

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Tuesday 18<sup>th</sup> April 2017 in the Zebon Copse Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler (Chairman of Finance)	(JA)
Cllr Simon Ambler	(SA)
Cllr Clive Eastwood	(CE)
Cllr Peter Kenaghan	(PK)
Cllr Dan Bunter	(DB)
Mrs Angela Sayers (RFO)	(AS)
Mrs Lucy Norris	(LN)

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**34/17 APOLOGIES FOR ABSENCE**

Cllr David Jackson, Cllr Indra Sinka

**35/17 CHAIRMAN'S ANNOUNCEMENTS**

None

**36/17 MINUTES OF PREVIOUS MEETING**

Finance minutes from the meeting of March 2017 (23/17 – 33/17).

**RESOLVED**

Minutes 23/17 to 33/17 were agreed as a true record and signed by the Chairman.

**37/17 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA**

None

**38/17 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

**39/17 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)**

None.

**40/17 CHEQUES FOR SIGNATURE**

The cheques were signed.

**41/17 Zebon Copse Centre (ZCC)**

**1. Centre Maintenance**

**Stage Floor**

The FC discussed several options for the stage floor.

**ACTION**

CM to investigate the type of floor already laid at the centre and look into Karndean options.

**Re-decorating of main halls**

The FC discussed several quotes for the re-decorating of the halls.

**RESOLVED**

The FC approved the quote for £2005 from Danny Scutt.

**ACTION**

CM to action

**Shower Area Items**

The FC discussed the list of items for disposal.

**RESOLVED**

The FC approved the items to be removed and the quote from Andy Fisk for £36.

**ACTION**

CM to action

### **AV Equipment**

The FC discussed the maintenance & service of the AV equipment.

#### **ACTION**

CM to update FC following site visit tomorrow.

## **2 External Centre Maintenance**

### **Grounds maintenance contract renewal**

The FC advised the CM that the award of the contract had already been discussed and approved at the full council meeting.

#### **ACTION**

CM to arrange signing of the contract.

### **Basingstoke & Deane litter pick - additional summer holiday service**

The FC discussed the quote for the additional summer litter picks required

#### **RESOLVED**

The FC approved the quote for £150 from Basingstoke and Deane.

#### **ACTION**

CM to action

### **Lengthsman storage**

The FC discussed the quote for the storage unit ground preparation.

#### **RESOLVED**

The FC approved the quote for £381.90 from Andy Fisk

#### **ACTION**

CM to action

### **Refurbishment of bin storage area**

The FC discussed the quote for the bin compound area.

#### **RESOLVED**

The FC approved the quote for £101.99 from Andy Fisk.

#### **ACTION**

CM to action.

### **Goal End Installation**

The FC discussed the relocation of the new seating unit and the quote for the area around the goal.

#### **RESOLVED**

Seating unit to be moved as per Clive/Peter's Specification.

The FC approved a max budget of £1000 for the groundwork subject to further discussion with Winchfield and Councillors regarding the number of matts required.

#### **ACTION**

CM to action above

## **3 Minor Issues**

### **Website Update**

Deferred to the CVPC meeting

#### **ACTION**

Agenda item CVPC May meeting.

CM to email members their notes from their meeting with David.

#### 42/17 FINANCE

(i) **Notice Boards**

The RFO asked the FC to approve 2 rolls of material for the CVPC Notice Boards and Community boards at £75/roll.

**RESOLVED**

The FC approved £150 for 2 rolls.

**ACTION**

RFO to advise the Clerk

(ii) **Clerk's Router**

SA asked the FC to approve a quote for £75 for a new router

**RESOLVED**

The FC approved £75 for a new router

**ACTION**

SA to action

#### 43/17 NEIGHBOURHOOD PLAN

Nothing to report.

#### 44/17 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

**CVPC May meeting agenda items**

Website

**Lea Green**

RFO advised the FC that a resident had asked if a few branches could be removed above the goal end. Andy has agreed to do it FOC while he is doing the Lea Green Clearance. This was agreed.

**Public Footpath/Bridle path**

CE advised the FC that several large bird and bat boxes had appeared in the public footpath that runs along by the bridle path.

**ACTION**

RFO /CE to advise John Bennison.

**Dates of meeting for 2017**

22<sup>nd</sup> May

19<sup>th</sup> June

17<sup>th</sup> July – David sends apologies

7<sup>th</sup> August

21<sup>st</sup> August

18<sup>th</sup> September

16<sup>th</sup> October

20<sup>th</sup> November

18<sup>th</sup> December

The meeting closed at 9.24pm