

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 June 2018 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham. Please refer to the Minutes of the July 2018 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Clive Eastwood  
Cllr. David Jackson  
Cllr. Peter Kenaghan  
Cllr. Dr. Indra Sinka  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison.

**MIN.090/18 APOLOGIES FOR ABSENCE**

Apologies from Cllrs. Hill and Bunter.

**MIN.091/18 CHAIRMAN'S ANNOUNCEMENTS**

None.

**MIN.092/18 MINUTES OF THE MEETING HELD ON 14 MAY 2018**

The Chairman referred to these page by page.

**RESOLVED: Min. 064/18 to Min. 089/18 were agreed and signed by the Chairman.**

**MIN.093/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.094/18 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.095/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation. No public present. Cllr. Bennison was invited to speak. The company running the new fuel pipeline through the area have confirmed the main route and there will be another consultation to finalise details in the autumn. The gas company laying new pipes in the area will be starting soon through Crookham Village and this will cause some disruption. They still have to sort out the crossing of the River Hart. Bourley road is again open for use. Cllr. Jackson said he had attended a meeting in Hampshire and wished to know how one can bid from the £500k that had been offered. Cllr. Bennison said he would enquire. Hampshire County Council has a new Chairman for the coming new municipal year and she is Cllr. Elaine Still and her division is just outside Basingstoke. The Chairman then closed the meeting to the public.

**MIN.096/18 MEMORIAL SEAT – LEA GREEN**

Debate took place about where a seat in memory of the late Councillor Peter Crawley should be placed as a tribute to his 40 years of service to the Parish. Members decided the seat should go on The Crescent Green and the inscription should be engraved into the surface rather than attached. With regard to the earlier proposal for a seat at Lea Green, to be located away from the Junior play area, there was sufficient funding to allow for this as well.

**RESOLVED: Clerk to action and present to a later meeting.**

**MIN.097/18 HDAPTC MEETING – 10 JULY 2018**

Members were requested to give Cllr. Jackson guidance on issues they wished addressed at this meeting. Cllr. Dr. Sinka said she would give Cllr. Jackson an update on the drugs issue to present to the meeting.

**RESOLVED: Members supported this going forward.**

**MIN.098/18 GRIT BINS**

The grit bin located at Jessett Drive had a full supply of salt/grit which had solidified because of expansion of the unit which allowed moisture in. In view of the rare

occasions when salt/grit is required Members decided that there should be an article in the next newsletter asking residents views on replacing the bin.

**RESOLVED: Article for next newsletter.**

**MIN.099/18 EXPANSION OF CALTHORPE PARK SCHOOL**

Cllr. Jackson said there is an exhibition tomorrow afternoon which he will attend. As he understands it the old Leisure Centre will be demolished and used for something else and there may be changes to the sports fields. Cllr. Julia Ambler advised that the POS was intended to be used by the school as well as the community and car parking was of concern. Cllr. Ambler will endeavour to check through the S106 document to ascertain what was being offered.

**MIN.100/18 COMMUNITY TRANSPORT UPDATE**

Cllr. Jackson will be attending another meeting this month looking at what happens next year (2019/20) with the Fleet Link service and he asked for views on whether he could indicate whether there might be financial support going forward. After debate Members' view was that there was not enough usage from residents of the parish to justify continued funding. This Council contributes around £2k per year out of a total budget of around £30k from CVPC, HCC, CCPC and FTC. The question was raised how vulnerable are our current users. We have requested feedback from Rushmoor Voluntary Services on the impact of withdrawal from current users. At the last check there were only 3 regular users and 2 occasional users which makes CVPC support for the service unviable. Cllr Dr. Sinka was concerned that we have an increasingly elderly population and she did not think we should cease support now. Despite a front-page parish newsletter item on the service last year, uptake remained disappointing. Members all agreed that current marketing is not good enough to promote the service and confusingly timetabled. We should put posters on the noticeboards and at the shop and PO. There was also an issue of pride, which meant that some potential users did not want a brightly- logo'd bus collecting them from home. There was a great deal of further debate on how to make contact with "vulnerable" residents who were not responding to publicity on community transport.

**RESOLVED: Cllr Jackson to advise HCC that, unless the service demonstrates greater take-up from parishioners, CVPC would be unlikely to continue to fund the service past the end of FY 18/19.**

**MIN.101/18 DRUG DEALING AND TRAINING UPDATE**

Cllr. Dr. Sinka said there is very little to update. Cllr. Julia Ambler said she had concerns that pressure may have been put on the schools not to take forward the initiative of holding the drugs warning meeting for younger children which had been planned for the spring term. Cllr. Dr. Sinka said we need support from the schools - parents are advising there is a real problem but some schools continue to deny there is an issue. Cllr. Jackson asked if there is a role for the Parish Newsletter? Cllr. Ambler said involvement should be on a district level rather than a parish level. Cllr. Dr Sinka said from the HDAPTC meeting feedback was that it is a broad area issue. Cllr. Dr. Sinka wants to go back to Inspector Olga Venner. Cllr. Jackson asked what support is being given from the parishes in which the schools are located? Cllr. Dr. Sinka said communications which should have been shared simply did not happen, we were not informed of events at Calthorpe nor Courtmoor and there was a feeling of lack of support from all sides. Cllr. Dr. Sinka said the Council needs to pick-up the threads again but there have been changes and she needs to revisit the routes. The Chairman asked for clarification as to what we are trying to achieve as a Parish as this appears to be a countrywide problem. Cllr. Dr. Sinka said she wants to be able to work with all involved but is meeting brick walls. There have been a great many meetings and we probably need to involve parents again.

