Centre Manager's sign this to confirm that they are content. Need a document process of where staff are and their movements. With regard to mobile phone network coverage - the Clerk suggested that a Roving Sim Card be purchased. Coverage is currently EE which is one of the best networks. Cllr. Jackson wants a linkage between the Risk Assessment and the Policy and he would like it in column form. Chairman will check the coverage of the mobile phone area and if necessary purchase new mobile phones. Clerk to bring a column chart of the Risk Assessment and a revised policy to reflect linkage between both documents to a further Meeting of Council. Clerk and Cllr. Jackson to redraft into a format suitable for adoption.

MIN.171/16 NEWSLETTER

Cllr. Julia Ambler said she had sufficient items from this evening's meeting to begin it.

MIN.172/16 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Dr. Sinka said there had been a reasonable turnout for the Drop in on Saturday, between 25 and 30 residents had attended and that brought total responses to around 200. There will be some graphs for the next SG meeting. Cllr. Julia Ambler will use the newsletter to tell everyone that there is still an opportunity to respond on-line. Cllr. Jackson said the mapping he had generated for the SG was direct from Hart and it would be possible for it to be altered to a more attractive format. Cllr. Julia Ambler said there is an option on a consultant. The Chairman said the Rotherwick NP had passed its referendum and goes to Cabinet in December and there is no reason to believe it will not be accepted even though there is no Hart Plan but it will have full weight after next month's Cabinet. Cllr. Julia Ambler said it is hoped that our NP will be in done in January/February. Cllr. Jackson said there are some clashes next year with dates and the sooner he can get next year's dates in to the website calendar the better.

MIN.173/16 FINANCE

(i) Report from RFO

Cheques were presented for signature and duly signed. The only issue the RFO wished to raise was the origin of the new bollard outside the Post Office which had stopped the planned replanting. It was not known who was responsible. There was concern that it was inappropriate in the conservation area and could require planning permission. It was agreed to refrain from the replanting until the issue of the bollard is resolved. Clerk to ascertain ownership of the land on which the flower bed stands from the Land Registry.
October 2016 Income and Expenditure:

Income	
Hire of Facilities	£5,245.21
Hire of Pitches	303.00

	£5,548.21
Expenditure	
Asset Maintenance & Repairs	£1,028.68
Office Expenses	195.05
Printing, Postage & Advertising	64.00
Professional Fees	84.80
Property Maintenance	£1,168.00
Property Services	719.94
Salaries	£3,786.20
Miscellaneous	53.40

	£7,100.07

(ii) **Bank Accounts Review (moving balances)**

Cllr. Eastwood suggested that some funds needed to be moved to even up the balances in our different bank accounts and hence spread the risk. The RFO suggested moving into the Lloyds account of £50k thus retaining adequate funds in Natwest for this year's planned expenditure.

RESOLVED: Transfer from NatWest £50k into Lloyds.

(iii) **Bank Mandate (removal of signatures)**

The RFO advised that she has started the process with just the removals and when this is complete she will then do the addition.

RESOLVED: Remove Peter Crawley, Judy Johnson, Wendy Makepeace-Browne and Richard Eastment from the signatories list.

MIN.174/16 PLANNING

(i) **Report of the Planning Committee**

Cllr. Jackson spoke to his report. It was quite a large report this month after the summer lull. He advised the public that each month he generates a report about applications in the parish, or which might affect the parish, which were available to parishioners via the website and noticeboards. Questions were asked about the Hitches Lane application and the length of time it is taking to go to HDC Cttee. The LDC approval for garage conversion at Swan Way was educational in that the list of legal considerations in the officer's report (before arriving at a decision) did not include loss of parking space or the consequences thereof.

RESOLVED: The report of the Planning Committee was agreed.

(ii) **HDC 16/0172/FUL**

Erection of a dwelling house following demolition of an existing dwelling. Crawte Corner, Pilcot Road, Crookham Village

Cllr. Jackson gave a detailed explanation of the whole application. He asked that Members consider whether the 55% increase in footprint was acceptable in relation to the size of plot and whether the potential for overlooking into the neighbouring garden from the proposed balcony and windows was acceptable given the relatively short distance to the boundary. Cllr. Eastwood asked for sight of the simulated orientation of the application and confirmed that it was not necessarily overlooking anything other than the garden. Cllr. Julia Ambler confirmed that there is currently one small window upstairs on the rear elevation which is now going to be superseded by three large windows and the balcony. Cllr. Eastwood said he felt there would be a loss of privacy and that it was too close to the road within a conservation area.

