

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 September 2017 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the October meeting for any amendments.

Present: Cllr. Simon Ambler  
Cllr. Julia Ambler  
Cllr. Daniel Bunter  
Cllr. Clive Eastwood  
Cllr. David Jackson  
Cllr. Peter Kenaghan  
Cllr. Dr. Indra Sinka  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison.

**MIN.136/17 APOLOGIES FOR ABSENCE**

Cllr. Jenny Radley.

**MIN.137/17 CHAIRMAN'S ANNOUNCEMENTS**

None.

**MIN.138/17 MINUTES OF THE MEETING HELD ON 3 JULY 2017**

The Chairman referred to these page by page.

**RESOLVED: Min. 117/17 to 135/17 were agreed and signed by the Chairman.**

**MIN.139/17 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.140/17 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.141/17 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation.

**MIN.142/17 CO-OPTION OF MEMBER FOR ZEBON WARD**

The Clerk advised no expressions of interest had been received.

**MIN.143/17 ADOPTION OF MEMORIAL SEAT**

The sons of Bob Edwards (recently deceased) wish to purchase a seat in memory of him. Permission has been granted by the White family for it to be sited on the grass area outside the Kiln at Crossways. Members agreed to adopt the seat. Clerk to ask for a short update on Bob for our next newsletter and if they will be present for a photo. Check if the White family are happy for the Council to maintain it.

**RESOLVED: This Council adopts the seat gifted to the Parish by the sons of Bob Edwards as and when it is erected.**

**MIN.144/17 COMMUNITY BUS DEVELOPMENTS**

Cllr. David Jackson gave a report on the present status of this project. He advised that a plan is being drawn up to provide a bus service to fill the gaps left by scheduled bus services. There is concern that there will be a shortfall in funding for scheduled bus services due to the £140million shortfall this coming financial year. In the short term, we are asked if we will support in terms of finance and effort to distribute a questionnaire to gauge likely usage of such a service. All that is needed is an agreement in principle that we will support the questionnaire. Cllr. Jackson is attending the next meeting and would welcome any thoughts Members might have. Cllr. Bennison said he was also involved as Chris Cornwall has asked for some funding to support Survey Monkey and he believes that the relevant County Cllrs are sharing that funding. It was confirmed that the service must not compromise the scheduled bus services.

**RESOLVED: Members support the aims of Transport in Hart and will consider sympathetically any requests for funding.**

#### **MIN.145/127 ITEMS FOR HALC AGM**

Cllr Jackson and possibly Cllr Bunter will be attending the HALC AGM on 4 November. The HALC AGM gives an opportunity for Parish Councils to submit motions for approval by the AGM to be for submitted by HALC to NALC and hence to the Government. He was concerned at the loss of car parking spaces when garages are turned into accommodation. It appears that government regulations for lawful development take no account of loss of parking and he therefore proposed that we submit the following motion to the HALC AGM:

“Planning policy which allows for development to be carried out under Permitted Development Rights be amended to include a requirement that the resultant development should comply with the Local Planning Authority’s guidance on parking standards. “Cllr. Eastwood asked about the non-determination of planning applications which result in Planning by Appeal. Several applications were named but it was considered that this would not be something which could be dealt with by HALC as it was understood that the problem in Hart is due to local staffing and procedural issues.

**RESOLVED: Clerk to submit Motion to HALC and Cllr. Jackson to seek a seconder Council.**

#### **MIN.146/17 DRUG PEDDLERS**

The Chairman and Cllr. Dr Sinka updated Members on the outcome of the meetings with HDAPTC and Headteachers of schools and the Chief Inspector of Police and the Community Safety Team head. Cllr. Dr. Sinka had been invited to attend a meeting at Courtmoor school and there was a representative from Calthorpe School and Ward Cllr. Simon Ambler and Community Safety head, and the action agreed was that there would be a police presence at drop off and collection times. Both schools would send out a letter to parents about drug issues (possibly worded by an ex member of the drug squad) and a meeting would be held with parents at Calthorpe School. Cllrs. etc will be invited. A request was made that the Parish Council be consulted about the wording of the letter. The action now on Cllr. Dr.Sinka is (with David Lipscombe) whether the police presence is taking place and to chase the letter which is due to go out to parents and she needs to relay this to HDAPTC. At the October meeting of this Council she will update Members on what has transpired and if things are moving forward there will be no need for further involvement of this Council but if nothing is happening the Council will need to consider what more action to take. The Chairman said the new Inspector for the whole of Hart was present at the meeting. Cllr. Eastwood asked about the other schools and was advised that the focus currently is on the schools which our parishioners children attend. Cllr. Eastwood said he believed that private schools etc should be considered. Cllr. Jackson asked if we would be covering the children who are bussed out of the parish to schools. Cllr. Julia Ambler said if you start with an embryonic system that is then a good way forward for other schools to buy into.

