

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 February 2019 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham. Please refer to the Minutes of the March 2019 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Dan Bunter  
Cllr. David Jackson  
Cllr. Dr. Indra Sinka  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison and Cllr. Tony Clarke.

**MIN.017/19 APOLOGIES**

None.

**MIN.018/19 CHAIRMAN'S ANNOUNCEMENTS**

The meeting of 4 March has to be cancelled due to insufficient Members being able to attend.

**MIN.019/19 MINUTES OF THE MEETING HELD ON 7 JANUARY 2019**

The Chairman referred to these page by page.

**RESOLVED: Min. 001/10 to Min. 016/19 were agreed and signed by the Chairman.**

**MIN.020/19 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.021/19 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.022/19 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation.

Cllr. Bennison advised that due to the snow that Ewshot had lost power for a considerable amount of time and there was utter chaos with vehicles being detoured through the village as a result of the abandoned vehicles at the bottom of Jackals Hill. HCC rate rise will be around £35 per Band D property and there will be no extra money for social care. The Fire Service and Police are also increasing their precept. He will be attending a meeting on Friday at Hart on the drugs issue. The Chairman (as one of the Ward Cllrs) and Cllr. Peter Collings will also be present and it is thought that Cllr Clarke will also be present. Cllr. Dr Sinka also wishes to attend, the Chairman said he would ask if she could also be invited.

The Chairman then resumed the meeting.

**MIN.023/19 COUNCILLOR CO-OPTION (Three vacancies)**

The Chairman advised notices have been posted. Cllr. Jackson said he would be attending the AGM of ZCRA and would endeavour to get some interest from those present.

Cllr. Dr. Sinka will also be attending to give Parish reports.

**MIN.024/19 ZCRA FETE (Grant application)**

The ZCRA have requested the use of the ZCC halls and facilities for the annual fete on Sunday, 30 June 2019 on a free of charge basis. There was a brief debate.

**RESOLVED: ZCRA Grant request accepted.**

**MIN.025/19 PROTOCOL FOR MARKING THE DEATH OF A NATIONAL FIGURE**

The Clerk had requested funds to purchase items to be held at the Centre and used in the event of the death of a notable national figure. There was debate on the matter.

**RESOLVED: Members decided not to take this action because they believed it would be more appropriate for Hart District Council to take on this role.**

**MIN.026/19 DRUG DEALING AND TRAINING UPDATE**

Covered under Cllr Bennison's report. Cllr. Sinka hopes to be able to do a report for the 9 April HDAPTC meeting.

**MIN.027/19 NEIGHBOURHOOD PLAN STEERING GROUP**

Cllrs. J. Ambler said it was now out for consultation and two drop in sessions have already been held at ZCC and the CSSC. Due to the disruption caused by the snow the turnout for the village drop in session was low and as a consequence a further public consultation will be held there in the near future.

**MIN.028/19 FINANCE**

**(i) Report from RFO**

The RFO advised that she and Cllr. Jackson had completed a review of the reserves in order to ensure that there were adequate financial reserves to meet the future needs of the Council. It was proposed to move £38k from the General Reserve into the Play Area Reserve which currently holds £22K. This would increase this reserve to £60k. The aim of this earmarked reserve would be to replace the play area equipment within the next 5 years. In addition it was proposed to move a further £62k into the Village Hall Reserve to take account of future repairs and expenditure.

**RESOLVED: The proposal of the RFO to move funds into the appropriate Reserve was accepted.**

**Reports Provided**

The RFO provided the following reports to the Council:-

Balance sheet at 31/01/19

Income & Expenditure Account for January 19 as detailed below

Income & Expenditure Account – Actual v Budget - YTD

Summary of actual expenditure against budget as at 31/01/19 with explanations.

Payments made in the month – as detailed below

**Points raised regarding January Accounts**

The RFO advised members of the following

A transfer of £7k had been made to the Play Area Reserve as agreed at the budget meeting

She had received a thank you letter from the Women’s Institute regarding the £600 grant.

**(ii) Income & Expenditure Report for January 2019**

	<b>Jan 19</b>
<b>Income</b>	
<b>Hire of Facilities</b>	£ 5,715.78
<b>Hire of Pitches</b>	£ 54.00
	<u>£ 5,769.78</u>
<b>Expenditure</b>	
<b>Asset Maintenance and Repairs</b>	£ 1,070.92
<b>Office Expenses</b>	£ 1.25
<b>Professional Fees</b>	£ 126.00
<b>Property Maintenance</b>	£ 3,073.82
<b>Property Services</b>	£ 1,145.60
<b>Salaries</b>	£ 5,549.15
<b>Sections 137</b>	£ 1,043.56
<b>Miscellaneous</b>	£ 4.00
<b>Total Expenditure</b>	<u>£12,014.30</u>

