



Parish Council

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These are the unadopted Minutes of a meeting of the Crookham Village Parish Council Finance and Human Resources Committee held at Zebon Community Centre, Danvers Drive on Monday 18th February 2019. Please refer to the Parish Council Minutes of the next meeting for any amendments.

Present

Cllr Julia Ambler (Chairman)

Cllr Simon Ambler

Cllr David Jackson

Mrs Angela Sayers

Mrs Tabby Powell

12/19 APOLOGIES FOR ABSENCE

None

13/19 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of 21st January 2019 (1/19 – 11/19).

RESOLVED

Minutes 1/19 to 11/19 were agreed as a true record and signed by the Chairman.

14/19 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised members that a new Keyboard was required for the ZCC office. This was agreed. Cllr Simon Ambler said he would advise on a suitable one.

15/19 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

16/19 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

17/19 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

18/19 CHEQUES FOR SIGNATURE

The cheques were signed.

19/19 Zebon Copse Centre (ZCC)

External Maintenance

Renewal of Phoenix Pest Control Contract

The FC discussed the quotes for the contract for the Financial Year 19/20.

RESOLVED

The FC agreed the quote from Phoenix Pest Control for £650 for the Financial Year 19/20

ACTION

CM to action

Basingstoke & Deane – Renewal of Contract

The FC discussed the contract renewal quote for litter picking & bin emptying for the Financial Year 19/20.

RESOLVED

The FC agreed the quote from Basingstoke & Deane for £2899.22 for a 1year contract and noted that the price would most likely rise the following year.

ACTION

CM to action

Concrete breaking up in back gate in junior play area

The FC discussed the quote for the play area repairs.

RESOLVED

The FC agreed the quote from Winchfield Landscape for £50.

ACTION

CM to action.

Annual Play Area Inspection Reports – Junior Play Area

The FC discussed the report circulated.

ACTION

The FC discussed the above and agreed on the following course of action: -

CM to ask Winchfield for a quote to take the loose fill away and look at turfing the area.

CM to discuss with the groundsman the best month to complete the work.

CM to obtain an estimate for any work that needs to be carried out on the fence in the meantime.

CM to diarise a condition survey for 2 years' time.

Councillors to ask residents (in the next newsletter) what equipment they would like to see in the play area.

CM to start to compile a list of which equipment needs to be replaced first. Advice from the condition report should be considered.

New Website & ZCC Marketing/Rebranding

Rebranding

The FC discussed the quotes for a new centre sign with the new logo.

RESOLVED

The FC agreed the quote from FPL signs for £605. A further budget of £95 was agreed for any minor costs.

ACTION

CM to action

Website

The CM updated the FC on the recent website additions.

20/19 FINANCE

The FC discussed the report from Rushmoor Voluntary Services regarding the deficit for the Fleet Link Service.

Action

The FC noted the above

21/19 NEIGHBOURHOOD PLAN

JA updated the FC on the last drop in session – 39 people attended.

The following invoices were paid at the meeting.

Argent Creative Marketing £300 (Gross) for policies consultation card

Argent Creative Marketing £80 (Gross) for policies consultation leaflets

22/19 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Meeting scheduled for the 18th March - Cancelled

Next meeting Monday 25th March 2019

| Meeting Dates | | |
|---------------|------------|-------------|
| 2019 | CVPC | FC/Planning |
| March | No Mtg | 25/03/2019 |
| April | 01/04/2019 | 15/04/2019 |
| | 08/04/2019 | |
| May | 13/05/2019 | 20/05/2019 |
| June | 03/06/2019 | 17/06/2019 |
| July | 01/07/2019 | 15/07/2019 |
| August | no Mtg | 05/08/2019 |
| | | 19/08/2019 |
| September | 02/09/2019 | 16/09/2019 |
| October | 07/10/2019 | 21/10/2019 |
| November | 04/11/2019 | 18/11/2019 |
| December | 02/12/2019 | 16/12/2019 |

The meeting closed at 20.58pm