The Chairman then invited comments under public participation. Mr. Clive Withers of Pilcot Hill House spoke and advised that he and his wife objected to the application as it stands. He then went into detail as to his reasons for objection and referred to his emails which had

been sent to the CVPC Planning Cttee and which had been submitted to Hart Council on line. They are not against redevelopment of the property but object to this application as it stands. Sarah Callaghan spoke on behalf of Jean and John Hillyer of Bylands and said they are very concerned about the current application and loss of privacy. Mr. Withers said that there had not been the required notice of the application posted on the property.

RESOLVED: CVPC objects to this application for the following reasons.

1. **Out of character with the setting of adjacent properties in the Conservation Area which are characterised by generous plots with significant gaps between dwellings.**
2. **Out of character with the setting of other dwellings in the Conservation Area because it would occupy the full width of the plot.**
3. **Out of character with adjacent properties due to close proximity to the road forward of the building line.**
4. **Overlooking of adjacent neighbour's garden, which is made even less acceptable by the presence of the balcony which almost acts as a grandstand.**
5. **Overdevelopment of the site from a plan perspective since it is 55% greater than the existing footprint.**

Cllr. Jackson also asked that Hart Officers be advised that there had been no site notice of the application on the property.

(iii) **HDC 16/02729/LDC**

Loft Conversion

50 Jessett Drive, Church Crookham, Fleet GU52 0XB

Members were advised that this was for information only.

(iv) **HDC 16/02869/LDC**

Garage conversion to habitable accommodation and single storey side extension

7 Swan Way, Church Crookham, Fleet GU52 5TU

Members were advised this was for information only.

MIN.175/16 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) **Parish Lengthsman Contract**

The Course has been completed and both attendees passed the exam. Clerk awaiting certificates before meeting with HCC Officer Steve Pellatt and signing off contract.

Malthouse Bridge vegetation is the first job to be done and Members were requested to advise the Clerk of other issues they wished dealt with.

Cllr. Jackson stated that the buildout at the Exchequer PH to be dangerous in that it forced two-way traffic onto the inside of the bend in the road and hence significantly reduced visibility of opposing traffic compared to a buildout on the opposite side of the road. He proposed the Council request a further safety assessment of this feature.

RESOLVED: Request HCC to request a further safety review of this site with due consideration of the point made by Cllr. Jackson.

MIN.176/16 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) **Report from Centre Manager**

Report noted – in relation to the recent vandalism, the PCSO's have been asked to step up their patrols. It was suggested that a Councillor should try to find evidence on the CCTV as soon as any vandalism is flagged up and this should be a standing action from the Centre Managers every time there is an incident. Cllr. Julia Ambler said quotes had been invited for removal of some of the shrubbery at the front of the building, The Chairman said there were two reasons for this (a) to make it more welcoming for visitors and (b) to give fewer places for people to lurk. A well lit open frontage will be safer for people coming in and out.

MIN.177/16 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Informal budget meeting will be 17 January in the meeting room at the Centre.

Cllr. Jackson said there is another Band Night on Saturday 26 November with a Fish & Chip supper. ZCRA website has a link to the tickets.

MIN.178/16 EXCLUSION OF PUBLIC AND PRESS UNDER SCHEDULE 12A SECTION 101 OF LGA 1972

Due to the commercial sensitivity of the following issue the Chairman moved exclusion of public and press.

RESOLVED: Public and press were invited to leave the meeting.

MIN.179/16 PUBLIC TRANSPORT

The Chairman advised that this was at a preliminary stage at the moment and there are various routes and potential costs. What do Members think of the proposal?? The question is if this bus service was in use would more people use it. The cost to us is unknown but if it is of the same order as we are currently paying then he would support funding it for one year. This needs to be properly promoted if it is to succeed. There is currently no public transport to Fleet Hospital. We need to know how much money is needed and what the routes are. Cllr. Radley fears that Stagecoach will cut back on services. What will we lose if this happens – would the number 10 bus lose passengers. It was felt that Members are enthusiastic in general – but would Fleet Link disappear? What coverage do we have of users of the Fleet Link. What would be nice would be something in the Newsletter saying “what if” if the embargo could be lifted. We need more detail. What is the target market?? Day time route for shops and medical centre and would they look to extend it to an evening slot to pick up commuters (7.30pm peak time). How many buses -is the proposal to run both routes. Cllr. Julia Ambler said she would like to put across the viewpoint of the commuters.

Clerk to advise that Members support the idea but we need to know the actual costs – and is this on top of Fleet Link funding. Ask to have a meeting to discuss this further request it is held in the evening after 7pm and with the four parishes through which the proposed routes would pass.

The meeting closed at 9.37pm.

**Dates for 2016 meetings
WI HALL**

ZEBON COMMUNITY CENTRE

5 December

Dates for 2017 meetings:

WI HALL

ZEBON COMMUNITY CENTRE

6 February
3 April
10 April (Annual Parish Meeting)
5 June
4 September
6 November

9 January
6 March
8 May (Annual General Meeting)
3 July
2 October
4 December