

These are the unadopted Crookham Village Parish Council Minutes of the meeting of the Finance Committee (FC) held on Monday 19th March 2018 in the Zebon Community Centre, Danvers Drive. Please refer to the minutes of the next meeting for any amendments

Present

Cllr Julia Ambler – Chairman

Cllr Simon Ambler

Cllr Peter Kenaghan

Cllr Dan Bunter

Cllr Clive Eastwood

Cllr David Jackson

Mrs Angela Sayers

Mrs Tabby Powell

23/18 APOLOGIES FOR ABSENCE

None

24/18 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of February 2018 (12/18 – 22/18).

RESOLVED

Minutes 12/18 to 22/18 were agreed as a true record and signed by the Chairman.

25/18 CHAIRMAN'S ANNOUNCEMENTS

None.

26/18 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

Cllr Jackson declared a non-pecuniary interest as a trustee of Accessible Boating and as a member of The Basingstoke Canal Society.

27/18 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

28/18 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

29/18 CHEQUES FOR SIGNATURE

The cheques were signed.

30/18 Zebon Copse Centre (ZCC)

Internal Maintenance

T3 Handyman – next visit

The FC discussed the quote for the list of jobs and repairs required at the centre.

RESOLVED

The FC approved £225 for T3 handyman.

ACTION

CM to action

Re-decoration of main toilets, kitchen, meeting room and projection wall

The FC deferred this agenda item to the next meeting.

ACTION

CM to get like for like quotes

Agenda item for next meeting.

Fire Risk Assessment

The FC discussed whether a third party assessment was due and agreed no assessment was required until April 2019.

RESOLVED

The FC agreed that no third party assessment was required until April 2019

ACTION

CM to do interim report in 2018

External Centre Maintenance

Ropes in Junior Play Area

The FC discussed the quote received for the rope turning in the junior play area.

RESOLVED

The FC approved the quote from HAGS for £325

ACTION

CM to action

Minor Issues

None

31/18 FINANCE

(i) March Accounts

Matters drawn to the FC– none at present

(ii) Terms of Reference

The FC reviewed the TOR and agreed the following:-

Planning Terms of Reference

No changes required

Finance Terms of Reference

Change (3) as follows:-

The Finance & Human Resources Committee (FHRC) will comprise the Responsible Financial Officer and 4 Councillors, including the Chairman of the Council. **It will elect a Chairman at the AGM of Crookham Village Parish Council. The Quorum shall be 3 Members and in the event that an appointed Member cannot attend any other named Member of the Council may deputise.**

ACTION

April CVPC agenda item

(iii) Minor Issues

Grit Bin

The FC discussed the quote to remove the damaged grit bin on Jessett Drive.

RESOLVED

The FC approved the quote from Fisk Gardening Services for £85

ACTION

RFO to action

Basingstoke Canal Grant Application

The RFO advised the FC that the Basingstoke Canal Authority were asking for a grant of £1500 towards the cost of modifying the wharf at Chequers Bridge to ease access by boaters, including those with mobility problems and those in wheelchairs.

ACTION

CVPC agenda for April 2018

Bus Shelter Repairs/ Plant flowerbed repair

The FC discussed the quote received for the repairs required.

RESOLVED

The FC agreed a max budget of £300 to fix the stones around the flowerbed.

ACTION

RFO to email the FC once she establishes the cost for just doing the stone repair work on the flowerbed.

RFO /Clerk to advise members what land the Council owns.

RFO to ask Fisk Gardening Services for a detailed breakdown of the quote. Agenda item for next CVPC meeting – land ownership part only

32/18 NEIGHBOURHOOD PLAN
 No further request for funding

Note

A cheque was signed for Arcadian Ecology and Consulting Ltd for £700 net

33/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda Items for April FC meeting

Decorating Quotes

Agenda Items for April CVPC meeting

Bus shelter in front of the Social Club – Land ownership query

Canal Grant for £1500

Planning & Finance TOR

Dates of meeting for 2018

| 2018 | | CVPC Meeting | FC/ Planning | |
|-----------|--------|--------------|--------------|------|
| April | Monday | 9th | Monday | 23rd |
| April | Monday | 16th | | |
| May | Monday | 14th | Thurs | 24th |
| June | Monday | 4th | Monday | 18th |
| July | Monday | 2nd | Monday | 16th |
| August | | no meeting | Monday | 6th |
| August | | no meeting | Monday | 20th |
| September | Monday | 3rd | Monday | 17th |
| October | Monday | 1st | Monday | 15th |
| November | Monday | 5th | Monday | 19th |
| December | Monday | 3rd | Monday | 17th |

The meeting closed at 9.05pm