

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 5 February 2018 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham GU52 0ZE. Please refer to the Minutes of the March 2018 meeting for any amendments.

Present: Cllr. Simon Ambler  
Cllr. Julia Ambler  
Cllr. Daniel Bunter  
Cllr. Clive Eastwood  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllr. Jenny Radley, and Mr. Brian Whyatt.

**MIN.016/18 APOLOGIES FOR ABSENCE**

Cllrs. Nick Hill, David Jackson and Peter Kenaghan and Cllr. Dr. Sinka. Cllrs. Jackson and Kenaghan joined the meeting later and this is noted against the agenda item.

**MIN.017/18 CHAIRMAN'S ANNOUNCEMENTS**

None.

**MIN.018/18 MINUTES OF THE MEETING HELD ON 8 JANUARY 2017**

The Chairman referred to these page by page. T

**RESOLVED: Min. 001/18 to 015/18 were agreed and signed by the Chairman.**

**MIN.019/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. The Chairman and Cllr. Julia Ambler advised they were members of the DWCV Hort Society and this was a non-prejudicial interest.

**MIN.020/18 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.021/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Radley updated the meeting on the status of the Hart Local Plan. The MOD fencing north of Bourley Road is being installed and when there are no exercises the public gates will allow access. There is also a temporary road closure probably around the 19<sup>th</sup> February. Mr. Whyatt advised since the closure of Pilcot Road traffic has doubled and he witnessed an accident the other day. He felt it was not good enough. Cllr. Bennison informed the meeting that Bourley Road is still an MOD and there is still more repair work to complete before HCC adopt the road in the near future. He also informed the parish wondered whether the Parish that there is a pipeline which runs from Fawley Refinery to a West London terminal which is going to be replaced late next year resulting in road closures in Crondall, Ewshot and Church Crookham. The Head of Tweseldown junior school had thanked him for helping to arrange a joint meeting of schools at the Harlington on issues that the Parish is concerned about. At HCC Cabinet today a proposal to raise the council tax to 5.99% was proposed – a 1% rise raises £5.7m. The proposal will go to Full Council on 22<sup>nd</sup> February. Hitches Lane – quite a lot of work done there but still two gully's to empty. Skanska, the new highways contractor for HCC had brought in a number to teams to help clear the backlog of work built up over the last months. Mr. Ramage said he wished to raise the Crondall Road speeds and reiterated the concerns raised in his email. Cllr. Eastwood asked about the tree work being done by the Army which near the Basingstoke Canal at Pyestock. Cllr. Bennison informed the meeting that that area of land is in private hands and he suspected it was felled because of commercial interests. Concern was also raised about the no right turn at Windy Gap as there is now a sign allowing cyclists to turn right.

**MIN.022/18 APPROVAL OF BUDGET AND RATIFICATION OF PRECEPT REQUEST FOR 2018/19**

Members had all had sight of the proposed budget and the Precept figure for 2018/19 and no issues were raised. The Chairman advised that this was a 1.99% increase over last year. He further advised that Hart Council would possibly be seeking an increase of £5 in its forthcoming Council Tax setting.

**RESOLVED: The Council approved the revised budget forecast for 2017/18.**

**RESOLVED: The sum of £129.857.00 be requested as this Council's Precept for the year 2018/2019. This is a 1.99% increase in Band D over last year's request.**

**MIN.023/18 NEWSLETTER**

After a short debate it was felt that this should be brought back to the March meeting with a view to setting dates for advising of the forthcoming Neighbourhood Plan consultation and for distribution.

**MIN.024/18 COMMUNITY TRANSPORT UPDATE**

Cllr. Jackson had sent his report, as follows, via email. Fleet Link meeting HCC/RVA/Parishes on 29 Jan approved draft budget to be negotiated with contractors which included a small reduction in overall cost compared to 17/18. Expect final budget with parish contributions in about a month. Also looking at possibly adding Aldershot in place of some trips to The Meadows due to low take-up. Expect to look in detail at 2019+ options in mid-year.

**MIN.025/18 DRUG DEALING AND TRAINING UPDATE**

Cllr. Julia Ambler said she was expecting the date for the Harlington meeting to be in March but was awaiting confirmation of this.

**MIN.026/18 NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr. Julia Ambler has a tele conference with the Consultant this week and believes that there are some areas of policy which require another look. The draft plan must come back to this Council for Members views before it then goes out to public consultation. Cllr. Ambler said there was a need for professionals to do the necessary mapping as it was a huge task. The Clerk advised she had sourced a company and had given details to Cllr. Kenaghan.

**MIN.027/18 FINANCE**

**(i) Report from RFO**

The RFO gave a verbal report for Members on the income and expenditure detailed below. She advised that we finally had received the insurance money for the Clerk's new laptop. The Chairman advised that the website for the Centre had started out as part of the marketing budget and the spec has now been sorted and he now wanted approval for a spend of up to £3k which was in the budget.

