

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 23rd January 2017 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler (Chairman of Finance)	(JA)
Cllr Simon Ambler	(SA)
Cllr David Jackson	(DJ)
Cllr Indra Sinka	(IS)
Mrs Angela Sayers (RFO)	(AS)
Mrs Tabby Powell	(TP)

1/17 APOLOGIES FOR ABSENCE

Clive Eastwood

2/17 CHAIRMAN'S ANNOUNCEMENTS

None

3/17 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of November 2016 (123/16 – 133/16).

RESOLVED

Minutes 123/16 to 133/16 were agreed as a true record and signed by the Chairman.

4/17 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

5/17 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

6/17 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

7/17 CHEQUES FOR SIGNATURE

The cheques were signed.

8/17 Zebon Copse Centre (ZCC)

1. Centre Maintenance

Service to partition/movable wall

The CM asked the FC to approve a quote for the annual service of the partition wall and approve a maximum budget for the lock repair.

RESOLVED

The FC approved the quote for £538 from Pro-Servicing for the service

The FC approved a max £750 budget for the lock issue.

ACTION

CM to action

Repairs required after Emergency Light Testing

The CM asked the FC to approve a quote for repairs resulting from the annual emergency light testing.

RESOLVED

The FC approved the quote for £264 from Kevin Morris for items identified from the annual emergency light testing.

ACTION

CM to action

2 External Centre Maintenance

Junior Play Area – Revised Play Bark Quotes for re-surfacing

The CM provided 2 quotes for the FC to consider for replacement bark in the junior play area.

RESOLVED

The FC approved the quote for £2200 from E J Services for replacement bark.

ACTION

CM to action

Area adjacent to pathway approaching front entrance to ZCC

The CM advised the FC that she had received a quote for the laying of a new footpath at the front of the centre.

RESOLVED

The FC approved the quote of £1015 from Andy Fisk to lay a new pathway.

ACTION

CM to action

Location of new goal end at ZCC

The FC discussed the location for the new goal end that is to be installed in April 2017.

RESOLVED

The FC agreed that the new goal end should be located at a site to be determined near to the far end of the junior play area.

ACTION

CM to action.

3 Minor Issues

None.

9/17 FINANCE

(i) December Accounts

RESOLVED

The FC approved the report from the RFO.

(ii) Routine Expenditure Schedule

This item was deferred.

(iii) Website Design

The FC discussed the recent specification received from Tony Clarke.

ACTION

Centre Managers to have a separate meeting with Cllr Jackson on Wednesday 25th January 2017 to go through the specification.

(iv) Grant Form

The RFO asked the FC to approve the grant application form of £1k to Hampshire County Council(HCC) for the Defibrillator. This was agreed.

RESOLVED

The FC approved the application to HCC

ACTION

RFO to ask clerk to sign the form and Submit to HCC.

10/17 NEIGHBOURHOOD PLAN

Invoices Approved for Payment

John Slater – invoice 127 - £1211.30 gross.

JA advised the FC that she had completed a grant variation form for the £2950 grant received.

ACTION

RFO/JA to submit form to Groundwork for approval.

11/17 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda Items FC meeting February 2017

Date of next meeting

20th February 2017

The meeting closed at 8.55pm