**Section 137**

Grant WI £600

Grant DWHC £200

Chairman’s Allowance – Xmas Lunch

£243.56

## Payments made in January 2019

Date	Cheque/ dd	Supplier	Net	Category
07/01/2019	3064	Basingstoke & Deane	724.80	Refuse/cleaning
07/01/2019	3065	Whitbread's Window Cleaning	20.83	Cleaning
07/01/2019	3066	Tree Surveys	800.00	Communal Area Maintenance
07/01/2019	3067	CBS	169.00	Electrics & Plumbing
07/01/2019	3068	YBC Cleaning	308.79	Cleaning
07/01/2019	3069	Dogmersfield, Winchfield and CV Hort Soc	200.00	Grant
07/01/2019	3070	KM Electrics	95.00	Electrics & Plumbing
07/01/2019	3071	FloRise Plumbing & Heating	578.00	Electrics & Plumbing
07/01/2019	3072	The Four Seasons	243.56	Chairman's Allowance - Christmas lunch for staff
21/01/2019	3073 - 3077	Payroll	5,549.15	Payroll
07/01/2019	3078	Initial Washroom Hygiene	146.04	Cleaning
07/01/2019	3079	YBC Cleaning	577.95	Cleaning
14/01/2019	3080	Winchfield Landscape Services Ltd	180.92	Football Pitches - Maintenance
14/01/2019	3081	CBS	169.00	Electrics & Plumbing
14/01/2019	3082	YBC Cleaning	61.59	Cleaning
14/01/2019	3083	Fisk Gardening Services	90.00	Communal Area Maintenance
14/01/2019	3084	Crookham Village Women's Institute	600.00	Grant
21/01/2019	3085	TMG Swindon Ltd	129.47	Repairs
21/01/2019	3086	Cancelled Cheque	0.00	cancelled
21/01/2019	3087	Pro Carpet Cleaning	60.00	Cleaning
02/01/2019	dd	Hart District Council	480.00	Rates
03/01/2019	dd	Intuit	63.00	Accounts software
31/01/2019	dd	Intuit	63.00	Accounts software
14/01/2019	dd	Plus Net	40.50	Phone/broadband
15/01/2019	dd	Tesco Mobile	14.16	Phone/broadband
21/01/2019	dd	NPower	424.72	Electricity
24/01/2019	dd	Plus Net	32.99	Phone/broadband
24/01/2019	dd	Total Gas & Power	127.18	Gas
25/01/2019	dd	Castle Water	26.05	Water Rates
		Total	11,975.70	

### Note

Direct Debits authorisation– Minute reference 136/18 (iii)

Petty cash payments made in the month of £43.58

**RESOLVED: The January 2019 report was accepted by Members.**

- (iii) **Budget**  
The RFO presented the budget for 2019/20 which was agreed and the Precept figure £132,830 was approved and signed.  
**RESOLVED: The budget and Precept 1.99% increase (£132,830) for 2019/20 were agreed.**

- (iv) **NatWest Bank Mandate**  
The RFO asked members to update the mandate with the following changes:-  
Removal of Cllr Peter Kenaghan  
Removal of Cllr Clive Eastwood  
The Lloyds mandate will be updated next month.  
**RESOLVED: The changes were agreed and signatures appended to the mandate.**

**MIN.029/19 PLANNING**

(i) **Report of the Planning Committee**

Cllr. Jackson spoke to his report. The WI replacement building has been approved by Hart with additional parking spaces. The non-controlled roundabout for Watery Lane will have all the trees removed which will result in exposure of a great deal of the proposed development. There is no date yet for the Cross Farm Inquiry.

**RESOLVED: The Report of the Planning Committee was accepted.**

- (ii) **HDC 19/00119/CON | Approval of condition 6 - construction method statement- pursuant to 16/01651/OUT Outline application for up to 423 residential dwellings and a community facility. Associated vehicular, pedestrian and cycle access, drainage and landscape works, including provision of public open space and sports pitches. Provision of country park/SANG as an extension to Edenbrook Country Park. Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire**

Cllr. Jackson highlighted issues of concern and proposed to respond, on behalf of the Council, as follows:

“Although not consulted, CVPC wishes to offer the following observations on construction proposals under 19/00119/CON:

The proposed construction compound is on the site of the community building proposed under 18/01793/REM. CVPC wishes to be assured that this location will not compromise the requirement at Part 7 of the S106 agreement for this building to handed over prior to 300 occupations. Experience on Zebon Copse estate has shown the importance of recreational grass areas being properly cleared of underlying construction debris to avoid risk of injury when such debris makes its way to the surface at a later date. There should be obligations both to restore the affected area of grass to a safe state for play at handover and another to deal with any contamination issues that arise in subsequent years. CVPC trusts that restrictions will be placed on routing of construction traffic to avoid access through Crookham Village. Finally, CVPC notes that the entry road to the community building site is proposed only to have a pavement on the side away from Hitches Lane. This means that pedestrians from the northern side of Hitches Lane into the estate and community building will have to cross the estate entry road. It would enhance road safety if a paved path was provided from Hitches Lane along the north side of the access road and along the west side of the entry road (i.e. a path on both sides). Members supported the observations which he proposed to make.

**RESOLVED: Cllr. Jackson to respond as per the observations he had raised.**

**MIN.030/19 UPDATES ON HIGHWAY & FOOTPATH MATTERS**

Cllr. Jackson requested that the Lengthsmen clean up the direction signs for ZCC and Spar Shop.

**MIN.031/19 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES**

**Report from Centre Manager**

Report noted.

**MIN.032/19 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Cllr Bennison said he has a meeting with Highways coming up soon and asked for any issues to be emailed to him so he can follow them up.

Members were requested to please read the revised Standing Orders which would be sent out prior to the April meeting so that they might be adopted at that meeting.

The meeting closed at 8.44 pm

**Dates for 2019 Meetings  
WI HALL**

4 March (CANCELLED)

13 May – AGM

1 July

2 September

4 November

**ZEBON COMMUNITY CENTRE**

1 April

8 April - ANNUAL PARISH MEETING

3 June

No August meeting

7 October

2 December