**RESOLVED: Spend of up to £3k on marketing strategy so far agreed.**

**(ii) Income & Expenditure - January 2018**

**Income**

Hire of Facilities	5,321.41
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	5,321.41

**Expenditure**

Asset Maintenance and Repairs	2,060.92
Capital Expenditure w/off	1,078.15
Disposal Account - Ins Claim	-409.15
Office Expenses	178.34
Professional Fees	116.00
Property Maintenance	2,914.88
Property Services	1,123.09
Salaries	3,962.85
Sections 137*	164.00

Subscriptions	59.00
Miscellaneous	21.65
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Total Expenditure	11,269.73

\*Section 137 -

Staff Christmas Lunch - chq 2777 - 8.1.18 164.00

(RESOLVED: That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.)

**Expenditure for single item(s) over £500**

YBC Cleaning (cleaning)	chq 2765	08/01/18	698.08
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B'stoke & Deane (litter picking bin emptying)	chq 2768	08/01/18	730.30
Fisk Gardening Services (leaf blowing canal)	chq 2770	08/01/18	730.00
Ebuyer (replacement laptop for Clerk)	chq 2778	08/01/18	659.15
Payroll costs	chq 2779 to		
	chq 2783	22/01/18	3,962.85
Cedardale (tree works)	chq 2794	25/01/18	860.00

Cllr. Peter Kenaghan joined the meeting at this point.

**(iii) Closure of Barclays Bank Account**

The RFO gave a breakdown of where we were with this bank. After a short debate Members confirmed support for closure of the account.

**RESOLVED: Instigate process to close the account.**

Cllr. Jackson joined the meeting at this point.

**(iv) Grant Application from DWCVHS**

An application for a grant towards the cost of the Craft Tent had been received in the sum of £200. Members debated this request. Cllr. Jackson declared a non-pecuniary interest.

**RESOLVED: Grant of £200 to DWCVH Society.**

**(v) Review of Transparency Requirements**

The Clerk and RFO requested that there be a hands-on visit by an auditor to go over, with them, all the processes to ensure that the Council was complying as per the law. Cllr. Jackson asked that any changes suggested were supported by the related reference in legislation.

**RESOLVED. £300 agreed for employment of Auditor to oversee the Council's transparency processes.**

**MIN.028/18 PLANNING**

**(i) Report of the Planning Committee**

Cllr. Jackson spoke to his report. The Reserved Matters for Watery Lane are no further forward. Forge House LBC applications 17/00881/LBC and 17/01119LBC were only extended to the end of July, but have still not been determined despite no evidence of further extension on the web. There is a pre-app for a house in the back of Malthouse Bridge cottage. Lots of TPOs and a minor amendment to the buildings at Grove Farm has to be submitted as a planning application. Cllr. Jackson said he and Cllr. Kenaghan had attended a briefing on the process for the Hart Local Plan and he has been assured that any new sites submitted during the Examination had to be referred back to Hart Council rather than being put into the Plan by the Inspector. Cllr. Whyatt asked did that apply to single dwellings or more? The only things for the Inspector to consider are not related to the sites. Windfalls and infills are covered under policies within the Plan. The timeline is 9 Feb for start and finish 26 March 4pm finish. There will be a form on the web which will be word format. Highlight that a hard copy is at the Admin Office at the Centre. Cllr. Kenaghan said the updated NPPF is not expected until the end of September although a draft is expected by the end of March. Cllr. Jackson advised his

motion ref parking and permitted development is now complete and runs to 9 pages.

**RESOLVED: The Report of the Planning Committee was accepted.**

**MIN.029/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS**

**(i) Speeding on Crondall Road**

A resident had written expressing concern at the speed of traffic along this road. The Chairman asked whether there were any new suggestions as to how to progress this. This Council has done its best to deal with the issue over many years. Mr. Ramage said the measures work well to the Canal but then cars speed up. He felt that something was needed at the corner. There were, in the past, posts which highlighted the corner, and which appear to have been removed. Cllr. Bennison said he would like to see the 30mph brought out to Zephon Common Lane.

**RESOLVED: Get site approved by HCC and then install the SID via our Lengthsman.**

**MIN.030/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES**

**(i) Report from Centre Manager**

Report noted. Members advised that they were not happy with the small plastering repairs to the wall – advise the Managers.

**(ii) CCTV Update**

Site visit this Thursday. Cllr. Jackson said If we find a solar powered camera other Parishes would be interested.

**MIN.031/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

The Chairman drew Members attention to the need to review the Standing Orders etc for ratification at the AGM.

The meeting closed at 8.52 pm.

**Dates for 2018 meetings:  
WI HALL**

5 March

14 May (Annual General Meeting)

2 July

1 October

3 December

**ZEBON COMMUNITY CENTRE**

9 April

16 April (Annual Parish Meeting)

4 June

3 September

5 November