

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 20th February 2017 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler (Chairman of Finance)	(JA)
Cllr Simon Ambler	(SA)
Cllr David Jackson	(DJ)
Mrs Angela Sayers (RFO)	(AS)
Mrs Lucy Norris	(LN)

12/17 APOLOGIES FOR ABSENCE

Cllr Indra Sinka

13/17 CHAIRMAN'S ANNOUNCEMENTS

None

14/17 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of January 2017 (1/17 – 11/17).

RESOLVED

Minutes 1/17 to 11/17 were agreed as a true record and signed by the Chairman.

15/17 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

16/17 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

17/17 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

18/17 CHEQUES FOR SIGNATURE

The cheques were signed.

19/17 Zebon Copse Centre (ZCC)

1. Centre Maintenance

Fire Risk Assessment

The FC discussed the quotes received for the fire risk assessment.

RESOLVED

The FC approved the quote for £175 from Fire and Safety Team Ltd subject to credentials being checked.

ACTION

CM to action and report back to the FC.

Renewal of Phil's Pest Control Contract

The FC discussed the quote received for pest control.

RESOLVED

The FC approved the quote from Phil's pest control for £480 for 2 years.

ACTION

CM to action and enquire into yearly payment.

2 External Centre Maintenance

Preparation to ground for goal end at ZCC

The FC discussed the 2 quotes received for the ground preparation for the goal end.

RESOLVED

The FC approved quote 2 (as below) from Winchfield for £485.

Quotation 2:-

To dig out and grade off area of uneven ground, dispose of excess soil around site as discussed. Level prepared area. Once matting has been laid on installation of basketball facility, supply and apply seed to newly matted area

To provide all machinery, labour and seed

Price- £485.00 plus VAT

ACTION

CM to action

Re-fixing main wire mesh fencing to all posts along car park

The FC discussed the quote to fix the mesh fencing to all posts along the car park.

RESOLVED

The FC approved the quote for £158 from Andy Fisk to fix the mesh fencing.

ACTION

CM to action

3 Minor Issues

Centre Managers' mobile phones – direct debit authorisation

Simon – authorisation required for Tesco direct debit for Centre Managers' mobile phones.

RESOLVED

The FC authorised a new direct debit with Tesco for the CM's mobiles.

ZCRA Fete

Request received from ZCRA for use of ZCC halls, facilities and playing fields FOC on Sunday 25th June 2017 for summer Fete.

RESOLVED

The FC approved the use of the ZCC halls and grounds FOC on Sunday 25th June 2017 for the summer fete.

Fence

DJ asked the FC to authorise the removal of the old wire mesh fence behind the bicycle rack which was hazardous.

Quote received from Andy Fisk for £82 to remove the old wire fence and posts

RESOLVED

FC approved the quote for £82 from Andy Fisk.

Planning Fees

The FC agreed that formal plans were needed for the conversion of the sports area into a proper hall as per S106. CE said he knew a couple of architects that he could approach for a quote.

ACTION

CE to get quotes to be discussed and approved at a future FC meeting.

20/17 FINANCE

(i) January Accounts

RESOLVED

The FC approved the report from the RFO.

(ii) Routine Expenditure Schedule

This item was deferred until the summer

21/17 NEIGHBOURHOOD PLAN

JA asked the FC to authorise a budget from the CVPC NP reserves for an ecology habitat study report.

RESOLVED

The FC approved a max budget of £1200 for an ecology habitat report from the CVPC NP Reserves

22/17 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

CVPC meeting 6th March 2017

Lengthsman Scheme

Storage unit options and costs

Planning - SA to check if planning permissions required

Clerk to investigate base preparation costs for the storage unit

Equipment list and associated costs

Date of next meeting

20th March 2017

The meeting closed at 8.40pm