**MIN.102/18 NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr. Julia Ambler said they are now on the home straight but she understands there is likely to be an Appeal for Cross Farm and we need to get the Plan out before that begins. There are still matters to confirm with Hart. Looking to the end of June for going out to consultation. What we need is people to respond to the Plan – we need numbers to show proper consultation so we can make statements to show we have considered them. We need to find out from Hart where they are with the SEA screening which was

promised. Cllr. Jackson said he needed 3 clear working days notice to display the Agenda on the website. He was advised that there had been several working group meetings which did not need to be advertised.

**MIN.103/18 FINANCE**

**(i) Report from RFO**

The RFO advised that the Internal Auditor had signed the Annual Return and was happy with everything. She advised that she had sent the Annual Return to the external auditors today. She also advised members that she had accepted the licence agreement on behalf of the Council, as instructed, for the Aerial Photography for Great Britain Agreement (APGB) and had successfully opened an account. Cllr David Jackson advised it was free. She had sent an email to Cllrs Jackson, Kenaghan and Simon Ambler with details of the login, password and PSMA number complete with instructions from the company as to how you capture your data.

**(ii) Income and Expenditure**

**May 18**

**Income**

Hire of Facilities	5,464.74
Hire of Pitches	<u>997.26</u>
	6,462.00

**Expenditure**

Asset Maintenance and Repairs	4,506.18
Office Expenses	84.65
Professional Fees	4,955.68
Property Maintenance	831.40
Property Services	853.23
Payments made in May 2018 Salaries	4,146.34
Section 137	<u>*27.91</u>
	15,405.39

\*date 14<sup>th</sup> May 2018 – chq number 2882 £27.91 – AGM Refreshments.

Date	Supplier	Net	Category
25/05/18	dd	-26.05	Water Rates
14/05/18	2874	-170.00	Grounds Maintenance
14/05/18	2875	-424.61	Grounds Maintenance
14/05/18	2876	-172.57	Play Area maintenance
14/05/18	2877	-400.00	Street furniture Maintenance
14/05/18	2878	-100.44	Cleaning
14/05/18	2879	-722.51	Cleaning
14/05/18	2882	-27.91	Chairman Expenditure S137
14/05/18	2888	-86.00	Street furniture Maintenance
14/05/18	2889	-85.00	Street furniture Maintenance
14/05/18	2890	-120.00	Street furniture Maintenance
24/05/18	2880	-16.92	Courses & Travel
24/05/18	2891	-3,048.00	Canal contribution
24/05/18	2892	-4,897.68	Insurance
23/05/18	dd	-81.06	Gas
10/05/18	dd	-107.82	Telephone

15/05/18	dd	Tesco Mobile	-14.37	Telephone
10/05/18	dd	HMRC VAT	-516.29	VAT
01/05/18	dd	Hart District Council	-480.00	Rates
01/05/18	dd	Intuit	-58.00	Accounts software
01/05/18	dd	South East Water	-143.93	Water Rates
14/05/18	2881	Petty Cash - CVPC	-90.00	Petty Cash Float
	2883-			
21/05/18	2887	Payroll	<u>-4,146.34</u>	Payroll
			-	
		Total	<u>15,935.50</u>	

#### MIN.104/18 PLANNING

##### (i) Report of the Planning Committee

Cllr. Jackson spoke to his report. In relation to an application to build outside the settlement area he advised that the Hart SANG policy does not allow for allocations of space on Hart owned SANGs by applications for development outside settlement boundaries.

##### **RESOLVED: The Report of the Planning Committee was accepted.**

Cllr. Eastwood said he had raised issues with Hart regarding the developer planning for 120 dwellings waste water flowing into a 9" pipe in Watery Lane. There was concern that the Reserved Matters for this had been signed off today. The Chairman asked if the matter of flooding as a result of the waste from Albany Farm had been sent to Hart?

#### MIN.105/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Cllr. Kenaghan said there were many works on-going at present and thus the SID installation has to be postponed until these are finished.

#### MIN.106/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

##### (i) Report from Centre Manager

Report noted.

#### MIN.107/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Clerk wished it noted that all staff are very grateful for the help and support given to them by Members but in particular by Cllrs. Jackson and Kenaghan with the recent changes due to the new General Data Protection Regulation which is now an Act.

A letter of thanks was received from the Canal Society for the recent grant to improve access for the elderly and disabled. Good article for the Newsletter – Action Cllr. Jackson. Clerk has a photo of new seat in memory of resident Bob Edwards and will pass to Cllr. Jackson. HCC invite to attend the annual service – all parish councillors welcome. RoW and Countryside access mention was made of community rangers attached to each of the areas. Emma Broadbent is based in Basing House (for NE Hampshire) for any issues with RoW and any schemes we might want to pursue. The Countryside Access fund used to be timed bids but is now a continuous process. With the potential demise of the Cross Farm planning – replacement of stiles is something which we may wish to take on ourselves. Cllr. Bennison said HCC have a new website called Connect and Support and will send the link to the Clerk and it is supposed to be a one stop shop for anyone to get help for all sorts of things. Cllr. Eastwood said that the dog fouling signs are too low on some lampposts and could these be reviewed. Cllr. Kenaghan asked if we could get on with the Reliance Plan which is now to be called the Emergency Plan. Cllr. Jackson said pending confirmation of the contact details from volunteers he had taken it off the website with a suitable annotation. It is still available for Members.

The meeting closed at 9.12 pm.

##### **Dates for 2018 meetings:**

##### **WI HALL**

2 July  
1 October  
3 December

##### **ZEBON COMMUNITY CENTRE**

3 September  
5 November