

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 8 January 2018 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the February 2018 meeting for any amendments.

Present: Cllr. Simon Ambler
Cllr. Daniel Bunter
Cllr. Clive Eastwood
Cllr. Nick Hill
Cllr. David Jackson
Cllr. Peter Kenaghan
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: Cllr. Jenny Radley, Mr. Brian Whyatt and Mr. Stephen Parker.

MIN.001/18 APOLOGIES FOR ABSENCE

Cllrs. Dr. Indra Sinka, Julia Ambler and County Cllr. John Bennison.

MIN.002/18 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.003/18 MINUTES OF THE MEETING HELD ON 4 DECEMBER 2017

The Chairman referred to these page by page. The following changes were made: page 2 -Min.196/17 "Feb 18" should be "31 March 18", insert "mostly" after "paying". Page 3 – Min 201/17 (i) add "and a Trustee of Accessible Boating" to the last line. Page 4 – Min. 202/17 insert "development" after "Watery Lane". With these amendments the Minutes were agreed.

RESOLVED: Min. 189/17 to 205/17 were agreed and signed by the Chairman.

MIN.004/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.005/18 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.006/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Radley advised that the Local Plan had been agreed at the recent Hart Council meeting and is now to go out to public consultation. There is a Transport in Hart meeting on Thursday with a report on the Bus survey. She advised here is a real risk of the bus service no 7 being withdrawn in the future and there will be a deputation to HCC in due course. The Chairman then closed the meeting to the public.

MIN.007/18 COMMUNITY TRANSPORT UPDATE

Cllr. Jackson attended a meeting mid-December of the Group looking at the future of community bus services and they are looking at the small print of extending the existing contracts for a further year. The usage of the service is less than the allocated time for it to be available which may give some potential for reducing expenditure on the service 2018/19 subject to contractual issues. There is almost a year to sort out how community transport should be structured after 2019. The advice is that we should budget for a further year with an element of inflation. There is some suggestion that HCC will consolidate the service between areas but that is a question rather than an answer. The next meeting is 29 January. What did come out of discussion with HCC is more confidence in the post 2019 era in that there appears to be some appropriate opinion in HCC that community bus services need to be funded. HCC have set up a £500k fund for the coming financial year and will invite bids from parishes for the coming financial year; this funding could include community transport. Cllr. Radley said the Government have just announced that local authorities could increase the precept by 1%. Cllr. Jackson

said that HCC are asking Government if they could charge for the administration of dealing with the bus pass. They are also considering whether to change the fares for community transport.

MIN.008/18 DRUG DEALING AND TRAINING UPDATE

The Chairman advised that due to a family bereavement the meeting had not taken place and he would be rescheduling it with David Lipscombe.

MIN.009/18 SITING OF NEW DEFIBRILLATOR AT ZCC

There was lengthy debate as to whether to install an outside defibrillator at the Centre. View for and against were aired. The Chairman then proposed that the defibrillator should be sited outside the area serving the sports changing rooms and that the unit should be a locked one to deter vandalism. A vote was taken and there was one vote against.

RESOLVED: Members agreed to have a “locked” unit on the Sports hall wall at the Centre.

MIN.010/18 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Peter Kenaghan said the Plan was sent to our consultant John Slater and he and Cllr. Julia Ambler had spent a few hours this weekend putting in his suggested changes and there are still a few places where we need to talk to him on what he meant. The biggest job still is most of the maps and we need to engage someone to action this. Then we are pretty much good to go. Timing will decide when the consultation takes place. He confirmed that access to the documents will be via the website as well as hard copies.

MIN.011/18 FINANCE

(i) Report from RFO

The RFO gave a verbal report for Members on the income and expenditure detailed below. She advised that we had budgeted to support the cleaning of the War Memorial and a request for a contribution of £400 has been received as our share. This is something done every few years.

RESOLVED: Members agreed to the £400 contribution.

A fence at the Centre play area had collapsed and a quotation had been received for repairs. This was considered reasonable.

RESOLVED: Winchfield Landscapes quotation in the sum of £147 was accepted.

Cllr. Jackson referred to a decision made earlier in the year for purchasing larger name badges for Members and staff. As we have now filled all the Councillor positions he suggested that we action that decision.

RESOLVED: New name badges for Members and staff up to £150.

(ii) Income & Expenditure - December 2017

Income

Hire of Facilities 6,104.78

Total 6,104.78

Expenditure

Asset Maintenance and Repairs 2,469.44

Capital Expenditure w/o 1,942.95

Office Expenses 487.61

Printing, Postage & Advertising 65.01

Property Maintenance 1,383.68

Property Services 721.70

Salaries 4,089.06

Professional fees 139.25

Miscellaneous 43.33

Total	11,342.04
Transfer to Reserves re ZCC	-377.95
Transfer to Reserves re Defibrillator	-1,000.00
	-1,377.95

Expenditure for single item(s) over £500

Winchfield Landscape Service (grounds mtnce)	chq 2741	4/12/17	690.28
YBC (Cleaning)	chq 2750	4/12/17	698.08
Vitaplay (repairs play area)	chq 2755	18/12/17	1,108.00
Fleet Responder (purchase of defibrillator)	chq 2764	18/12/17	1,000.00

(iii) Open Credit Facility

The RFO gave a detailed explanation of how the petty cash had been dealt with in the past but this has now changed and we have to open an Open Credit Facility. She presented the Bank form which required the signature of Cllr. Simon Ambler and David Jackson.

RESOLVED: Members agreed to apply for the OCF to replace the existing facility to withdraw petty cash to a limit of £150 per week.

MIN.012/18 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report which he said is very light this month due to the Christmas break.

RESOLVED: The Report of the Planning Committee was accepted.

MIN.013/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Gas works on Chatter Alley and Pilcot Road for approximately 2 months.

MIN.014/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted.

(ii) CCTV Update

Awaiting quotations for the various sites for the equipment.

(iii) Annual Service of Partition Wall

Cllr. Eastwood advised that he worked for an organisation which has H&S experts and whose opinion he had sought. He explained the options but advised that it rests with the Council as to whether to do Annual or Bi-Annual servicing. The Centre Managers are going to produce visual and written instruction for all hirers in the correction operation of the sliding wall.

RESOLVED: Inspections every two years were agreed – Centre Managers to be advised.

MIN.015/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Budget workshop meeting Monday 22 January meeting room ZCC.

GDPR training dates difficult to arrange to suit all. Cllr. Jackson offered to video a presentation so that it could be used for several councils and will raise this tomorrow evening at the HALC meeting.

Cllr. Jackson said he had requested support from other Councils for his motion to NALC relating to permitted development and car parking. He asked the Chairman if he could remind Cllr. Julia Ambler to send him the pictures she promised of car parking.

Cllr. Kenaghan said he is still endeavouring to refresh the Emergency Plan but personal events have overtaken his ability to progress this. Cllrs. Jackson and Hill offered to undertake it on his behalf.

The meeting closed at 8.42 pm.

Next meeting at ZEBON COMMUNITY CENTRE 4 December

Dates for 2018 meetings:

WI HALL

5 March

14 May (Annual General Meeting)

2 July

1 October

3 December

ZEBON COMMUNITY CENTRE

5 February

9 April

16 April (Annual Parish Meeting)

4 June

3 September

5 November