

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 3 December 2018 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the January 2019 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Daniel Bunter  
Cllr. Peter Kenaghan  
Cllr. David Jackson  
Cllr. Dr. Indra Sinka  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison.,

**MIN.172/18 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that a Dog Control matter would be dealt with under Highways.

**MIN.173/18 MINUTES OF THE MEETING HELD ON 5 NOVEMBER 2018**

The Chairman referred to these page by page. Min. 168/18 (i) Delete "Brook" insert "Malthouse Bridge". With this correction the Minutes were agreed.

**RESOLVED: Min. 154/18 to Min. 171/18 were agreed and signed by the Chairman.**

**MIN.174/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.175/18 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting. The Chairman pointed out that this would particularly apply to agenda item 7 (Seats on Zebon Ward).

**MIN.176/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation.

Cllr. Bennison shared information on a number of topics

Malthouse Bridge is to have a safety scheme consisting of small-scale high impact measures on all approaches to the bridge. Cycleway from Crookham Park to Calthorpe Park first section to be started. Church Lane road closure has now been deferred to the New Year. HCC Cabinet are debating a paper on Monday 10th Dec on possible effects in Hampshire caused by Brexit. Hitches Lane – T junction The Street nothing immediate but if the traffic count goes up after 100 completions, they will adjust the left-hand turn and this may be a window of opportunity to upgrade the pavement on the opposite verge. 60mph speed Limit dropped to 40mph. Two junctions into new estate a roundabout and T junction. Pedestrian refuge for people to cross to the Sang small car park on SANG 6/8 spaces. Possibly tree work before the end of February. (Before bird nesting starts) There was some debate about the funding for the new pavement in Crookham Village enquires to be made by PC to HCC about Support from £500k fund (which offers up to £5k per parish) for Parish Projects  
The Chairman then closed the meeting to the public.

**MIN.177/18 REQUEST FOR SEATS ON ZEBON WARD**

Members were advised that the Zebon Copse Residents Association wished to have 3 seats installed on the estate and had offered some financial support towards the cost. There was a sum of S106 money available to the Council which could be used for these seats. Debate took place on the 3 sites proposed by ZCRA. Members felt that the best route forward was for ZCRA to use its Newsletter to advertise the 3 sites and seek people's opinions. In this respect Members also felt that the Newsletter should advise that a "nil" response would be taken as no objections to individual sites. When the results are known then Members can make a decision as to whether to use the S106 money to support the proposals.

**MIN.178/18 COUNCILLOR VACANCY**

The Chairman confirmed that regrettably Cllr. Eastwood had tendered his resignation from the Council. Members expressed their dismay at this decision and wished to formally thank him for the expertise he had given to the Council during his term of office. Clerk to action. Notices have been posted of the vacancy and the opportunity for 10 electors to call for an election before the closing date of 17 December 2018.

**MIN.179/18 COUNCILLOR CO-OPTION**

The Chairman advised that Notices have been posted and invited thoughts on how we might attract residents to join the Council.

**MIN.180/18 REMOVABLE MEDIA POLICY**

Cllr. Jackson had produced a single sheet of A4 which suitably addressed the issue. Members expressed their thanks for this.

**RESOLVED: Removable Media Policy Adopted December 2018**

**MIN.181/18 MEMORIAL HALL VACANCY**

Debate took place on this matter and the Clerk advised that historically our membership of the trustees of the Memorial Hall dated back to the time when CVPC was the nearest parish council. Given that the Memorial Hall is now within the parish of Church Crookham, Members felt that it would be more appropriate for that Council to provide the trustee and that CVPC should retire from the Trust. The Chairman confirmed that Cllr. Michael Burford was currently serving as the Church Crookham representative.

**RESOLVED: CVPC will advise the Crookham Memorial Hall Trust Secretary that it retires from its position.**

**MIN.182/18 DRUG DEALING AND TRAINING UPDATE**

Cllr. Ambler advised that Cllr. Collings, at our November meeting, had agreed to set up a meeting with Caroline Ryan, Cllr. Bennison and himself. However, he had heard nothing further. It was agreed that the Clerk would remind Cllr. Collings of his proposal and ask for a date when it is likely to happen.