#### **MIN.147/17 NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr. Julia Ambler said the next meeting would be 11 September. The review by the Consultant indicates that we are on the right lines but there are significant issues with some of the policies, namely the built environment. We are hoping to go out to consultation in October (Reg 18) and the working group will finalise the policies to go to the meeting on 11 September. Unfortunately, both the Chairman and Deputy Chairman will be away and it was requested that the Council endorse Cllr. Peter Kenaghan to act as Chairman at the meeting. Currently there is no requirement for additional funding. The only other thing is that there is a website “Plan for Crookham” and this has been playing as pass the parcel – currently the cost is under £18 – if we agree to renew it we have the problem of updating the website but if we keep the name we could use the Parish Council website. Debate took place on the way forward. The Chairman advised the final date for the Local Plan is 31 March 2018. The Government is allowing those Councils working on their current figures (before 1 April) be allowed. If Hart miss this deadline it means it would have to go around the whole loop again.

**RESOLVED: Cllr. Dr. Sinka to advise Jeremy to please renew and submit invoice to RFO and then we can get it sorted via TSO and Cllr. Jackson to liaise with Jeremy to on the way forward.**

**MIN.148/17 FINANCE****(i) Report from RFO**

The RFO presented the Annual Return which has now been signed off by BDO and this now needs to be accepted and Minuted including the BDO certificate. Copies of the Return were emailed to Members prior to this meeting. There being no matters raised it was agreed to accept the Return. The RFO was congratulated on her excellent work.

**RESOLVED: The Annual Return from BDO (including BDO Certificate) was approved and accepted at this meeting.**

The RFO also presented a new direct debit for the Council's water rates. This is due to the fact that South East Water now only supply water and Castle Water are responsible for the sewage element – this applies only to businesses.

**RESOLVED: Direct debit form approved for Castle Water.**

**(ii) Lloyds Bank Mandate**

The RFO advised that she is still awaiting the return of all Members mandates for Lloyds Bank and it was agreed that this item be deferred to HR & Finance meeting.

**(iii) Lazar Contract (Gas & Elec) One-year extension**

The RFO advised that the Council was extremely lucky to be part of the HCC bulk purchasing for Gas and Electricity which results in lower charges. Members were asked to agree to the one-year extension.

**RESOLVED: One-year extension for Gas and Electricity Lazar Contract.**

| <b>(iv) (Income and Expenditure –</b> | <b>July 2017 &amp; Aug 2017</b> |           |
|---------------------------------------|---------------------------------|-----------|
| <b>Income</b>                         |                                 |           |
| Hire of facilities                    | £2,332.79                       | £5,887.37 |
| Hire of Pitches                       | 219.67                          | 405.09    |
|                                       | -----                           | -----     |
|                                       | £2,552.46                       | £6,292.46 |
|                                       | -----                           | -----     |
| <b>Expenditure</b>                    |                                 |           |
| Asset Maintenance & Repairs           | £5,856.05                       | £1,097.00 |
| Capital Expenditure w/off             | 508.40                          | -----     |
| Office Expenses                       | 352.55                          | 132.24    |
| Professional Fees                     | 4,900.91                        | -----     |
| Property Maintenance                  | 1,884.30                        | 4,366.10  |
| Property Services                     | 1,037.45                        | 647.05    |
| Salaries                              | 3,962.85                        | 3,962.85  |
| *Section 137                          | 20.08                           |           |
| Subscriptions                         | 45.00                           | 17.00     |
|                                       | -----                           | -----     |
|                                       | £18,567.59                      | 10,222.24 |
|                                       | -----                           | -----     |

\*Section 137 -

|                        |                  |        |
|------------------------|------------------|--------|
| ZCC – ice packs        | chq. 392 31.7.17 | £14.45 |
| ZCC – scourers/spoons  | chq. 393 31.7.17 | 2.92   |
| ZCC - d/washer cleaner | chq. 397 31.7.17 | 2.71   |
|                        |                  | -----  |
|                        |                  | £20.08 |
|                        |                  | -----  |

