

These are unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Thursday 25th January 2018 in the Zebon Community Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler - Chairman

Cllr David Jackson

Cllr Dan Bunter

Cllr Nick Hill

Mrs Angela Sayers

Mrs Tabby Powell

1/18 APOLOGIES FOR ABSENCE

Cllr Peter Kenaghan, Cllr Clive Eastwood, Cllr Simon Ambler

2/18 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of December 2017 (107 – 117/17).

RESOLVED

Minutes 107/17 to 117/17 were agreed as a true record and signed by the Chairman.

3/18 CHAIRMAN'S ANNOUNCEMENTS

None.

4/18 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

5/18 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

6/18 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

7/18 CHEQUES FOR SIGNATURE

The cheques were signed.

8/18 Zebon Copse Centre (ZCC)

Internal Maintenance

Repairs required after Emergency Light Testing

The FC discussed a quote for the emergency light testing.

RESOLVED

The FC approved the quote for £224 from Kevin Morris

The FC approved a budget of £50 for dealing with the light in the porch.

ACTION

CM to action.

Deep clean of hall and kitchen

The FC discussed the quote for the deep cleaning of the hall and kitchen.

RESOLVED

The FC approved the quote from YBC for £99.20.

ACTION

CM to action

External Centre Maintenance

Quarterly Inspections at Lea Green

The FC discussed the quote for the quarterly inspections of the gym equipment.

RESOLVED

The FC approved the quote for £192 from RSS.

ACTION

CM to action

Self-binding gravel solution / front of centre landscaping

The FC considered the options available to them and agreed more investigative work was required for the Geosynthetics option.

ACTION

The CM to investigate the Geosynthetics options and prices fully and report back to the FC next month.

Outside signage in icy conditions

The FC considered the request from the CM for new signage outside the centre in icy conditions. The FC agreed not to purchase any signs but appropriate warnings about icy conditions should be included in the user policy.

ACTION

CM to action

Minor Issues**ZCRA Fete**

The FC considered the request from the ZCRA for the free use of the halls and playing fields for the Summer 2018 fete.

RESOLVED

The FC agreed to the free use of the halls and playing fields on Sunday 1st July 2018 for ZCRA Summer Fete.

ACTION

CM to action

Re-programming of Intruder Alarm

The FC discussed the current issues with the intruder alarm.

ACTION

Centre Managers and Cllr David Jackson to arrange meeting to discuss issues.

6 monthly testing of ZCC fire alarm panel

The FC discussed the quote for the testing of the fire alarm.

RESOLVED

The FC approved the quote from Richard Thorpe for £80.

ACTION

CM to action

9/18 FINANCE**(i) January Accounts**

Matters drawn to the FC– none at present

(ii) Minor Issues

Name badges

The RFO advised the FC that the following options were available:-

Option 1

Special shape gold or silver name badge, size 55 x 33mm, with magnet fitting. Dome printed with your colour logo and personalisation.

- . 5-9 badges £13.46 each
- . 10+ badges £8.93 each

Option 2

H4 brushed silver name badge with red frame, size 75 x 35mm, with magnet fitting. Dome printed with your colour logo and personalisation.

- . 5-9 badges £9.24 each
- . 10+ badges £7.09 each

Postage and packing will be £5.25. VAT is not included and will be charged at 20%. Design is free and there are no additional set-up charges.

ACTION

RFO / DL to investigate other options and present to full council at the February meeting.

10/18 NEIGHBOURHOOD PLAN
No funds required at present.

11/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda Items for February FC meeting
Geosynthetics options for front of centre

Agenda Items for February CVPC meeting
Badges options

Dates of meeting for 2018

2018	CVPC Meeting		FC/ Planning	
February	Monday	5th	Monday	19th
March	Monday	5th	Monday	19th
April	Monday	9th	Monday	23rd
April	Monday	16th		
May	Monday	14th	Thurs	24th
June	Monday	4th	Monday	18th
July	Monday	2nd	Monday	16th
August		no meeting	Monday	6th
August		no meeting	Monday	20th
September	Monday	3rd	Monday	17th
October	Monday	1st	Monday	15th
November	Monday	5th	Monday	19th
December	Monday	3rd	Monday	17th

The meeting closed at 9.30pm