**MIN.183/18 NEIGHBOURHOOD PLAN STEERING GROUP**

A flyer advertising the NP Consultation has been produced and the NPSG will decide dates and venues. The final tweaks are being made to the document – Cllr. Bunter will take photos of the 3 open spaces on Netherhouse Moor (Cllr. Ambler will highlight these for him). Cllrs. Ambler and Sinka will meet Friday to update the views element.

**MIN.184/18 FINANCE**

**(i) Report from RFO**

The RFO advised members that the Capital Expenditure in November 18 related to the following: -

- Grit Bin – Jessett Drive
- Bench for the Crescent
- Bench for Lea Green
- Windows for ZCC

**Reserves**

The RFO asked the Cllrs to consider creating a new reserve for Election Fees. The existing agreed budget of £4000 could be transferred to create the reserve in 18/19.

In addition, the Cllrs might also want to consider transferring the play area repairs budget of £5000 for 18/19 to the play area reserve before the year end if not utilised.

**RESOLVED: The proposals of the RFO were accepted.**

The RFO advised that the Clerk's printer was giving her problems and there was sufficient in the budget to purchase one this financial year. The printer recently purchased for her was performing well and it would be sensible to purchase the same model as there would be savings in purchasing quantities of the same toner etc.

**RESOLVED: Purchase a replacement printer from the Clerk.**

Cllr. Jackson raised a concern about the way the Reserve was presented and after a lengthy debate the RFO agreed to endeavour to accommodate his concern whilst remaining within the requirements of the Auditors.

**(ii) Income & Expenditure Report for November 2018**

	<u>Nov 18</u>
Hire of Facilities	£5,431.16
Hire of Pitches	<u>£808.01</u>

**Total Income** £6,239.17

**Expenditure**

<b>Asset Maintenance and Repairs</b>	£2,428.60
<b>Capital Expenditure (funded from Reserves)</b>	£4,163.75
<b>Capital Expenditure</b>	£1,029.61
<b>Office Expenses</b>	£232.75
<b>Professional Fees</b>	£578.00
<b>Property Maintenance</b>	£1,973.52
<b>Property Services</b>	£854.69
<b>Salaries</b>	£4,146.34
<b>*Sections 137</b>	£50.00
<b>Miscellaneous</b>	£71.40
	<u>£15,528.66</u>

\*Section 137 – War Memorial Poppy Wreath

**Payment made in November 2018**

Date	Chq	Supplier	Net	Category
05/11/2018	3007	Fisk Gardening Services	38.00	Communal areas
05/11/2018	3008	TDP Limited	711.60	Assets
05/11/2018	3009	CAD	70.00	Electrics & Plumbing
05/11/2018	3010	Glasdon Manufacturing Limited	202.83	Assets
05/11/2018	3011	HAGS Play Limited	48.00	Play Area Maintenance
26/11/2018	3012	Hart Players	16.50	Customer Refund
05/11/2018	3013	YBC Cleaning	102.60	Cleaning
05/11/2018	3014	Petty Cash - CVPC	100.00	Petty Cash
05/11/2018	3015	TSO Host	11.98	Website
05/11/2018	3016	Fisk Gardening Services	175.80	Lengthsman Scheme
05/11/2018	3017	Winchfield Landscape Services Ltd	884.60	Football Pitches Maint/ Communal Area
22/11/2018	3018/3022	Payroll	4,146.34	Payroll
05/11/2018	3023	RBL Poppy Appeal	50.00	Contribution
05/11/2018	3024	Richard Thorpe Fire Safety Services	140.00	Fire Safety
05/11/2018	3025	T3 Handyman Services	399.00	Repairs
05/11/2018	3026	T3 Handyman Services	123.50	Repairs
12/11/2018	3027	Cartridge Save	170.40	Stationery/Consumables
12/11/2018	3028	Crown Conservatories & Windows	4,163.75	Assets
12/11/2018	3029	Viking Direct	50.37	Stationery/Consumables
12/11/2018	3030	YBC Cleaning	722.51	Cleaning
12/11/2018	3031	YBC Cleaning	215.16	Cleaning
19/11/2018	3032	CBS	160.33	Electrics & Plumbing
19/11/2018	3033	JRB Enterprises	452.00	Street Furniture Maintenance
19/11/2018	3034	Petty Cash	100.00	Petty Cash
19/11/2018	3035	Wellers Hedley	515.00	Professional Fees
19/11/2018	3036	Fisk Gardening Services	227.18	Street Furniture Maintenance
19/11/2018	3037	Fisk Gardening Services	756.20	Lengthsman Scheme
01/11/2018	dd	Hart District Council	480.00	Rates
12/11/2018	dd	HMRC VAT	75.66	VAT
13/11/2018	dd	Plus Net	40.50	Telephone/Broadband
15/11/2018	dd	Tesco Mobile	14.37	Telephone/Broadband
16/11/2018	dd	NPower	157.10	Electricity
26/11/2018	dd	Castle Water	26.05	Water Rates

