



## Parish Council

These are the unadopted minutes of Crookham Village Parish Council Finance and Human Resources Committee held at Zebon Community Centre, Danvers Drive at 7.30pm on Wednesday 12<sup>th</sup> September. Please refer to the Parish Council Minutes of the next meeting for any amendments.

Present

Cllr David Jackson  
Cllr Peter Kenaghan  
Cllr Julia Ambler  
Cllr Clive Eastwood  
Mrs Angela Sayers  
Mrs Carol Leversha  
Mrs Lucy Norris

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### **78/18 APOLOGIES FOR ABSENCE**

Cllr Simon Ambler, Cllr Nick Hill, Cllr Dan Bunter

### **79/18 MINUTES OF PREVIOUS MEETING**

Finance minutes from the meeting of July 2018 (67/18 – 77/18).

#### **RESOLVED**

Minutes 67/18 to 77/18 were agreed as a true record and signed by the Chairman.

### **80/18 CHAIRMAN'S ANNOUNCEMENTS**

None

### **81/18 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA**

None

### **82/18 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

### **83/18 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)**

None.

### **84/18 CHEQUES FOR SIGNATURE**

The cheques were signed.

### **85/18 Zebon Copse Centre (ZCC)**

#### **Centre Maintenance**

#### **Quote for repairs caused by water damage**

The FC discussed the quotes and options regarding the repairs required as a result of the water damage.

#### **RESOLVED**

The FC approved the quote for £275 (option 2) from T3 Handyman for the gents' toilets.

The FC approved the quote of £124 from T3 handyman for the store cupboard repairs.

#### **ACTION**

CM to action.

### **Handyman – October Half Term Work**

The FC discussed the quote for the current list of jobs required at the centre.

#### **RESOLVED**

The FC approved the quote from Handyman for £225

The FC approved a further budget of £44.45 taking the materials budget to £100

#### **ACTION**

CM to action

## **CBS**

The FC discussed the current contract for electrics and plumbing at the centre.

### **RESOLVED**

The FC agreed to the continued rolling contract with CBS and a percentage increase, if any, on the current price of no more than 1.8% when the contract is renewed on 1<sup>st</sup> January 2019.

### **ACTION**

CM to action

## **External Centre Maintenance**

### **Annual playground inspections**

The FC discussed the 2 quotes for the annual inspections.

### **RESOLVED**

The FC approved the quote from The Play Inspection Company for £260 for both sites.

### **ACTION**

CM to action.

## **Replacement ropes in junior play area**

The FC discussed the quotes received for the replacement ropes.

### **RESOLVED**

The FC approved the quote from Vitaplay for £633.50.

### **ACTION**

Wait for the November inspection before making any decision regarding the rope replacement.

CM to circulate the inspection report to the FC once received from The Play Inspection Company.

De-commission the ropes if replacement is required and wait to replace in spring 2019.

CM to get quote from Vitaplay for de-commissioning.

## **Minor Issues**

### **Storage Charges at ZCC**

This item was deferred to the October meeting.

## **Request to repeat training courses in summer 2019**

The FC discussed the request received from one of its users.

### **RESOLVED**

The FC agreed to both the earlier training courses for summer 2019 and the additional area for coaching.

### **ACTION**

CM to action.

## **Football items**

### **Net Pegs**

The FC discussed the request for net pegs.

### **RESOLVED**

The FC approved the quote of £38 for pins plus £6.95 delivery charge.

### **ACTION**

CM to action

### **Boot Scraper/wiper**

The FC discussed the request for a new boot scraper.

### **RESOLVED**

The FC approved the quote from Mark Harrod for £62.50 plus £15 delivery charge.

### **ACTION**

CM to action.

**Fire Shutters**

The FC discussed the quote to repair the shutters which were not coming down properly possibly due to the old motors.

The last service was carried out in May 2018.

**.RESOLVED**

The FC approved the quote of £80 from County Installation

**ACTION**

DJ to access the shutters first and apply some spray to see if that helps.

If there is still an issue after that, County Installation need to investigate.

**86/18 FINANCE**

**Laptop for RFO**

The FC discussed the proposal from Cllr Simon Ambler for the replacement of the RFO's laptop. The Model proposed is a HP ProBook 450 at £729 + £47 for a 3 year Care pack.

**RESOLVED**

The FC approved £729 for a HP ProBook 450 plus £47 for a 3 year care pack.

**ACTION**

SA to action

**87/18 NEIGHBOURHOOD PLAN**

**RESOLVED**

Max budget of £1000 approved for the final consultation.

**ACTION**

JA to action

**88/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Cllr Clive Eastwood advised the FC that he would shortly be organising a meeting at Lord Wandsworth School with the Head Master regarding drug awareness talks in schools. Cllrs agreed they would like to attend if possible. Cllr Clive Eastwood said he would circulate dates.

**Dates of meeting for 2018**

2018	CVPC Meeting	FC/ Planning
October	Monday 1st	Monday 15th
November	Monday 5th	Monday 19th
December	Monday 3rd	Monday 17th

The meeting closed at 8pm