**(RESOLVED: That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.)**

**Expenditure for single item(s) over £500**

|  |                 |           |
|--|-----------------|-----------|
| HCC contribution for Basingstoke Canal 17/18 | chq 2590 3.7.17 | £3,048.00 |
| Came & Company Insurance                     | chq 2595 3.7.17 | £4,847.91 |

|  |                  |           |
|--|------------------|-----------|
| Winchfield Landscape Service (grounds mtnce) | chq 2597 3.7.17  | 584.16    |
| Shorts Services Verti draining pitches       | chq 2599 3.7.17  | 585.00    |
| B&DBC – litter picking and bin emptying      | chq 2600 3.7.17  | 700.30    |
| YBC Cleaning (cleaning)                      | chq 2609 17.7.17 | 698.08    |
| JRB Enterprises – dog dispenser unit         | chq 2616 17.7.17 | 603.50    |
| DSD Decorators – ZCC interior decorating     | chq 2640 15.8.17 | £2,005.00 |
| Pro Servicing – repair partition wall ZCC    | chq 2641 15.8.17 | 750.00    |

There is a need to change the date of the HR & Finance meeting and it was agreed to defer both the Planning and HR & Finance meetings to Thursday 21 September. In addition, there is a requirement for some small miscellaneous additional items for the ZCC Managers office which is currently being refurbished.

**RESOLVED: Approximately £100 expenditure on miscellaneous items for the ZCC Managers office were agreed.**

#### MIN.149/17 PLANNING

(i) **Report of the Planning Committee**

Cllr. Jackson spoke to his report and said it covered two months. There were no queries raised by Members. Register wish to speak at Planning for the REM matters for Watery Lane, Albany Farm.

**RESOLVED: The Report of the Planning Committee was accepted.**

Cllr. Jackson again referred to the non-determination of two major planning applications which resulted in the applicants then going to Appeal and he will draft a letter for the Clerk to send to Hart.

(i) **HDC 17/001898/HOU – proposed two storey side extension  
12 Freeland's Drive, Church Crookham, Fleet GU52 0TE**

Cllr. Jackson presented the application and invited comments. Members raised no objections.

**RESOLVED: No objections.**

(ii) **HDC 17/01563/HOU Erection of two storey side and rear extensions, and a single storey rear extension**

**42 Du Maurier Close, Church Crookham, Fleet GU2 0YA**

Cllr. Jackson presented to the application and invited comments. Members raised no objections.

**RESOLVED: No objections.**

#### MIN.150/17 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Lengthsman works have commenced. T shirts ordered with signage CVPC Lengthsman. Request for immediate cut back of the 30 mph undergrowth on the Road to St. Nicks School. There is also a need for an autumn spray on the nettles overhanging the footpath by the Exchequer Pub in Crondall Road.

The stagnant water at the balancing pond off Danvers Drive remains despite an assurance by Hart that a team would be deployed to clear the blockage. Clerk to chase up the work as a matter of urgency.

The new dog bag dispenser was installed at the footpath at the rear of the CSSC & WI car parks – regretfully those using the bags are depositing the bags on site. To install a waste bin there will incur additional costs from Hart to empty it as well as the cost of purchase and installation. It was agreed that signage be placed on the dispenser requesting users to deposit the bags in a waste bin or take them home.

#### MIN.151/17 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) **Report from Centre Manager**

Report noted.

(ii) **Antisocial Behaviour (drug taking issues)**

Members were advised that this is an ongoing issue at the Centre. Consideration to extending the CCTV (solar power and WIFI) into the children's junior play area was mentioned. Mention was made of the problem at Lea Green but this would have to be via the CCTV owned by Hart & Rushmoor. Consideration of a PIR light and see what it actually covers. Do we budget to upgrade some of the cameras. We need high definition to spec and better signage. Scoping exercise required between now and budget setting. Talk to

CCPC about the systems they have on their site and get names of contractor. Ewshot have now got a camera on the car park. At the Budget meeting we need to cost for a street light on the overflow car park.

**RESOLVED: Ask a Contractor to investigate what is required and costs – is our WiFi system strong enough to reach the play area. Get a quote from the Gurkha Security Company in Cove.**

**MIN.151/17 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Agenda Item - Trees at Larmer Close – advise residents it will be on the Agenda for October. Cllr. Bennison advised that Peacocks Garden Centre have appealed the Enforcement notice for a Waste Transfer site.

The meeting closed at 9.43 pm.

**Dates for 2017 meetings:  
WI HALL**

6 November

**ZEBON COMMUNITY CENTRE**

2 October  
4 December

**Dates for 2018 meetings:**

**WI HALL**

8 January  
5 March  
  
14 May (Annual General Meeting)  
2 July  
1 October  
3 December

**ZEBON COMMUNITY CENTRE**

5 February  
9 April  
16 April (Annual Parish Meeting)  
4 June  
3 September  
5 November