26/11/2018	dd	Total Gas & Power	103.68	Gas
26/11/2018	dd	Plus Net	32.99	Telephone/Broadband
30/11/2018	dd	Intuit	63.00	Accounts Software Fee
		Total	15,747.00	

**Note**

Direct Debits authorisation– minute reference 136/18 (iii)

**RESOLVED: The November 2018 Financial Report was accepted by members.**

**MIN.185/18 PLANNING**

**(i) Report of the Planning Committee**

Cllr. Jackson spoke to his report. Following mention a the last HDAPTC meeting, he hopes to participate at a forthcoming consultation by Hart for a replacement planning website on change of contractor.

**RESOLVED: The Report of the Planning Committee was accepted.**

**MIN.186/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS**

Public Space Protection Order - Dog Control. Hart had given prior notice of a public consultation it will be running in relation to dogs. Members were in accord with the proposals and particularly support the failure of owners to remove and suitably dispose of dog faeces.

**RESOLVED: Clerk to advise HDC accordingly.**

**MIN.187/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES**

**Report from Centre Manager**

Report noted. Cllr. Jackson advised that there had recently been a problem with the lighting dimmer unit for the Zebon Hall. A new unit had been purchased to cater for imminent public performances on the stage. However, after removal and bench testing, the old unit started working again when refitted. ZCC will hold the new one in reserve in case the fault reappears.

**MIN.188/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Cllr. Kenaghan expressed his frustration at the failure of Enforcement to act upon the planning issues with Eboracum – whereby it was acknowledged that such infringements had occurred but that “no further action be taken”.

Cllr. Jackson advised that he had attended a Transport Forum and that Fleet Station will be manned up to 10 pm at night to discourage misuse of the passenger shelters on the platform. He had raised the matter of the lifts being unserviceable and parking space availability and requested that this information appear on the website. He had also asked for a ticket machine on the London bound side of the station to allow ticketless passengers with heavy luggage to be dropped off on that side. With regard to buses, the Aldershot No 7 bus will be terminating at Elvetham Heath. The changeover to the Reading Bus will move to Fleet. Going forward there is the possibility of these meetings being reduced in frequency or cancelled outright.

Cllr. Jackson had reviewed our website in relation to the latest NALC briefing on Accessibility Regulations 2018. He believes we are compliant but wished to have advice from HALC. Agenda item for January 2019.

The Chairman advised that the Major Sites Sub-Committee meets (provisionally) on 7 January 2019 and will be looking at Grove Farm (land north of Netherhouse Copse).

The RFO requested a date be set for the informal budget meeting and this was agreed for January 14, 2019 at 8pm at ZCC.

The meeting closed at 9.00 pm.

**Dates for 2019 Meetings**

**WI HALL**

7 January

4 March

13 May – AGM

1 July

2 September

4 November

**ZEBON COMMUNITY CENTRE**

4 February

1 April

8 April - ANNUAL PARISH MEETING

3 June

No August meeting

7 October

2 December