

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 1 October 2018 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the November 2018 meeting for any amendments.

Present: Cllr. David Jackson (Chairman)
Cllr. Clive Eastwood
Cllr. Nick Hill
Cllr. Peter Kenaghan
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison.

MIN.141/18 APOLOGIES FOR ABSENCE

Apologies from Cllrs. Julia and Simon Ambler, Dan Bunter, Dr. Indra Sinka and the RFO.

MIN.142/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that it was necessary to table an urgent item at this evening's meeting due to the very late return of our Annual Return documents being audited and held by PKF Littlejohn. He proposed to deal with this under Finance.

MIN.143/18 MINUTES OF THE MEETING HELD ON 3 SEPTEMBER 2018

The Chairman referred to these page by page.

RESOLVED: Min. 124/18 to Min. 140/18 were agreed and signed by the Chairman.

MIN.144/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.145/18 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.146/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

The Clerk and he will be meeting officers to see what can be done for the possibility of a footway across the verge at the Crescent. He had sent the Clerk the update on the £500k for grants of up to £5k but which HCC have still to confirm. The Chairman then closed the meeting to the public.

MIN.147/18 DRUG DEALING AND TRAINING UPDATE

Cllr. Eastwood said he had approached a local private school and was advised that there is perceived to be a drug issue around the area. Talks are being given to young people on substance misuse. An invite has been given to Members to drop in for an informal and private chat over a coffee.

MIN.148/18 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Kenaghan said a meeting has still to be called to decide upon the consultation document for all households. Currently, SG members are communicating via emails and hope to have something for November.

MIN.149/18 FINANCE

(i) Report from RFO

The RFO report had advised members that the Capital Expenditure in September related to the boiler replacement at the centre. The second part of the Precept had been received but overall we have been underpaid by £5 which she was going to chase and which Hart would correct.

(ii) Annual Return (AGAR)

In accordance with statutory regulations it was necessary to publish the Council's incomplete Annual Return despite it having failed to be returned and signed off by the new auditor PKF Littlejohn. Only two queries had been raised by the company and both had been satisfied and evidenced by the RFO to the satisfaction of PKF Littlejohn. The emailed version had been placed on the website and noticeboards. When the audit is complete and received it will be replaced on the website and noticeboards with the final version.

The Chairman then read to the meeting a suggested letter of complaint to the company which appointed the new auditors. These auditors had failed to complete the audit within the statutory time limit. Members supported the views expressed and agreed to copying in the MP and HALC etc., also ask when will the audit be completed and advise grateful for any help you can give us. Cllr. Kenaghan expressed his dissatisfaction with the tone of the covering letter

which implied that the fault lay with this Council. Add despite our having our submitted return before the deadline of 14 May 2018. In addition Members felt that the invoice should only be paid when the completed audit is received.

(iii) **Income & Expenditure Report for September 2018**

	<u>Sep 18</u>
Income	
Hire of Facilities	3,436.77
Hire of Pitches	201.17
Precept	<u>64,926.00</u>
total Income	68,563.94
Asset Maintenance and Repairs	1,226.64
Capital Expenditure	3,262.13
Office Expenses	87.05
Printing, Postage & Advertising	357.00
Professional Fees	58.00
Property Maintenance	1,828.17
Property Services	651.81
Salaries	<u>4,158.91</u>
	<u>11,629.71</u>
Transfer to Reserves	-3,262.13

Payment made in September 2018

Date	Chq	Supplier	Net	Category
03/09/2018	2962	CBS	169.00	Electrics & Plumbing
03/09/2018	2963	Imprint Colour	290.00	Printing
03/09/2018	2964	Biffa Waste Services Ltd	429.00	Refuse
12/09/2018	2965	Petty Cash - Float	130.00	Petty Cash
03/09/2018	2966	TSO Host	11.98	Web costs
20/09/2018	2967-2971	Payroll	4158.91	Payroll
03/09/2018	2972	Fisk Gardening Services	239.00	Lengthsman
03/09/2018	2973	Winchfield Landscape Services Ltd	170.00	Communal areas
03/09/2018	2974	Winchfield Landscape Services Ltd	772.69	Pitch Maintenance
03/09/2018	2975	fabriclean	256.00	Cleaning
12/09/2018	2976	YBC Cleaning	722.51	Cleaning
12/09/2018	2977	Viking Direct	139.36	Stationery/postage
12/09/2018	2978	CBS	3,262.13	Assets

12/09/2018	2979	KM Electrics	250.00	Electrics & Plumbing
03/09/2018	dd	Hart District Council	480.00	Rates
03/09/2018	dd	Intuit	58.00	Professional fees
17/09/2018	dd	Tesco Mobile	14.16	Telephone
20/09/2018	dd	Plus Net	40.50	Telephone / Broadband
24/09/2018	dd	Plus Net	27.49	Telephone / Broadband
25/09/2018	dd	Castle Water	26.05	Water Rates
25/09/2018	dd	Total Gas & Power	63.61	Gas
		Total	11,710.39	

Note: Direct Debits authorisation– minute reference 136/18 (iii)

RESOLVED: The September 2018 report was accepted by members.

MIN.150/18

PLANNING

(i) Report of the Planning Committee

Cllr.Jackson spoke to his report. He also advised that he would invite further comments, until 5pm tomorrow, on the Res Matters application for the 189 residential units on the land north of Netherhouse Moor. The Forge LBC is still lumbering on due to restrictions on what can be done to the cleaning of the old beams. Cllr. Bennison updated the meeting with his enquiry about the roundabout at Redfields/A287 junction. The developers are no further forward as HCC were not happy with proposals for the junction off Redfields Lane.

RESOLVED: The Report of the Planning Committee was accepted.

MIN.151/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) SID

The SID has been installed on the verge of Pilcot Road and shows vehicle speeds.

(ii) Footway across highway verge

Enquiries are being made as to the feasibility of a footway across the verge at the Crescent.

(iii) Lea Green ditches.

A meeting had been held with an officer from Vivid and a promise had been made that the housing association would erect a fence to prevent residents fly tipping.

They also agreed to send out a circular letter to all residents. Cllr. Bennison said he believes that HCC have cameras for identifying offenders and Philip.munday@basingstoke.gov.uk should be approached.

MIN.152/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

Report from Centre Manager

Report noted.

MIN.152/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

HDAPTC – 9 October 2018 – would Members pls advise the Chairman of issues to be raised.

The Chairman advised that HVA are running something called “Making Connections” he had asked the Clerk to advise the lady who had emailed regarding the loss of the Fleet Link service.

Cllr. Jackson will be attending the Flooding Forum and had asked for information on the clearance of privately owned ditches and what action has been put in place going forward.

The meeting closed at 8.31 pm.

Dates for 2018 Meetings:

WI HALL

3 December

Dates for 2019 Meetings

WI HALL

7 January

4 March

13 May – AGM

1 July

2 September

4 November

ZEBON COMMUNITY CENTRE

5 November

ZEBON COMMUNITY CENTRE

4 February

1 April

8 April - ANNUAL PARISH MEETING

3 June

No August meeting

7 October

2 December